



City of Asotin

www.cityofasotin.org

Phone: 509-243-4411 PO Box 517 121 Cleveland Street Asotin WA 99402 Fax: 509-243-1223

Application Fee: \$570.00

**CITY OF ASOTIN
SHORT PLAT APPLICATION (FOUR LOTS OR LESS)**

Applicant Name: _____

Address: _____ **City** _____ **State** _____ **Zip Code** _____

Work Phone: (____) _____ **Home Phone:** (____) _____ **Cell Phone:** (____) _____

Property Owner Name (if different): _____

Address: _____ **City** _____ **State** _____ **Zip Code** _____

Mailing Address: _____ **City** _____ **State** _____ **Zip Code** _____

Current Zoning: _____ **Lot #:** _____ **Subdivision:** _____

Legal Description: _____

Registered Land Surveyor: _____

Address: _____ **City** _____ **State** _____ **Zip Code** _____

Work Phone: (____) _____ **Cell Phone:** (____) _____

The City may approve a Short Plat subject to the provisions of Asotin Municipal Code Section 17.16.

ATTACHMENTS:

- 1. LEGAL DESCRIPTION:** Attach a legal description of the existing parcels, structures and proposed lots.
- 2. VICINITY MAP:** Please attach a vicinity map, drawn to scale, which shows the location of the proposed short plat. Include entire ownership, individual lots and easements.
- 3. PROOF OF OWNERSHIP:** Please attach a copy of the property deed or sales contract.
- 4. A SHORT PLAT MAP:** Prepared in accordance with the requirements in AMC Chapter 17.16.030, 17.16.040, 17.16.045 and 17.16.050.
- 5. WATER/SEWER:** Please provide the source of water supply and Method of sewage disposal.
- 6. DRAINAGE:** Please give location and description of drainage facilities intended to serve the property.
- 7. FIRE HYDRANT:** Please give location of nearest fire hydrant within 1,000 feet.
- 8. COVENANTS/RESTRICTIONS:** Please prepare copies of covenants, restrictions and collective maintenance agreements.

Four copies of a map which incorporates a survey of the property by a registered land surveyor and which contains:

- a. Name, address and phone number of owner(s) and representative
- b. Zoning classifications
- c. Source of water supply
- d. Method of sewage disposal
- e. Legal description
- f. Date, scale and north point
- g. Boundary lines to scale of entire ownership, individual lots and easements
- h. Lot number
- i. Location, name and width of existing and proposed easements, streets, or rights-of-way within the short plat and 100 feet thereof
- j. Location of existing structures
- k. Location and description of drainage facilities intended to serve the property
- l. Location of nearest fire hydrant within 1,000 feet
- m. Elevations above mean sea level if located in floodplain or floodway
- n. Surveyor's certificate
- o. Signature block for approval pursuant to AMC 17.16.050
- p. Acknowledged signatures of owners and notary public stamp

17.16.040 Approval by consulting engineer.

The city's consulting engineer (or such other individual appointed by the mayor in the consulting engineer's stead) shall approve and affix his/her certificate of approval on the plat, if he/she finds:

- A. The plat is accurate and correct in all detail;
- B. Minimum improvements including improvements to streets bordering the property, have been provided or adequate provisions have been made to assure that such improvements will be made when needed;
- C. The proposed subdivision will not interfere with the future development of any remaining property under the same ownership, or of any adjacent property;
- D. Adequate access is available for the proposed subdivision and any possible future development and dedication of a public street will not be required;
- E. The lots conform to the requirements of the zoning ordinance and comprehensive plan adopted by the city for the area under consideration;
- F. Other relevant facts necessary to determine whether the public use and interest will best be served by the short subdivision;
- G. In all other aspects the short subdivision is in full compliance with provisions of this chapter. (Ord. 99-559 § 2, 1999; Ord. 94-478 § 2, 1994; Ord. 85-342 § 4(D), 1985)

17.16.050 Signature and recording requirements.

- A. The final approval shall be evidenced by signature of the consulting engineer or by the mayor if the application was appealed to the city council.
- B. Once signed it shall be the responsibility of the applicant to have the short plat recorded by the county auditor and to return a copy with recording certificate to the clerk-treasurer. (Ord. 94-478 § 4, 1994; Ord. 85-342 § 4(E), 1985)

The Applicant does hereby certify that all of the above statements and information in any attachments transmitted herewith are true under penalty of perjury by the Laws of the State of Washington.

Signature (Applicant): _____ *Date:* _____

Signature (Landowner, if different): _____ *Date:* _____

FOR OFFICE USE ONLY

Date Rec'd: _____ **Rec'd By:** _____

Signature (City of Asotin Mayor): _____ *Date:* _____

Signature (Consulting Engineer): _____ *Date:* _____

Signature (City of Asotin Building Inspector): _____ *Date:* _____

Signature (City of Asotin Fire Chief): _____ *Date:* _____

Signature (City of Asotin Police Chief): _____ *Date:* _____

Signature (City of Asotin Public Works): _____ *Date:* _____
Water & Sewer

Signature (Asotin County Health Dept): _____ *Date:* _____

Signature (City of Asotin Planning Commission): _____ *Date:* _____

Planning Commission Meeting Date: _____

Please Remit Application Fee of \$570.00 to:

City of Asotin
PO Box 517
Asotin WA 99402

Please call 243-4411 with any questions

cityclerk@cityofasotin.org

