

**ASOTIN CITY COUNCIL MINUTES**  
**June 10, 2013**  
**Asotin City Hall, 121 Cleveland, Asotin WA**

**CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30 p.m.

**STAND FOR THE PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mervin Schneider, Joe Appleton, Greg Fry

**STAFF PRESENT:** Tiffany Rogers, Clerk/Treasurer, Jane Richards, City Attorney

**PRESS:** None

**AUDIENCE:** Eric Hasenoehrl, Lynn Jarvis, Elaine Greene, Jennifer Bly, George Tucker, Bridgett Sandoval, Jose Sandoval, Tisa Ater, Norm Hill, Sandy Hill, Charlotte Tuttle, Sandy Ritz, Steve Nash, Gordon Steinbis, Ben Foede, Mr. and Mrs. Foede

**PUBLIC HEARING:** None

**ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Bridgett Sandoval owner of Taco's LaGuera would like approval from the City to allow placement of a septic tank for grey water that will be purchased from Kings Thrones. Bridgett Sandoval stated that Juan Caballero, of the Asotin County Health Department will give her permission to place the septic tank for six months only. Juan Caballero would like Bridgett to have a more permanent sewer/septic system in the future. Juan Caballero stated if Bridgett has approval from the City of Asotin, then Juan Caballero will allow the septic tank. Bridgett would also like to place a 5' propane tank from Clearwater Power Company. Councilmember Appleton made a motion to allow the septic and propane tank to be on the property located by Taco's LaGuera. Seconded by Councilmember Fry. There was no discussion. All Aye. Motion carried.

Charles Miller, of 403 1<sup>st</sup> Street, stated there is a large pile of brush and limbs on the beach side close to his property line. He wanted to know, who is responsible for the brush pile. He explained at the time it was cut down, the leaves were green, and now it is dried and has been there a while. Mayor Bonfield stated it was on the Corp of Engineers property, therefore the Corp of Engineers would be responsible for cleaning it up. Mayor Bonfield stated she will examine the area and send a letter to the Corp of Engineers asking them to clean up the brush and limbs. The city is did not request tree service from the Corp of Engineers. Charles Miller also brought a trash bag of garbage he had collected that morning from the ending of his property to the beach line. He asked the City if they could place garbage cans at the location of Chief Looking Glass Park and the parking lot where the school employees park.

Steve Nash, of 57 Riverpoint Drive has a concern about the corner of Riverridge Drive and Riverpoint Drive. He states there is traffic that is not staying in their lane and cutting the corners when they make the turn to exit the subdivision. He would like to request that the City place a stop sign at that intersection. Mayor Bonfield asked the street committee to investigate.

Gorden Steinbis, of 43 Riverpoint Drive, states the lot next to him, the weeds are not being maintained. Mayor Bonfield will send a letter to the owners. Mayor Bonfield stated she does want to leave the scrub brush for erosion purposes, but the cheat grass and noxious weeds will have to be removed. Gorden Steinbis stated the City was kind enough in the past to place trash cans at the beach by the start of the slough. But there needs to be a garbage can by the bird sanctuary. Mayor Bonfield will ask the Corp of Engineers if they can place garbage cans in that area.

Elaine Greene, of 707 Ridgeview Drive stated the City of Asotin was starting to look great with all the trimming of the trees and weed maintenance that has been done this past week. Jane Richards states the curb islands look great too.

Charlotte Tuttle stated the Asotin County Commissioners are holding a Town Hall meeting at the commissioner's chambers Tuesday, June 11<sup>th</sup> at 6:30pm. There was not a specific agenda, it is an open meeting.

#### **CONSENT CALENDAR:**

The Council was presented with the following consent agenda:

- 1. Minutes of May 13, 2013 Meeting**
2. Expense Checks# 34589-34608 \$34,380.74
3. Payroll Checks# 34573-34588 \$8,717.05
4. EFT – IRS \$2,387.24
- 5. Minutes of May 28, 2013 Meeting**
6. Expense Checks# 34645-34701 \$26,030.42
7. Payroll Checks# 34609-34621 \$7,326.42 Fire Fighters and EMS Payroll #34622-34644 \$18,902.84
8. EFT – IRS \$4,565.98 \$1,627.99
9. Void Checks #34611 \$676.70 did not include Federal Withholding Taxes #34632 \$1,290.91 Retirement Difference #34641 Retirement Difference

Councilmember Schneider made a motion to approve the consent calendar with the correction of Councilmember Fry's correction to the minutes. Seconded by Councilmember Fry. There was no discussion. All Aye. Motion carried.

Excused Councilmember's – none  
Unexcused Councilmember's - none

**SCHEDULED PUBLIC AGENDA ITEMS:** none

## **OLD BUSINESS:**

### **1. Traffic Issues, Placing Signage on Riverview Drive to indicate speed limit and not a thru street**

Councilmember Fry asked will signs make a difference. The question is, are there a few individuals going faster than they should be? Would it help if Police Chief, Bill Derbonne would talk to the individuals? Sandy Ritz, of 601 Quarry Road states, there is a large hedge hanging over the curved area. Mayor Bonfield stated the city would write a letter to the property owner asking the hedge to be trimmed.

### **2. Cleveland Street Speed Limit/Excessive Traffic**

Mayor Bonfield received a letter from Pat Boedigheimer, of 310 Cleveland Street requesting the topic of Cleveland Street traffic be discussed and a decision to be made since the last meeting no decision could be made. Mayor Bonfield asked Sandy Hill if she had discussed the issue with the fair board. Sandy Hill talked with a fair board member and he stated the road is a fire evacuation route for the school in case of a disaster, therefore the road cannot be closed. Lynn Jarvis noticed it states no trucks allowed, yet semi trucks are still using the road. Attorney, Jane Richards stated it is a liability to the City to install speed bumps on any of the city roads. Tisa Ater presented examples of signs she located on the internet to the council. She would like to see one on each side of the street. Lynn Jarvis is asking the council to make a movement on this issue since it has been an issue for a long period of time. Sandy Hill stated she spotted on the highway "55" written in white paint on the road. She asked if that would be a possibility. Sandy Hill stated the bus traffic has stopped since the last meeting. Mayor Bonfield stated placing signs, placing flags, making a designated cross walk and patrolling the street will be a good start. Sandy Hill wanted to know, at what speed limit overage is someone ticketed for. Councilmember Fry stated, tickets are written for going over a significant amount of speed. Sandy Hill states the new black police cars do not look like a police car. People are still speeding even when the police car is sitting there because they don't know it is a police car. City Engineer, Eric Hasenoehrl stated, it is most effective to have a speed study completed. It tells the target time and speed of each vehicle. Asotin County will place counter stripes on Cleveland Street at no cost to the city. Sandy Hill stated she thought the mobile radar speed detector helped to slow the traffic, because they could see how fast they were going.

### **3. Corp of Engineers Designated Metal Detector Maps Chief Looking Glass Park**

Mayor Bonfield stated the city received a map from the Corp of Engineers outlining the area where the public can use metal detectors. It is a small area on the beach. If you need more information please contact Clerk/Treasurer, Tiffany Rogers.

## **NEW BUSINESS:**

### **1. Taylor Davison Community Service Acknowledgement**

Mayor Bonfield stated Taylor Davison could not attend the meeting to receive her Community Service Acknowledgement award. Clerk/Treasurer, Tiffany Rogers will place the award in the mail.

**2. National Honor Society members, Mackenzie Trzil, Julia Ristau, Ben Foede and Lucy Eggleston**

Mayor Bonfield presented Ben Foede with a Community Service Award for discovering rusty nails at the bird sanctuary. He stated he thought they were roots, but discovered rusty and fresh nails 20 yards left of the boat landing. The nails had also grown into a tree. Councilmember Fry has walked the beach and he finds garbage, landscaping items, beer bottles and diapers. Mayor Bonfield stated that is why there are dumpsters at Chief Looking Glass Park in the hopes that people will use the dumpsters, not the river and the beach to dispose of items. Mayor Bonfield stated that when the Corp of Engineer is here for the inspection on June 20<sup>th</sup> she will talk to them about the beaches and how much it costs the city to cleanup. Also awarded were Mackenzie Trzil, Julia Ristau and Lucy Eggleston. Clerk/Treasurer, Tiffany Rogers will place their awards in the mail.

**Thank you to Gudrun Sullivan's 5<sup>th</sup> Period Class for painting the horse shoe pits**

Mayor Bonfield wanted to thank Gudrun Sullivan's 5<sup>th</sup> period class for painting the horse shoe pits at the city park. Their awards were given during the school year.

**3. Stormwater Management Team Member Needed from City of Asotin**

Eric Hasenoehrl requested that the city council choose a representative for the stormwater committee.

**4. Cleveland Street Cost of Speed Bumps and Signage etc...**

Lynn Jarvis asked, what is the liability of placing speed bumps? Attorney Jane Richards explained, there are not many major arterials with speed bumps in the middle of the road. The speed study has to be completed first so the city can create a comprehensive plan. The city does not want to be in a situation where they are spot zoning. Also, street signs have to be to code and state regulations. There may be other areas in Asotin that need additional street signs. An example of a liability issue when speed bumps are installed, is when snow plow and equipment is used to maintain the infrastructure and remove the snow, not all the snow can be removed therefore creating ice near the speed bumps. Then somebody walks over the speed bump, falls down and receives injuries because of the ice. The city is liable for medical expenses due to not removing the ice on the roadway. Another example of liability is the fire truck is trying to get to the fire, their equipment such as the hose falls off while hitting the speed bumps. Now the fire truck does not have a hose to fight the fire. George Tucker stated when he worked for the Asotin County Road Department there was also speed bump requests. However, two of the Asotin County attorneys also stated that speed bumps are a huge liability and the county did not install the speed bumps.

George Tucker asked Mayor Bonfield why the police cars are not marked. Mayor Bonfield stated the city is still working on signage. Councilmember Appleton stated the city needs one car not to be marked due to undercover surveillance operations.

Mayor Bonfield understands all the concerns about the traffic, cross walk, and having a marked area. Lynn Jarvis suggested a neighborhood volunteer crossing guard. Lynn Jarvis states now there has been a formal citizens requests and the city needs to respond. Mayor Bonfield stated the city will look at the possibility of placing a cross walk zone. She will talk to the school board about placing a crossing guard at the location.

**CITY ENGINEER:**

- 1. Six Year Transportation Plan** – Eric Hasenoehrl asked the council for any additions or subtractions to six year transportation list. If the city wants funding for streets, it has to be listed on this plan. Councilmember Appleton would like to see the intersection of 3<sup>rd</sup> Street, Highway 129 and Washington on the list. Eric Hasenoehrl states the curve needs to be rounded off and make the slope come back to the south. It's called "The ease of the ride". Eric Hasenoehrl estimates the cost to be around \$50,000.00. Councilmember Fry made a motion to add the 3<sup>rd</sup> Street, Highway 129 and Washington to the Six Year Transportation Plan. Seconded by Councilmember Appleton. There was no discussion. All Aye. Motion carried.
- 2. 2<sup>nd</sup> Street Stormwater Project**  
Eric Hasenoehrl requested that a letter of support be written from the City of Asotin on behalf of Asotin County Stormwater for the Decant Waste Facility Station. Mayor Bonfield stated that Clerk/Treasurer, Tiffany Rogers has already completed and delivered the letter to Cheryl Sonnen. Eric Hasenoehrl also reported the stormwater committee is working on a delinquency policy. Eric Hasenoehrl stated the cultural resource paperwork with DAHP and the Tribe is being completed. The Stormwater Management Team discussed the City's request to loan the remaining match for the project. Keltic Engineering, Inc will be submitting the quarterly report to DOE on the progress of the project and begin the preliminary engineering report for DOE once the cultural resource determination is finalized.
- 3. Transportation Improvement Board**  
The TIB workshop will be held Wednesday, June 12<sup>th</sup>. Keltic Engineering, Inc is registered to attend. This year has the following funding categories:  
Small City Arterial Program \$10 million, Small City Sidewalk Program \$3 million and Small City Pavement Preservation Program \$2.5 million. Applications are due in August and will be awarded in November.

**CLERK'S REPORT:**

1. Clerk/Treasurer, Tiffany Rogers reported there were 60 Past Due Utility Customers for May 2013.
2. June 2013 District Court collected \$3,777.43, of that the City sent \$1,507.87 to the Washington State Department of Treasurer, paid District Court 19 tickets @ \$380.00, Crime Victims Fund \$39.41 and the City of Asotin deposited \$2,230.15 a 48.98% rate of income from District Court.

**POLICE REPORT:** None

**CITY ATTORNEY:** None

**FIRE DEPARTMENT:** None

**PLANNING COMMISSION:** Chair, Elaine Greene reported on the May 30<sup>th</sup> Planning Commission meeting. A variance request at 201 Jefferson Street was granted to Cory Eller for a 10 foot addition to the house. The next meeting will be Thursday July 11<sup>th</sup> at City Hall at 7:00pm.

**COMMITTEE REPORTS:** None

## **COUNCIL COMMUNICATIONS**

**Mervin Schneider** – Mayor Bonfield asked Councilmember Schneider about the MPO monies that the city would be eligible to apply for. Councilmember Schneider explained that after examining the fund accounting, the monies have been going into one fund within the county. MPO director, Matt Jensen was unaware of this situation. He is in the process of writing a policy that will direct the monies accordingly. The next MPO meeting is June 11<sup>th</sup> regarding the six year transportation plan.

**Joe Appleton**- Councilmember Appleton stated at 302 2<sup>nd</sup> Street rain collection is gathering in the cracks of the concrete and creating a flood area. Mud and debris is coming from Kings Lane, down Washington to 2<sup>nd</sup> Street which is also creating a dam and a pond. Mayor Bonfield will ask Public Works Supervisor, Bob Portlock to investigate this situation.

Councilmember Appleton stated residents along Asotin Creek have been asked to remove items from the levee. However the residents have not seen any cleanup efforts. Mayor Bonfield explained the purposes of asking the residents to remove their items were in preparation of the potential spring runoff. Debris, lawn trimmings, leaves and other items cannot be within so many feet of the levee to make sure they do not deposit into the creek. Mayor Bonfield stated the city has plans to work on levee again to remove brush.

**Greg Fry** – None

## **MAYOR'S REPORT:**

### **Councilmember two year position open**

Mayor Bonfield asked the council if they would like to advertise the vacant two year council position that is available. The council stated they would like the position advertised. Mayor Bonfield also requested that the council appoint Jennifer Bly to the council position since she was the only applicant who signed up for the elected position. Mayor Bonfield asked Jennifer Bly if she was interested at this time to take the appointment. Jennifer Bly stated yes she was interested. Councilmember Fry made a motion to appoint Jennifer Bly to the Council position. Seconded by Councilmember Schneider. There was no discussion. All Aye. Motion carried.

Eric Hasenoehrl asked Mayor Bonfield if she had an update on the 2<sup>nd</sup> Street furniture benches. Mayor Bonfield stated she has inspected the benches they have been created to the ADA specific standards.

**RESOLUTIONS & ORDINANCES:** None

**EXECUTIVE SESSION: RCW 42.30.110** None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Fry. Motion carried. Meeting adjourned at 7:00PM.

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Mayor, Vikki Bonfield

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Clerk/Treasurer, Tiffany Rogers