ASOTIN CITY COUNCIL MINUTES
Tuesday, May 27, 2014
Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE: Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Mervin Schneider, Joe Appleton, Jennifer Bly, Bob Van Pelt, George Tucker

STAFF PRESENT: Tiffany Rogers, Clerk/Treasurer, Tina Davidson, Deputy Clerk, Jane Richards, City Attorney

PRESS: None

AUDIENCE: Eric Hasenoehrl, Keltic Engineering, Inc, Jo Anne Miller, Charlotte Tuttle, Lynn Jarvis, Carl Flynn, Debby Flynn, Michael Feil

PUBLIC HEARING: None

ORAL COMMUNICATIONS- PUBLIC COMMENT:
Resident, Mike Feil, 611 3rd Street, Asotin WA stated that the current Council and Mayor are doing a great job. However, he stated he would like to see more involvement from the Mayor and Council at local events within the City of Asotin. He stated the only two from the City of Asotin that attend the Memorial Day Ceremony at the Cemetery was City Attorney, Jane Richards and Acting Police Chief, Scott Coppess. Mike Feil stated Acting Police Chief, Scott Coppess did a great job delivering the Memorial Day speech. Mike Feil stated the American Legion Post #246 Noel Abbott, directed the ceremony and the Clearwater Pipes and Drums performed. Mike Feil stated in his opinion, he thought the City of Asotin could take charge in directing the ceremony, instead of someone coming from another town to direct it. Mike Feil also stated he had another complaint that the City of Asotin Councilmember's do not attend LIONS fundraisers. Mike Feil stated every dime that is made from the LIONS breakfast fundraiser goes back into the community. It is Mike Feil's opinion that the LIONS are not getting a lot of support from the City of Asotin. Mike Feil stated if you want the community to grow and thrive, the City of Asotin council needs to be more involved and do a little more. Councilmember Appleton stated he makes events when he can, but due to his new work schedule it's not always possible. Councilmember Bly stated she attends the breakfast each month. Councilmember Tucker stated he was out of town for Memorial Day and could not attend the Memorial Day Ceremony at the Cemetery. Mayor Bonfield stated more effort will be made.

County Resident, Carl Flynn stated he and wife Debby Flynn sprayed the Russian Thistle weeds at the cemetery with 2-4-D and Tordon. Carl Flynn stated there is still Yellow Star around the headstones. Councilmember Tucker told Carl and Debby Flynn he appreciated the work they had done. Mayor Bonfield stated it looks like we mowed the cemetery two weeks too early. She stated she had visited the cemetery after it had been mowed and it looked beautiful. Then when she went up for the cleanup day, it didn't look like it had even been mowed. The weather this year was unpredictable therefore it allowed the grass to grow. Mayor Bonfield told Carl Flynn the City will provide the spray and the product if he would continue to monitor and spray the weeds.

Resident, Charlotte Tuttle, 1220 Fifth Street, Asotin WA, stated she was glad that there is hope to open the marina. Charlotte Tuttle asked what the dredging costs will be. Mayor Bonfield explained, the House and the Senate have passed the WRRDA Bill. The President of the United States will still need to sign it. The City of

Asotin will be applying for a Planning Grant. This will provide ideas of what can and cannot be done for a permanent solution so the marina does not silt in again. Dredging alone will not solve the long term issue. The boats that used the marina years ago were 16 foot boats. Now the boats are even larger. Also, you cannot have covered docks like we used to because of the fish. For the City of Asotin to receive the property back from the U.S. Army Corp of Engineers, the first processes will be for the City of Asotin to complete permits with the U.S. Army Corp of Engineers. These permits will cost the City around $125,000.00. Mayor Bonfield has been in contact with a person who used to work for the U.S. Army Corp of Engineers. He states the City should pay them according to what they have completed when processing the permits. Port of Clarkston Manager, Wanda Keefer will be helping the City with the permitting process too. Councilmember Tucker stated when he talked to the U.S. Army Corp of Engineers, they stated to extend the wall or run a pipe out into the river.

Resident, Lynn Jarvis 411 First Street, Asotin WA, stated she is very proud of all the citizens of Asotin for working together.

Eric Hasenoehrl, Keltic Engineering, Inc stated the sedimentation removal is the property language to use when working with the removal of the river material. Dredging and Sedimentation Removal are two different things. Dredging goes below a certain level that would have to be inspected for cultural sensitivity. By not going below the certain level, it is considered sedimentation removal. Mike Feil wanted to know if the city has researched where to put the material that is taken out of the river. Mayor Bonfield stated once the City gets the property back the U.S. Corp of Engineer, the only entity the City will have to work with is the Fish and Wildlife Department. Charlotte Tuttle states she owns 2½ acres of property the City can place the sedimentation removal. Mayor Bonfield explained the farmers removed the sedimentation for their farm ground for fertilizer.

Mike Feil stated he is proud of this Council and Mayor.

CONSENT CALENDAR:

1. **Minutes of May 12, 2014 Regular Meeting**
2. Expense Checks #35944-35965 $16,864.08
3. Payroll Checks #35926-35943 $12,369.99
4. EFT – IRS $4,007.74 $1,796.45
5. Voids – #35916 #35941

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Schneider. There was no discussion. All Aye. Motion carried.

Excused Councilmember's – None
Unexcused Councilmember's - None

OLD BUSINESS:

1. **Skateboarding Ordinance and Update Signs**
   Mayor Bonfield explained that the City signs only state you must walk your skate board or bike on 2nd Street. Councilmember Tucker said the skateboarders built a fire in the middle of the road this past weekend. Jo Anne Miller reported a week ago three kids were skateboarding on the Wormel Memorial Rock. Jo Anne Miller talked to the police to let them know and told the police it is the same group of skateboarders. School Resource Officer, Monte Renzelman does not think they are students that live here, and do not attend Asotin-Anatone School District. Mayor Bonfield stated she is not sure different signs would even help, but tickets would!!! Mayor Bonfield asked the council if they would like her to order the knobs that can be placed on the benches. The council agreed for Mayor Bonfield to order the knobs. They will cost $15.00 each and will be placed on each bench. If and when the skateboarders are

caught they could receive a civil infraction and a higher punishment when damage is done to City property.

NEW BUSINESS:

1. **Asotin County to review 2008 Interlocal Agreement for District Court Services & 2011County Jail Services Contract with the City of Asotin.**
   Mayor Bonfield reported the City had received a letter from Asotin County stating they were reviewing the agreements for District Court and County Jail services. The District Court agreement was signed in 2008 and only provides for a $20.00 per case filing fee. This amount no longer covers the counties cost, and in good conscience, the county cannot continue to support the prosecution of City cases with County funds. The District Court contract states the County can change these fees by agreement and the county would like to begin conversation about increasing the filing fee. The Jail contract was signed in 2011 and the county believes that it should be revisited as well. Some of the provisions are more time consuming than the Jail personnel knew they were going to be and the county thinks it can be simplified. The county would like to know a time that the county and the city can meet one on one to discuss options and concerns we both have, or let the county know if we prefer to have a joint session. The contracts are attached to the letter. Mayor Bonfield asked if Councilmember Appleton and Councilmember Van Pelt could meet with Acting Police Chief, Scott Coppess to discuss this issue. City Attorney, Jane Richards stated that the City of Clarkston pays $40.00 to $45.00 for District Court Filing Fees.

2. **Rich Isley to discuss Boy Scouts.**
   Tabled. Rich Isley was unable to attend the meeting. He is working on a Flag presentation.

3. **2013 Annual Water Quality Report/2014 Water Use Efficiency Report**
   The 2013 Annual Water Quality Report/2014 Water Use Efficiency Report has been updated and placed on the webpage. The website was listed on the back of the City of Asotin Utility statements for the month of June to reach all utility users.

4. **Cemetery Discussion**
   Mayor Bonfield reported on the Cemetery Cleanup Day. She stated she noticed a lot of glass containers and ornaments that were broken. She stated if made it very difficult to clean up. Also artificial flowers were scattered everywhere. Mayor Bonfield stated for safety, trash removal and mowing, the city is going to have to create an Ordinance that will state items must be removed within two or three weeks after the designated times the cemetery will be mowed or items will be disposed of by the city. Other cemeteries do have restrictions just for these purposes. Mayor Bonfield also reported she had a concern about the cattle guard. It is not in the best condition. Carl Flynn stated he could ask Asotin County Road Department Supervisor Glenn Scharnhorst and Asotin County Engineer, Jim Bridges if they could donate a 12' cattle guard. Carl Flynn also stated the city could purchase ecology blocks to support the cattle guard. Place two on each side. Carl Flynn also stated the road could use more gravel.
   Lynn Jarvis stated Noel Abbott from the VFW is trying to locate a larger heavier flag pole. He will also place a rope instead of metal of the flag. Mayor Bonfield stated the problem is the wind shreds the flags and bends the flag poles.

   Carl Flynn wanted to know how much of the property taxes paid on behalf of the City of Asotin residents are going to Vineland Cemetery. Mayor Bonfield stated about $6,000.00.

5. **Mayor Bonfield to Sign ILA for the Installation and Maintenance of Stormwater Filtration System** City Attorney, Jane Richards created the Interlocal Agreement for the Installation and Maintenance of Stormwater Filtration System . Whereas, the City of Asotin (hereafter "City") sought and obtained a grant to resurface and improve Second Street. As part of the grant, the City is responsible for providing an environmentally safe method for filtering stormwater drainage from Second Street before polluted water reaches Asotin Creek. After researching different geographic locations to place the stormwater filtration system, the City engineer recommended an area located on the north side of property where the County's Annex building is situated. This location is not useable for any construction expansion purposes. The City's engineer has collaborated with Asotin County's (hereafter "County") engineer in the design for the stormwater filtration system and it meets all applicable local, state and federal codes. Whereas, the City has purchased an easement located on the real property situated in the city of Asotin and owned by the County, and said easement is established for the purpose of installing and maintaining a stormwater filtration system. Whereas, the City assumes all responsibility and costs for constructing, installing, maintaining, and operating the filtration system. Additionally, the City assumes responsibility for assuring the filtration system and any drainage into Asotin Creek meets all applicable local, state, and federal requirements. The City agrees to hold harmless and indemnify the County and its officers, employees and agents from any and all claims, damages, costs or liabilities caused by the City's negligence in installing, maintaining, and/or operation of the stormwater filtration system. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and may be modified only by an agreement in writing signed by both parties. This agreement shall take effect upon ratification of this agreement by the Asotin County Board of Commissioners and the Asotin City Council. Councilmember Schneider made a motion for Mayor Bonfield to sign the Inter Local Agreement for the Installation and Maintenance of Stormwater Filtration System. Seconded by Councilmember Tucker. There was no discussion. All Aye. Motion carried.

KELTIC ENGINEERING, INC:

1. **Second Street Department Of Ecology Stormwater Drainage Project**
   Keltic Engineering, Inc. met on site with the commissioners Monday, May 19th as it was requested as one of their requirements for the easement approval. Keltic Engineering, Inc. provided a summary of walk through and discussion with Jim Fuller. A packet was presented today to Jim Fuller that includes the plans, grant, insurance requirements, hold harmless agreement, and an additional copy of the letter the City sent in response to the County's request. Keltic Engineering, Inc. has requested to be on either the June 2 or June 9 commissioners meeting agenda to finalize the packet. The County's legal needs to review the documents first and doesn't return to office until the first part of June. Keltic Engineering, Inc is trying to get things finalized and the project to bid as there are extra funds available from DOE to assist the city with the costs of the easement, survey, etc.

2. **Shoreline Master Plan Program Update Project #G1400537**
   Shoreline Characterization/Analysis (Snapshot of current shoreline) is in progress.
   Keltic Engineering, Inc. will file a monthly report with DOE for the month of May.

PUBLIC HEARING DECISION: None

CLERK'S REPORT:

1. Clerk/Treasurer, Tiffany Rogers reported that the Current Expense Fund has received $48,018.76 of property taxes to date. The EMS Fund has received $17,630.12 of property taxes to date and the Street Fund has received $25,856.26 of property taxes to date.

2. Clerk/Treasurer, Tiffany Rogers reported that the City has collected $11,156.44 of Real Estate Excise Tax to date.

3. Clerk/Treasurer, Tiffany Rogers reported that the City has issued, processed and completed 10 Building Permits from 4/11/14 – 5/16/14.

4. Clerk/Treasurer, Tiffany Rogers reported that the City has 67 Past Due Utility Notices for May.

5. Clerk/Treasurer/ Tiffany Rogers reported that Asotin Days planning is a work in progress. Wes Vaugn is the Chair, Jackie Hough is the Co-Chair and Jenni Light is the Secretary/Treasurer. There are also three committee members who include Jo Anne Miller, Jess Hahn and Rick Van Pelt. The committee is working on the Schedule of Events which includes but is not limited to:

August 8th Friday	Teen Dance
August 9th Saturday	Yard Sale
	LIONS Breakfast
	Parade
	Cycles on Second Street
	Class Reunions
	Garden Exchange
	Museum will be open
	Jumping Castle
	Basket Ball Tournament
	Youth Talent and Karaoke Contest
	Clearwater Rock Fest Chief Looking Glass Park
August 10th Sunday	LIONS Breakfast
	Chrome on the Creek Car Show
	Hot Wheels Race/Flame Coloring Contest
	Chapel in the Park
	LIONS BBQ
	Duck Races
	Kids Games
	Horse Shoes

Times to be announced

There will be horse rides, a dunk tank and a chance to meet the Zebra's!! A lot of the events are fundraisers for non-profit groups. Asotin Days is still looking for Class Reunions and Vendors for Saturday August 9th. If anybody is interested or would like more information about Asotin Days, logon to the City of Asotin website and/or contact City Hall at 509-243-4411. The next Asotin Days meeting will be Wednesday, June 18th at 5:30, Asotin City Hall. Everybody is welcome to participate.

POLICE REPORT: None

CITY ATTORNEY: None

FIRE DEPARTMENT: None

PLANNING COMMISSION: None

COMMITTEE REPORTS:

a. **Mayor Pro-Tem -** Mervin Schneider
b. **Administrative Personnel** - Jennifer Bly
c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)** - Bob Van Pelt & Joe Appleton
d. **Public Works (Water, Sewer, Utility Franchises)** - George Tucker & Jennifer Bly
e. **Transportation (Streets, Dept of Transportation Liaison)** - George Tucker & Mervin Schneider
f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical)** - Bob Van Pelt
g. **Finance -** Jennifer Bly & Joe Appleton
h. **Asotin County EMS Board** (HOLD)
i. **Asotin County Solid Waste Advisory** (HOLD)
j. **Asotin County Health District -** Vikki Bonfield
k. **PTBA -** Mervin Schneider
l. **MPO Technical Advisory Committee** - Bob Portlock
m. **MPO Policy Board** - Mervin Schneider
n. **Stormwater -** Jennifer Bly

KELLER ASSOCIATES, INC CONSULTANT REPORT:

1. **Department of Ecology 2013-2015 Biennial Municipal Stormwater Capacity Grant #G1400227**
   No Report

COUNCIL COMMUNICATIONS:

Mervin Schneider- Councilmember Schneider stated the PTBA has 6,000 riders a month. That is up 1,000 riders from last month. PTBA purchased two new larger busses. Councilmember Schneider stated he asked at the PTBA meeting if the bus stop on First Street could be moved and covered across from the Asotin County Health Department. PTBA agreed to have the bus stop moved if the City could provide the labor to move it. They were not sure about covering it at this time, but would consider it.

Joe Appleton- Councilmember Appleton stated he would like the City to do another goose hunt during hunting season.

Jennifer Bly – Councilmember Bly stated items that have not been resolved should be placed back on the Agenda under Old Business such as the follow up on the Earl Addition. Councilmember Bly stated she will be attending the quarterly Stormwater meeting June 9th at 3:00pm at the Asotin County Annex building.

Bob Van Pelt – Councilmember Van Pelt stated when the County starts to grade the alleys, the speed bumps located at 311 Cleveland Street alleyway will have to be removed. Weeds, Trees and other items will have to be removed, cut back, sprayed or trimmed to reform the shape of the alley. Mayor Bonfield states if weeds and trees are on City property the City can remove, cut back, spray and/or trim the weeds and trees.

George Tucker – Councilmember Tucker stated he has received phone calls at home regarding the goose poop in the parks. He cannot believe that people want to plan a wedding and/or a reunion and the parks are full of goose poop. He talked to guys who run golf courses and they use a grape spray. Mayor Bonfield stated the grape is very expense and when you water the lawn it is gone. The City parks are watered every night. Mayor Bonfield stated the City of Asotin needs to file a law suit against the USDA. The USDA placed these birds in the State of Washington stating they were migratory birds. However, they have never left. Mayor Bonfield has talked with representatives from Hells Gate State Park, Port of Clarkston Golf Course, The Quality Inn and they all have the same problem too. Mayor Bonfield stated if all these entities would go together and file a law suit that it is a health issue, as a group they may have a better chance than just one entity trying to fight. The Asotin-Anatone School has the issue as well with the geese being on the football field. The students have to use the

football field for Physical Education and play football and the students are bringing Ecoli into the school floors and taking a huge chance of contaminating other students. The USDA won't even test the water at Swallows Nest for Ecoli because the level is so high. It is posted not to swim there and people still do. Mayor Bonfield stated they have even tried Border Colliers to chase the geese, but the geese get used to the dogs. Mayor Bonfield stated she will talk to all the entities about filing a class action law suit against the USDA.

Lynn Jarvis stated she heard about a golf course that used a goose poop scooping machine. It is like a lawn mower but it sweeps up the goose poop. Lynn Jarvis stated she would look into the cost. Mayor Bonfield stated we have to do something. Mayor Bonfield explained that Public Works Maintenance Operator Kirk Frye, mows on Saturday and the grass catcher is pulling some of the goose poop up, or breaking it up, but the poop is still on the basketball court too. Lynn Jarvis asked maybe the school would share the cost with the city to purchase the machine. Mayor Bonfield asked City Attorney, Jane Richards what she thought. City Attorney Jane Richards thinks a machine would be a great idea to be shared between the City of Asotin, City of Clarkston, County, and the School District.

Lynn Jarvis stated the LIONS Club has their breakfast the 1st Saturday of the month. Help support the LIONS.

MAYOR'S REPORT:

1. **WRRDA Bill** Passes The House of Representative 5/20/14. Goes to the Senate next week.

RESOLUTIONS & ORDINANCES:

1. **Resolution 2014-525** A Resolution by the City of Asotin, Acknowledging the Palouse Regional Transportation Planning Organization (Palouse RTPO) and Authorizing Membership therein. Councilmember Schneider made a motion to approve Resolution 2014-525 A Resolution by the City of Asotin, Acknowledging the Palouse Regional Transportation Planning Organization (Palouse RTPO) and Authorizing Membership therein. Seconded by Councilmember Bly. There was no discussion. All Aye. Motion carried.

2. **First reading of Ordinance 2014-779** adding classifications to the existing salary ranges to accommodate the hiring of a Building Inspector and Building Inspector I. Councilmember Schneider made a motion to approve the First reading of Ordinance 2014-779 adding classifications to the existing salary ranges to accommodate the hiring of a Building Inspector and Building Inspector I. Seconded by Councilmember Van Pelt. There was no discussion. All Aye. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110: None

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Aye. Motion carried. Meeting adjourned at 6:50PM.

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Mayor, Vikki Bonfield

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Clerk/Treasurer, Tiffany Rogers