

ASOTIN CITY COUNCIL MINUTES
February 22, 2016
Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE: Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth, Mervin Schneider, George Tucker

STAFF PRESENT: Tiffany Rogers, Clerk/Treasurer, Tina Davidson, Deputy Treasurer, Jane Richards, City of Asotin Attorney, Monte Renzelman, City of Asotin Police Chief

PRESS: None

AUDIENCE: Charlotte Tuttle, Elaine Greene, JoAnne Miller, Lynn Jarvis, Jera Graham, Kaylee Rosgen, Izella Graves

PUBLIC HEARING: None

ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Charlotte Tuttle attended the Asotin County Town Hall Meeting. She stated there was a large attendance at the meeting and great topics. A young student from Clarkston High School stated she thinks the beaches are worth saving and would like to start an "Adopt the Beach" program. Asotin County resident Levi Luhn owns pasture that surrounds the beaches. He was at the meeting and stated he appreciates the summer cleanup crews, however, it is still garbage dump in the off season too. Charlotte Tuttle stated the Asotin County Commissioners also discussed cashing any checks you receive from Asotin County. Asotin County Treasurer, Holly Schiffer asked for \$2,000.00 to be cancelled due to stale dated checks. Charlotte Tuttle stated Asotin County is updating their fireworks ordinance which if adopted by the cities too will give the cities and the county more control when there is fire danger. Mayor Bonfield reported House Bill #2348 in Olympia failed today regarding the timeframe of creating a firework ordinance. Since House Bill #2348 failed, the surrounding agencies will have to wait another full year until they can pass an ordinance to update certain restrictions. Police Chief, Monte Renzelman and Fire Chief, Noel Hardin have been working on this issue. Police Chief, Monte Renzelman stated the city does not want a total ban, but needs to be able to add restrictions in severe weather conditions.

CONSENT CALENDAR:

1. Minutes of February 8, 2016 Regular Meeting
2. Expense Checks - #38154-#38173 \$28,988.22
3. Payroll Checks- #38137-#38153 \$11,407.50
4. EFT - \$4,134.66
5. Voids-
6. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Appleton made a motion to approve the consent calendar. Seconded by Councilmember Bly. All Ayes. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. Second Street Stormwater Funding Status

Mayor Bonfield stated she met with Stillman Norton of Keller Associates, Inc. about the continuation of funding for the Second Street Stormwater project. The income survey that was submitted this year was not accepted by the Department of Ecology. Each agency has a specific designation for an income survey. However, the same survey was submitted and accepted last year. Stillman will ask if the city can do a partial and fund at 100% or fund under their loan process. Department of Ecology has offered a 75% grant (\$521,250) and 13.5% loan (\$94,250 – 20 yr loan @ 2% interest) with the remaining \$79,500 unfunded. The City currently has about \$22,728.91 available in the Stormwater Capital Fund and will receive an additional \$10,880.00 at the end of 2016 that will total \$33,608.91. With the current offered loan amount of \$94,250 the City's annual payment would be about \$5,700. If we were to ask for the additional \$79,500 in loan to 100% fund the project then that annual payment amount would go up to about \$10,550. For each \$10,000 that the City can provide from its Stormwater Capital Fund, that annual payment will go down about \$600. So if the City provides \$30,000 the total loan amount would go down to \$143,750 which would result in an approximate annual payment of \$8,730. This would mean that for the next 20 years, if nothing changed on the rates and the population didn't change, you would have about \$2,150 per year left over to pool up in the Stormwater Capital Fund. The City's options as follows (not listed in any particular order or rank):

1. Request loan for remaining amount and commit to annual payments of about \$10,550 for the next 20 years. This would absorb nearly the entire capital budget for the next 20 years.
2. Request additional loan for all but \$30,000 and commit to annual payments of about \$8,730 for the next 20 years. This would absorb about 80% of the capital budget for the next 20 years.
3. Request additional loan for all but \$20,000 and commit to annual payments of about \$9,340 for the next 20 years. This would absorb about 86% of the capital budget for the next 20 years.
4. Turn down the funding offer, work on an income survey that meets Ecology's requirements for establishing Median Household Income, and reapply next year to qualify for 85% grant instead of 75%.

CONSULTANT/CONTRACTOR REPORTS:

1. Keltic Engineering, Inc.

- a. **Shoreline Master Program Update Project #G1400537-No Report**

2. Keller Associates, Inc.

a. USDA (Rural Development) Waste Water Treatment Plant Upgrade

Councilmember Appleton stated the WWTP construct company is working 40 hours a week.

Councilmember Appleton stated he met with Public Works Superintendent, Bob Portlock and Waste Water Treatment Plant Operator, Bill Frye to discuss the progress of the construction.

Councilmember Appleton stated Bill, Bob and Kirk are doing a great job and will not willing to accept a substandard job.

CLERK'S REPORT:

Clerk/Treasurer, Tiffany Rogers stated she received a call from Fire Chief, Noel Hardin regarding the application for Amy Paris to be on the Asotin County EMS Trauma Council for the City of Asotin Citizen At Large. Fire Chief, Noel Hardin stated he had discussed the issue with City Attorney, Jane Richards. The conclusion is that there was not a conflict of interest. Fire Chief, Noel Hardin wanted to make sure this message was relayed to the council so he could officially offer Amy Paris the volunteer position. Mayor Bonfield stated

yes, she and the council agree to place Amy Paris on the Asotin County EMS Trauma Council as the City of Asotin Citizen At Large.

Clerk/Treasurer, Tiffany Rogers stated Don Katzenberger a representative from the Lewis Clark Valley Veterans Wall asked for permission to copy the Veterans names from the Asotin Memorial Bridge. The names will be added to the Lewis Clark Valley Veterans Wall that will be located at the Port of Clarkston. There is no charge to the city to have these names placed on the wall. For more information about the wall and donations visit their website at www.lewisclarkvalleyveteranswall.com. Mayor Bonfield asked the council if they had any objections or concerns about the names from the Asotin Memorial Bridge being added to the Lewis Clark Valley Veterans Wall. The council agreed and the names on the Asotin Memorial Bridge are of public record.

POLICE REPORT:

Job Announcement

Police Chief, Monte Renzelman stated the Job Announcement closing date for the Full Time Lateral Police Officer is February 23rd.

Security

The City of Asotin Police Department providing security to the Asotin County Court House and personnel during the murder trial this week.

Rescue

The Asotin Police Department, Asotin County Sheriff's Department, Asotin County Fire District #1, and Asotin Fire were dispatch to a vehicle in the Snake River, across from the Asotin High School at Looking Glass Park on the downriver side of the jetty, at the dead end of Madison Street. Chief Renzelman, Deputy Luke Forsberg, and SRO Adelsbach were the first to arrive to the area. The White 2007 Chevy Avalanche was located about 75 feet from the shore line, partially submerged in the Snake River. A resident, Mildred D. Miller who was on the jetty, advised there was at least one person inside the vehicle. The vehicle was about half submerged with the passenger compartment full of water. The vehicle was dangerously close to being swept into the current and taken downriver. The vehicle was obviously still sinking further as it was filling with water. At this point Chief Renzelman and Deputy Forsberg jumped into the water, and attempted contact with the driver of the vehicle. Citizen's Christopher Segroves, who is an Asotin School district employee and Ryan Webber also entered the water to assist with getting the driver out of the vehicle. Whitcom was advised to have a rescue boat put into the water in case Officers were not able to secure the vehicle before the vehicle entered the current and was swept down river. City of Asotin employees, Bob Portlock and Kirk Frye, who were working in the area with heavy machinery, also responded to the scene. Asotin County Sheriff Deputy's Nichols and Sgt. Jackson secured the vehicle with a rope, to attempt to keep the vehicle from drifting out into the current. The rope was not strong enough, a fast acting student from the Asotin High School, Pate Earl, retrieved a long tow rope that was used to secure the Avalanche. Officers attempted to contact the sole occupant of the vehicle and found the driver unconscious with his head submerged, and the cab of the vehicle was continuing to fill up with water. The rescuers were chest deep in the water attempting to rescue the male driver, later identified as Kent Michael Grimm of Lewiston. Attempts to open the doors were unsuccessful. Chief Renzelman attempted to break out a door window without success. Chris Segrove climbed onto the hard cover on the back of the vehicle and used a rock to break the back window. Chief Renzelman and Segroves found Grimm completely submerged under water, they were able to drag Grimm through the broken out window. It appeared the driver could be suffering from a medical malady. First aide was given to Grimm while he was on the hard cover of the back of the vehicle. Grimm started breathing, but his face and lips remained a deep blue. It was decided to move Grimm to the shore where medics had arrived, instead of waiting for the vehicle to be pulled to shore. Grimm was brought to shore by Chief Renzelman, Deputies Forsberg and Nichols, and Citizens Webber, and Segroves. Grimm was then attended to by Medics. The vehicle was towed the rest of the way out of the water by the Asotin City

Crew. Grimm was transported to St. Joseph Regional Medical Center. Police Chief, Renzelman would like to recognize everybody that helped.

CITY ATTORNEY:

City Attorney, Jane Richards stated she received an e-mail from the law firm representing the City of Asotin. The Judge adopted the findings for the motion for reconsideration and the preliminary junction status. Asotin County will keep accepting the cities cases while the law suit is pending, which could be as long as it takes and as we start our own court.

FIRE DEPARTMENT: None

PLANNING COMMISSION:

Next meeting will be April 14, 2016 7:00pm. Mayor Bonfield stated there is still an opening on the Planning Commission Board.

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**–Jennifer Bly
- b. **Administrative Personnel** - Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)** - George Tucker & Joe Appleton
- d. **Public Works (Water, Sewer, Utility Franchises)** - George Tucker & Jennifer Bly
- e. **Transportation (Streets, Dept of Transportation Liaison)** - George Tucker & Mervin Schneider
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** -
- g. **Finance** - Jennifer Bly & Joe Appleton
- h. **Asotin County EMS Board** Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory (HOLD)**
- j. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- k. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- l. **MPO Technical Advisory Committee** - Bob Portlock 2nd Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board** - Mervin Schneider 2nd Wednesday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

COUNCIL COMMUNICATIONS:

Mervin Schneider- None

Joe Appleton-None

Jennifer Bly- None

George Tucker-Councilmember Tucker stated the WWTP construction is picking up the pace.

Lori Loseth- Councilmember Loseth stated she had a meeting with Clerk/Treasurer, Tiffany Rogers, Public Works Superintendent, Bob Portlock and Deputy Clerk, Tina Davidson regarding the Street M&O Levy. Last year was the first time the City of Asotin placed a Street Levy on the ballot. The citizens will have another opportunity to vote again in the November Presidential Election. Councilmember Loseth stated the city will provide more education on how little the city receives for streets. Councilmember Loseth stated the most effect thing is to talk to citizens. She also stated that Public Works Superintendent, Bob Portlock has a handle on the statistics of the street conditions and would be an asset to have Bob speak at a Town Hall Meeting.

Councilmember Loseth stated the city has to get the public to recognize it is an issue, and that the city does not have money for the streets. When grants are applied for there is always a match from the city that has to be provided and the city does not have the match money, therefore, we are not awarded the grant. Councilmember Loseth asked if anybody had any suggestions how to frame this so the city can go forward. Councilmember Loseth stated the city is very fortunate to have Tiffany, Tina and Bob who educate the citizens who walk into city hall, however, the others that don't read the back of utility billings or read the flyers, those are the citizens

the city needs to get the word to. Councilmember Loseth stated she would like to redesign the flyer, or create a post card and make it more direct and show where the money goes. Councilmember Loseth would also like the city to host a town hall meeting. Councilmember Loseth stated Public Works Superintendent, Bob Portlock has the skills within the street department that has allowed the city to save money. But to go further and progress and to have a future for the streets a street levy is needed. Resident, Lynn Jarvis stated a volunteer group could go door to door to educate the citizens how important it is to vote and help them understand the need for a yes vote for the city streets. Mayor Bonfield stated since Mr. Cowdrey's class was in the audience, she was sure they would help volunteer too since Mr. Cowdrey lives in Asotin.

MAYOR'S REPORT:

Mayor Bonfield stated she will be having a conference call with the Department of Fish and Wildlife on Wednesday to discuss the geese roundup.

Mayor Bonfield stated she attended the Asotin County Commissioners Town Hall Meeting. The topic of PILT monies (Payment In-Lieu to Taxes) to the county is decreasing. Mayor Bonfield stated she spoke to the Asotin County Commissioners about selling property the county owns so it can be placed back on the tax rolls. Commissioner Shinn stated he saw that in a letter somewhere before from Mayor Bonfield. Mayor Bonfield stated she wanted to let them know it is all our responsibilities to maximize the tax dollars.

Mayor Bonfield stated the city will go forward and examine the Firework Ordinances that are being created for the City of Clarkston and the County to be in agreement with our local governments.

Mayor Bonfield stated she talked with Fire Chief, Noel Hardin about the possibility of the City of Asotin being incorporated or annexed into the Asotin County Fire Department. The City of Asotin residences would see a decrease in their insurance rates due to the higher ratings of Fire Coverage. This proposal must go on the ballot. Therefore, a Resolution must be adopted before August 2016. The fire department would still respond from the current Asotin location and still have the same response times. The difference would be the Asotin County Fire District would be responsible for building costs and equipment. If the Fire District is approved the residents of the City of Asotin will have to pay a Fire District tax which will be higher than the City's, but the fire rating should go up so the City of Asotin would get a break on our fire insurance rates.

RESOLUTIONS & ORDINANCES:

- 1. Second Reading of Ordinance #2016-799** Being an Ordinance Creating Chapter 3.62 Titled Competitive Bidding Policy Section 3.62.10, 3.62.020, 3.62.030 and 3.62.990 of the Asotin Municipal Code, and providing for the effective date hereof. Councilmember Bly made a motion to approve the Second Reading of Ordinance #2016-799 Being an Ordinance Creating Chapter 3.62 Titled Competitive Bidding Policy Section 3.62.10, 3.62.020, 3.62.030 and 3.62.990 of the Asotin Municipal Code, and providing for the effective date Hereof. Seconded by Councilmember Appleton . There was no discussion. All Ayes. Motion carried.

- 2. Second Reading of Ordinance #2016-801** An Ordinance of the City of Asotin, Washington, amending Ordinance No. 2014-787; authorizing the execution and delivery of an amendment to the City's Non-Revolving Line of Credit Agreement and an amended and restated bond anticipation note; and providing for other matters properly relating thereto. Councilmember Bly made a motion to approve the Second Reading of Ordinance #2016-801 An Ordinance of the City of Asotin, Washington, amending Ordinance No. 2014-787; authorizing the execution and delivery of an amendment to the City's Non-Revolving Line of Credit Agreement and an amended and restated bond anticipation note; and providing for other matters properly relating thereto. Seconded by Councilmember Tucker. There was no discussion. All Ayes. Motion carried.

3. Resolution #2016-574 A Resolution Amending Resolution Resolution #2016-568 Authorizing a grant application to USDA Rural Development grant (RBDG) Program for Asotin Boat Basin Pre-Construction Design and Permitting GRANT. Councilmember Tucker made a motion to approve Resolution #2016-574 A Resolution Amending Resolution Resolution #2016-568 Authorizing a grant application to USDA Rural Development grant (RBDG) Program for Asotin Boat Basin Pre-Construction Design and Permitting GRANT. Seconded by Councilmember Schneider. All Ayes. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110-None

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:10pm.

Mayor Bonfield

Clerk/Treasurer, Tiffany Rogers