

ASOTIN CITY COUNCIL MINUTES
July 22, 2013
Asotin City Hall, 121 Cleveland, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

Mayor Bonfield called for Clerk/Treasurer, Tiffany Rogers to swear in new councilmember Bob Van Pelt.

STAND FOR THE PLEDGE OF ALLEGIANCE

ROLL CALL: Mervin Schneider, Joe Appleton, Greg Fry, Jennifer Bly, Bob Van Pelt

STAFF PRESENT: Tiffany Rogers, Clerk/Treasurer, Eric Hasenoehrl, City Engineer

PRESS: None

AUDIENCE: Elaine Greene, Charlotte Tuttle, Joseph Hojnacki, Susan Eggers, Bill Reynolds, Jay Norman, Lisa Hasenoehrl, Rozella Wood, Kathie Mattoon, Sandy Ritz, Jonnie Heald, Terry Heald, Donna English, Tiffanie Robirts, Stillman Norton, Keller Associates, Karen Juhl, Lewelly Juhl, Pat Boedigheimer, Tina Davidson, Randee Moss, Jordan Moss

PUBLIC HEARING: None

ORAL COMMUNICATIONS- PUBLIC COMMENT:

Susan Eggers, of 512 Kings Lane states she is not getting her questions answered from the Asotin County Assessor's office, Asotin County Commissioners and the person in charge of the Board of Equalization. Susan Eggers states there are differences in the legal description and the size of her property. Susan Eggers stated she wants this on record that she is not receiving any information she needs from the county. Mayor Bonfield asked City Engineer, Eric Hasenoehrl if there was anything the city could do to help her. Eric Hasenoehrl stated it is a county issue. Rozella Wood, of the Asotin County Assessor's office was in the audience and was approached by Susan Eggers. Susan Eggers started to question Rozella Wood in detail, however, Rozella Wood reminded Susan Eggers this was not the time nor the place to discuss this issue. Rozella Wood explained she was at the council meeting to witness her father, Bob Van Pelt take the open council seat. However, Rozella Wood did referred Susan Eggers to file with the Board of Equalization. Susan Eggers stated she has already talked with Vivian Bly and Vivian Bly stated there was nothing she could do. Mayor Bonfield will contact Vivian Bly to see what Susan Eggers needs to do to be heard. Mayor Bonfield will provide Susan Eggers with an answer as soon as she learns of the process.

CONSENT CALENDAR:

The Council was presented with the following consent agenda:

- 1. Minutes of July 8, 2013 Meeting**
- 2. Expense Checks# 34825-34846 \$8,666.97**

3. Payroll Checks# 34808-34824 \$10,349.30
4. EFT – IRS \$3,105.18
5. Voids #34821-34822

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Appleton. There was no discussion. All Aye. Motion carried.

Excused Councilmember's – None
Unexcused Councilmember's - None

SCHEDULED PUBLIC AGENDA ITEMS: None

OLD BUSINESS:

1. Historical Monument Decision

Mayor Bonfield explained to the audience the discussion of the last meeting about the historical monument that is owned by the city but is currently being used as a church. Discussion included using the Historical Monument Building as an addition to a church and/or for other public functions. Mayor Bonfield explained the church does not have a current contract with the City. There has not been a signed contract since 2006. Jonnie Heald states the plaque on the building on the front door states it is a Full Gospel Church. Mayor Bonfield stated the city cannot own a church that is why it is categorized as a Historical Monument. Councilmember's have examined the outside of the building and have concluded the building is in need of repairs, upkeep and maintenance. Mayor Bonfield noted a window area had been burned and nobody informed the city of this situation. Jay Norman stated he was the previous pastor of the Full Gospel Church for 21 years. His understanding of the contract with the city was that the contract had a no end date and the church had access to the building at all times. He was aware that in 2006 City Attorney, Scott Broyles decided that the contract needed to be revised but the church was not sure why the contract had to be revised or what was written in the revision. Mayor Bonfield's understanding of the updated contract was to place legal language in the contract, but not to take away the churches rights. Jay Norman stated he was the pastor during the contract years of 2006-2009, but was not sure why the contract did not get signed. Jay Norman stated the building is over 115 years old and it does have issues with upkeep. The building has been painted, but the paint did not stick to the current siding. Jay Norman stated he had come to the city many times to ask for direction and tried for grants. Jay Norman would like to state that there has always been community involvement in the church, such as a daycare, the school had plays and Christmas programs, it has been a food distribution place, The Boy scouts used it for meetings, and other public meetings had been held there. Mayor Bonfield stated she has not seen community involvement for the past couple of years at the building. Mayor Bonfield states that the congregation is decreasing and maintenance is one of the major concerns. Mayor Bonfield has discussed these issues with Jonnie Heald. The city is currently mowing the lawn, and the group Asotin Tomorrow has cleaned the other grounds area. Mayor Bonfield stated one concern is how do we (the city and the church) maintain and keep it in an operating condition. The building is being used less and less and the city would like to see it used more. Councilmember Appleton stated there is no intention to take the church out of the picture. The church is still able to hold services. The building has always belonged to the city since 1974. Jay Norman stated the wood inside is hand

processed, and he knows the intent was built for a church. Mayor Bonfield stated, if the building loses its status of being a Historical Monument, The Corp of Engineers can tear down the building. The city has to maintain the building and a lot of work needs to be done to the foundation in order to keep it on the historical society register. One solution is to open the building to the public and the community to create fundraisers that will put the money back into the building. A member of the audience asked if the city is considering selling the building. Mayor Bonfield stated no. The Corp of Engineers deeded the property to the city and the property has to be owned by a government entity not a private individual. Councilmember Appleton states there are things the community can do to raise money to maintain the building. Pat Boedigheimer stated she did remember when the Corp of Engineers was going to destroy the building. George Day helped saved the building and the city would have the title to the building, but the agreement was the church would maintain the building. Jay Norman recalled anything on the outside of the building had to be maintained by the church. Mayor Bonfield stated it is worth saving, and trying to make sure we do not lose its historic registry. A representative from the Assembly's of God legal matters for the church was in attendance. His understanding is the city owns the building and the church is allowed to use it on a month to month basis. He understands that now we have to decide what the future of the building is. Northwest Ministry Network will have to start talking and negotiating. One concern of the representative is the liability exposure, who will be the insurance holder, shared liability, and shared maintenance. His understanding is nothing has been put in writing yet, therefore, the church cannot make a decision until they see what liability, usage and how the future lease agreement is written. As a reminder the city does not own any equipment in the building. The City does not own a church, it owns a Historical Monumental Building that is leased to the facility of a 501-C non-profit. An audience member ask the question, has the city calculated any dollar figures or completed any surveys of items needed. Councilmember Van Pelt stated what started the conversation, was the looks of the church grounds on the outside. A year ago the Asotin Tomorrow group volunteered to clean up the outside area. Mayor Bonfield stated Jonnie Heald has worked very hard at the church, but he cannot do all the work by himself. Mayor Bonfield states the church and the congregation is responsible for the outside grounds. It is not the cities responsibility to mow the church grounds. Councilmember Schneider is going to start the committee for the Historic Monument Building and will be talking with both parties.

2. Results of Traffic Speed Study for Cleveland Street

City Engineer, Eric Hasenoehrl spoke about the speed study. Saturday, Sunday and Monday is the most excessive speed days. Enforcement is needed to solve the problem. The street is signed accordingly and properly with 20 miles per hour signs. Public Works Superintendent, Bob Portlock has ordered orange flags to place on the 20 mile an hour signs. The average speed is 24 miles per hour. The volume is 530 -650 cars using the road per day. Mayor Bonfield will ask Asotin County Public Works to create a report that will narrow the time of speeding traffic, then law enforcement can patrol at those times. Mayor Bonfield stated she will ask the police department to set routine patrols to monitor the street and to start documenting how many tickets are given on Cleveland Street.

3. Choose WWTP Action previously presented by Keller Associates

Stillman Norton with Keller Associates reviewed the four alternatives and the two options that were presented at the last meeting. Mayor Bonfield explained to Stillman Norton that the city is voting on the second reading tonight to increase the sewer rates by \$10.00. Stillman Norton stated the CDBG grant application is due January 2014 and the Rural Development application is due October 2013. The Rural Development will look at what CDBG did or did not grant. The city of Asotin councilmember's agreed to go forward with the options that are listed on the preferred project report. Asking for the largest amount available, then work with what is granted.

4. Hammer Head Fire Turn Around Access 2nd Street Update

City Engineer, Eric Hasenoehrl sent an e-mail to the city showing updated pictures and a drawing of the hammer head fire turn around that Dave Weissenfels has been working on. Mayor Bonfield, Public Works Superintendent, Bob Portlock, and Councilmember Fry inspected the property. Mayor Bonfield was concerned that it was not level and compacted. Councilmember Fry stated he talked with Dave Weissenfels and he stated it is not completed yet. Mayor Bonfield and Public Works Superintendent, Bob Portlock was also concerned that maybe the turnaround should be black topped incase the compacted road did not hold and it could wash out. Also to make sure the sides do not cave in. Councilmember Fry stated the initial discussion was to only have it compacted, graveled and prepped for asphalt. If it is a concern of the city that it now be black topped, then the city needs to inform Dave Weissenfels of the new requirement. Mayor Bonfield stated the council will have to re-visit the site when it is completed and then see if any further requirements will be needed.

NEW BUSINESS:

1. Presentation from Joseph Hojnacki of Apollo Solutions Group

Energy Savings Performance Contracts (ESPC) through Commerce Energy Grants. Grants are for projects using the energy savings performance contracting method. Projects must follow Department of Enterprise Services Energy Programs. Apollo Solution Group will assess, design and implement infrastructure projects which are guaranteed to pay for themselves through savings. Apollo backs the guarantee against the performance of systems over time. If the client does not save what was guaranteed, Apollo will compensate with the difference. For more information and examples of comparable cities who have received funding, contact Clerk/Treasurer, Tiffany Rogers. Mayor Bonfield stated she will have two councilmember's discuss this option for the city.

CITY ENGINEER:

1. Second Street Storm Drainage DOE Project

Eric Hasenoehrl present to the city council, the Nez Perce Tribe Contract not to exceed \$3,500.00 and the STRATA Geo-Tech contract of \$6,575.00 that need to be signed by the Mayor. Eric Hasenoehrl stated that Asotin County is in agreement with the city to use the area of the stormwater location. Stormwater director Cheryl Sonnen and Asotin County have copies of the 2nd Street Stormwater Drainage plans also. Eric Hasenoehrl presented a Cultural Resource Monitoring Scope of Work from Patrick Baird. For more detailed and history information, please contact Clerk/Treasurer, Tiffany Rogers. Councilmember Bly made a motion to have Mayor Bonfield sign the contract pending the

approval of City Attorney, Jane Richards. Seconded by Councilmember Appleton. There was no discussion. All Aye. Motion carried.

CLERK'S REPORT: None

POLICE REPORT: None

CITY ATTORNEY: None

FIRE DEPARTMENT: None

PLANNING COMMISSION: None

COMMITTEE REPORTS: None

COUNCIL COMMUNICATIONS

Mervin Schneider- None

Joe Appleton – None

Greg Fry – None

Jennifer Bly – Councilmember Bly asked to be excused from the August 12th meeting as she will be in California

Bob Van Pelt- None

MAYOR'S REPORT: The Corp of Engineer's inspected the levee and was very impressed with the clean up the goats had done last year. They stated the last time they were here they couldn't even walk through the area. The city will receive a copy of the report within 30 to 60 days. The Corp of Engineers did recommend the method of burning the black berry bushes as this keeps them from growing back in less time.

Mayor Bonfield received a phone call from Susan Fagan's office stating she wants to know what she can do to help the city with the marina. Susan Fagan will be in town July 24th at 3:00pm for a legislative meeting. Mayor Bonfield will be meeting with her after the legislative meeting independently to discuss the marina.

RESOLUTIONS & ORDINANCES:

1. Ordinance #2013-767 to establish rates and fees for licensed & bonded contractors to use city's hydrant bulk water meter and back-flow preventer for the purchase and supply of bulk water Second Reading

Councilmember Bly made a motion to establish rates and fees for licensed and bonded contractors to use cities hydrant bulk water meter and back-flow preventer for the purchase and supply of bulk water. Seconded by Councilmember Fry. There was no discussion. All Aye. Motion carried.

2. Ordinance #2013-770 to amending Asotin Municipal Code Section 13.10.550 to Increase Sewer Rates and Charges Second Reading

Councilmember Schneider made a motion to amend the Asotin Municipal Code Section 13.10.550 to Increase Sewer Rate and Charges. Seconded by Councilmember Appleton. There was no discussion. All Aye. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110 None

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. Motion carried. Meeting adjourned at 7:30PM.

Mayor, Vikki Bonfield

Clerk/Treasurer, Tiffany Rogers