City of Asotin Council
Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, December 14, 2015 **Public Hearing 5:30pm Final Budget/WSDOT**
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Schneider, Tucker, Appleton, Bly, Van Pelt

TOPIC	Responsible Official	Category

*****All agenda items are for discussion and action unless indicated otherwise*****

I. Call to Order

II. Stand for the Pledge of Allegiance

III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

5:30pm

The City of Asotin, WA, does hereby give notice of the filing of the preliminary budget for the year 2016. A Public Hearing will be held on the final budget on Monday, December 14, 2015, at 5:30 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.

5:35pm

The City of Asotin, WA, does hereby give notice of the Shoreline Exemption to the Washington State Department of Transportation for State Route 129 Pavement Improvements. Public Hearing, Monday, December 14, 2015, at 5:35 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.

IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

a. Minutes of November 23, 2015 Regular Meeting
b. Expense Checks - #37891-#37930 $122,979.81
c. Payroll Checks- #37866-#37890 $26,105.69
d. EFT – $10,965.29 $2,342.64
e. Voids- #37867 $1,810.88
f. Approval of Unexcused and/or Excused Councilmember's absents

VI. Old Business Council Action

1. City of Asotin Owned Property Parcel 1-049-00-033-0000 Part of Filmore Street Extended Lot 7
2. For Sale City of Asotin owned property Cleveland and Meador
3. Appraisal on City of Asotin owned property Café property (Gateway Park) Commercial
4. Asotin County District Court Contract
5. Asotin County Jail Inmate Fees Contract

VII. New Business Council Action

1. Set up City Governed E-Mails for Councilmembers
2. Asotin County Jail Medical Procedure Changes
3. Opening on the Planning Commission
4. Asotin Boat Launch and Jetty Restoration Listening Session December 8, 2015 7:00pm Asotin Community Center
5. Shoreline Exemption for State Route 129 Pavement Improvements

VIII. Consultant/Contractor Reports

1. Keltic Engineering, Inc. Eric Hasenoehrl Informational
a. Shoreline Master Program Update Project #G1400537
2. Keller Associates, Inc. Stillman Norton Informational
a. USDA (Rural Development) Waste Water Treatment Plant Upgrade

IX. Clerk Tiffany Rogers Informational

1. Only Rain Down the Drain- No Lawn Clippings nor Yard Waste
2. City of Asotin Accountability Audit Report
3. 2015 Indigent Defense Case tracking from Richard A. Laws
4. Past Due Utility Accounts for November
5. November 2015 District Court
6. Department of Ecology Stormwater Audit January 27,2016
7. 2014 Regional Stormwater Annual Report

Departments

a. Police Report- Seat Belt Save Challenge Campaign Monte Renzelman Informational
b. City Attorney Jane Richards Informational
c. Fire Department- October Report-Open Burning Noel Hardin Informational
d. Planning Commission Ron Lamb Informational

Committee Reports

a. Mayor Pro-Tem **Jennifer Bly**
b. Administrative Personnel **Jennifer Bly**
c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Bob Van Pelt & Joe Appleton**
d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Jennifer Bly**
e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Bob Van Pelt**
g. Finance **Jennifer Bly & Joe Appleton**
h. Asotin County EMS Board (Hold)
i. Asotin County Solid Waste Advisory (Hold)
j. Asotin County Health District **Vikki Bonfield**
k. PTBA **Mervin Schneider**
l. MPO Technical Advisory Committee **Bob Portlock**
m. MPO Policy Board **Mervin Schneider**
n. Stormwater **Jennifer Bly**
o. Historical Monument Building **Mervin Schneider**

X. Council Communications Informational

- **a.** Mervin Schneider
- **b.** George Tucker
- **c.** Joe Appleton
- **d.** Jennifer Bly
- **e.** Bob Van Pelt

XI. Mayor's Report Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc. Council Action

1. First Reading of **Ordinance #2015-797** An ordinance of the City Council of the City of Asotin, Washington, amending Ordinance #2014-788 which adopted the 2015 budget and authorizing necessary adjustments.

2. First Reading of **Ordinance #2015-798** An ordinance fixing the assessed valuation of the City of Asotin for the fiscal year of 2016 the estimated receipts and disbursements for the year 2016 and adopting a budget for the City of Asotin for the year 2016.

3. Resolution #2015-563 A Resolution before the Asotin City Council to Apply for a Loan through Potlatch No. 1 Federal Credit Union for the purchase of one fully-equipped police SUV.

XIII. Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 12/10/2015