

ASOTIN CITY COUNCIL MINUTES
May 23, 2016
Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE: Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth, Mervin Schneider, George Tucker

STAFF PRESENT: Tiffany Rogers, Clerk/Treasurer, Tina Davidson, Deputy Clerk, Jane Richards, City Attorney

PRESS: Lewiston Morning Tribune Reporter

AUDIENCE: Charlotte Tuttle, Jo Anne Miller, Stillman Norton, Keller Associates, Inc., Steve Floch, Judy Floch, Lynn Jarvis, Eric Hasenoehrl, Keltic Engineering, Inc., Noah Clark, Sequoia Swan, Dana Sotomish, Jayd Eke, Meggi Aliverti, Audrey Williams, Tanner Gatz, Bryant Brown, Bill Anderson, Bryton Wameyer, Stormy Thorton

PUBLIC HEARING:

5:35pm-5:37pm

Mayor Bonfield stated the City of Asotin, WA does hereby give notice of a Public Hearing to be held on Monday 05/23/16 at 5:35 p.m. at Asotin City Hall, 121 Cleveland, Asotin WA. The hearing will be held on the Proposed Year 2017–2022 City of Asotin 6 year Transportation Plan. Those wishing to make oral or written statements on this matter may do so during the hearing. Mayor Bonfield asked if there were any questions, comments or concerns. Councilmember Bly asked for an explanation of number four. Mayor Bonfield stated it is a sidewalk to be installed on Wilson Street to Third into the Riverpoint addition that will start at Appleford Dr. Stillman Norton, Keller Associates, Inc stated to remove #1 since that project will be completed in 2016. Therefore, renumbering the other projects accordingly. The public hearing closed at 5:37pm.

ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Asotin County Museum director, JoAnne Miller stated she is having parking issues. There are five students from the school parking at the museum. This is making it difficult for the visitors who are visiting the museum. Jo Anne Miller stated senior citizens come to visit from Pullman and Spokane who use walker, canes and wheel chairs. The busses have to park across the street, therefore making it difficult for the citizens to get into the museum. The Asotin County Museum would like to accommodate the senior citizens. Fifty children will be attending the museum Tuesday by bus and will need the full museum parking spaces. Mayor Bonfield stated she will inform Police Chief, Monte Renzelman about the parking issue.

Resident, Charlotte Tuttle stated there will be a memorial for Corrine and Harold Thompson on Saturday, May 28th at 11:00am -3:00pm at the Asotin City Park. It will be a covered dish and the public is welcome.

Resident, Charlotte Tuttle stated the Asotin County Commissioners chose Christopher Knowland for the City of Asotin Public Facilities position. They also selected Bruce Devero for Position 1 of Asotin County.

Resident, Charlotte Tuttle stated Asotin County is working on the firework issues so it can be in place for July of 2017. Asotin County and City of Clarkston agree that fireworks may be discharged on the 3rd, 4th and 5th of July and December 31st until midnight.

CONSENT CALENDAR:

1. Minutes of May 9, 2016 Regular Meeting
2. Expense Checks - #38462-#38463 \$8,839.36
3. Payroll Checks- #38464-#38480 \$13,209.06 #38481-#38509 \$21,776.50
4. EFT - \$10,044.74 \$7,427.14
5. Voids- Check#38332 \$20,158.01
6. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Tucker. There was no discussion. All Ayes. Motion carried.

OLD BUSINESS:

1. **Discussion of Animals in R1 Zone on 4th Street**

Mayor Bonfield stated she did not locate any additional information from minutes or the Comprehensive Plan regarding the zoning for the livestock on 4th Street. Councilmember Appleton stated he will create a rough draft and e-mail it to the council, once approved he will send the letters to residents on 4th Street.

NEW BUSINESS:

1. **Discussion of adding Conditional Use Permit language for 4H-FFA Animals in R1A and R2 Residential Zones to the Asotin Municipal Codes**

Clerk/Treasurer, Tiffany Rogers explained that R1 Zone has a section in the ordinance that allows 4-H-FFA animals with the application of a Conditional Use Permit. Clerk/Treasurer, Tiffany Rogers was asked by residents that live in the R1A and R2 Zones if these zones could have the same language for 4-H-FFA. Mayor Bonfield asked the council how they feel about the other zones having 4-H-FFA animals. Councilmember Bly stated the zones were established that way for a reason. Councilmember Schneider stated the residents that live in R1A and R2 zones could ask to use a place on 4th Street where it is zoned for 4-H-FFA animals. Councilmember Loseth stated giving to the residents the information of knowing where designated and alternate places are available to place 4-H-FFA animals will be helpful to the 4-H-FFA groups. Councilmember Tucker agreed not to infringe on R1A and R2 zones. Mayor Bonfield asked City Attorney, Jane Richards to update the 4H-FFA language of Chapter 18.28.30 Conditional uses (J).

CONSULTANT/CONTRACTOR REPORTS:

1. **Keltic Engineering, Inc.**

- a. **Shoreline Master Program Update Project #G1400537**

Eric Hasenoehrl, Keltic Engineering, Inc. stated he is still waiting for the Shoreline Master Program review from the State.

2. **Keller Associates, Inc.**

- a. **USDA (Rural Development) Waste Water Treatment Plant Upgrade**

Councilmember Appleton stated he asked Stillman Norton, Keller Associates, Inc. to give the council an update on the Waste Water Treatment Plant since there has been new developments with the contractor falling behind schedule. Stillman Norton, Keller Associates, Inc. stated this information has been addressed in the progress reports. Stillman Norton, Keller Associates, Inc. stated the contractor is doing their best to get back on schedule. The contractor has not been submitting accurate information on the submittals therefore, Keller Associates, Inc. has had to deny

the submittals. This is nothing the city or Keller Associates, Inc. has done to slow them down. The contractor is three months behind. The contractor is at fault and is taking responsibility. The city has had meetings, informing the contractor they need to take responsibility. There are three options the city for this type of delay. The city could not grant the two month shut down. The city could start charging \$1,000 a day to penalize, however, this is very damaging to the contractor. Stillman Norton, Keller Associates, Inc. talked about creating a change order that would include additional costs for the interim financing charges, cost to provide additional progress meetings and inspections cost for obsessive submittal review process. The new change order will ask the contractor to subtract \$36,500 from the contract. If the contractor agrees the city will grant the extension to the contractor. The larger pieces of equipment that take three to four months to create were just ordered last week and they should have been ordered months ago. Stillman Norton, Keller Associates, Inc. stated he is working with the same contractor in south Idaho and schedule is the issue again. This company has been bought out. Councilmember Bly stated you only have to go with the lowest responsible and responsive company. If they have a reputation you do not have to accept the lowest bidder as long as you say why you don't want to take their bid. Completion of the project will be in December. Councilmember Bly would like a copy of the change order. Councilmember Appleton stated the contractor cannot finish any faster or go any further without the equipment that is needed. Councilmember Bly and Councilmember Tucker are not in favor of the two month shutdown. Mayor Bonfield stated what do you do if you don't have the equipment? Most important thing it is not costing the city any more money and it will be done right. The first substantial completion date will be December 1st. The final will occur in spring after the asphalt is completed. Last payment request will be in April.

CLERK'S REPORT:

1. A Short Course on Local Planning at Clarkston City Hall

Clerk/Treasurer, Tiffany Rogers reported that she along with Mayor Bonfield, Councilmember Bly, Councilmember Loeth, Planning Commissioner Jim Jeffreys and Mercia Neace attended the Short Course on Local Planning at Clarkston City Hall on Tuesday, May 17th from 6:00pm-9:00pm and received a certificate for attending. This also gave the opportunity for Councilmember Loeth to receive her required training for becoming a newly elected official. Clerk/Treasurer, Tiffany Rogers stated it was a very informative class and would recommend that the City of Asotin invite the speakers to train the City of Asotin Planning Commission for the ones that could not attend.

2. Palouse Regional Transportation Planning Organization

Clerk/Treasurer, Tiffany Rogers reported there will be a Palouse Regional Transportation Planning Organization (Palouse RTPO) public hearing held at the Asotin County Courthouse Annex Building, June 2nd from 11:30am-1:30pm to discuss the 2016-2036 Regional Long Range Transportation Plan. The City of Asotin has been working with Shaun Darveshi of Palouse RTPO to assist with grant funding for transportation related issues, improvements, goals and policies. The public is encouraged to attend and give input on the twenty year transportation plan. The public hearing notice is posted at City Hall and is located on the City of Asotin website at www.cityofasotin.org.

3. Beyond the Driving Test, Put an end to distracted, drowsy and impaired driving

Deputy Clerk, Tina Davidson reported on the activities at the Asotin-Anatone School. Beyond the Driving Test, Asotin High School 2016 NOYS Safest Summer Ever Event was held on May 19th from 10:00am-12:00pm at Chief Looking Glass Park. Junior and Senior students attended the event. The goal is to put an end to distracted, drowsy and impaired driving. Deputy Clerk, Tina Davidson stated they had multiple stations set up with using the Drunk Busters Impaired Goggles. They had a Go-Kart Obstacle Course with using the Drunk Busters Impaired Goggles to simulate a Blood Alcohol Content

of .08-.15 level. Understanding Impacts for today's purpose. Officer Adelsbach was giving a true account on an accident he witnessed while standing by the wrecked vehicle that was on site of a true drunk driving accident that the students did not survive. Local mechanics offered free, ten-point safety car inspections to ensure how to properly care for cars. The students had to play basketball with the Drunk Busters Impaired Goggles that simulated a Blood Alcohol Content of .08-.15. There was a Blurred Road Home test that simulated a Blood Alcohol Content of .15-.25 using illegal drugs or overdosing on prescription medication- including vertigo, altered space perception and image distortion. The last activity was Can You Walk the Line? This was a simulation of a Blood Alcohol Content .26-.35 which simulated the effects of smoking marijuana- which included slowed reaction times and impairs coordination. Asotin-Anatone Senior High Student Stazi Hay was responsible to put this production together along with the help and sponsors of Jerry Uhling, Molly Eldred, Corey Mullins, Asotin High School Administration, Officer Adelsbach, Police Chief, Monte Renzelman, Police Officer, Levi Frary, Asotin Police Department, Officer Stegner, Lapwai Police Department, Officer Massey, Lewiston Police Department and the City of Asotin. Deputy Clerk, Tina Davidson stated the students responded well and loved it. Deputy Clerk, Tina Davidson stated this would be a great event to have for Asotin Days.

POLICE REPORT: None

CITY ATTORNEY: None

FIRE DEPARTMENT: None

PLANNING COMMISSION: None

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**—Jennifer Bly
- b. **Administrative Personnel** - Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)** - George Tucker & Joe Appleton
- d. **Public Works (Water, Sewer, Utility Franchises)** - George Tucker & Jennifer Bly
- e. **Transportation (Streets, Dept of Transportation Liaison)** - George Tucker & Mervin Schneider
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** -
- g. **Finance** - Jennifer Bly & Joe Appleton
- h. **Asotin County EMS Board** Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory (HOLD)**
- j. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- k. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- l. **MPO Technical Advisory Committee** - Bob Portlock 2nd Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board** - Mervin Schneider 2nd Wednesday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

COUNCIL COMMUNICATIONS:

Mervin Schneider-None

Joe Appleton- Councilmember Appleton stated the council does appreciate the public input that was received from the Town Hall Meeting.

Jennifer Bly- Councilmember Bly stated the Town Hall Meeting had a decent turn out. She was pleased with the way the meeting was conducted. There were four subjects that were discussed and the meeting ended at 9:00pm.

George Tucker- None

Lori Loseth- Councilmember Loseth stated the Town Hall Meeting was great, however in the last two meetings she has attended while talking about the deer population, the topic gears off to the geese population. Councilmember Loseth stated the school is going to locate the supporting documentation for proof that other schools have cancelled games due to the goose waste. Mayor Bonfield stated she is going to ask the Asotin County Health District for information on the health risks of the goose droppings. Mayor Bonfield will present the information to our Legislature that the geese were transplanted here and explain the health hazards from the exposure of the goose droppings.

MAYOR'S REPORT:

Interlocal Agreement between Asotin County and the City of Asotin for Jail Services

Mayor Bonfield stated she met with Asotin County Commissioner, Brian Shinn and Asotin County Sheriff, John Hilderbrand to discuss the Interlocal Agreement between Asotin County and the City of Asotin for Jail services. Mayor Bonfield will have City Attorney, Jane Richards examine the updated Agreement. Hopefully by the next council meeting the Agreement will be signed.

TDS Pedestal on 712 Second Street

Mayor Bonfield stated there is a TDS pedestal in the alley between 2nd and 3rd Street that is blocking new construction. Bill and Jenni (Light) Blair are building new construction on their property. Avista Utility has already relocated the Avista pole to accommodate the new construction. TDS is asking for payment of \$1,000 to relocate the TDS pedestal. Mayor Bonfield stated TDS cannot locate the utility agreement with the City of Asotin, however that may be due to the utility agreement was originally with the Asotin Telephone Company when TDS became the new utility company.

RESOLUTIONS & ORDINANCES:

1. Resolution 2016-577 Amended Six Year Transportation Improvement Program for January 1, 2017 to December 31, 2022. Councilmember Tucker made a motion to approve Resolution 2016-577 Amended Six Year Transportation Improvement Program for January 1, 2017 to December 31, 2022 with the removal of #1 since that project will be completed in 2016 and to renumber the projects. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110: None

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:21pm.

Mayor Bonfield

Clerk/Treasurer, Tiffany Rogers