



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, December 11, 2017 **Public Hearing 5:35pm and 5:40pm**
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

- I. Call to Order
- II. Stand for the Pledge of Allegiance
- III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

- 5:35pm** **The City of Asotin, WA, does hereby give notice of the filing of the preliminary budget for the year 2018. A Public Hearing will be held on the final budget on Monday, December 11, 2017, at 5:30 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.**
- 5:40pm** **The City of Asotin, WA, does hereby give notice of a Public Hearing to be held on Monday, December 11, 2017, at 5:35 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. An Ordinance granting to Cable One, Inc. for a period of fifteen years from after the passage, acceptance and effective date of this ordinance, the nonexclusive right, privilege and franchise to construct, operate and maintain a Cable Television system in, upon, along, across, above, over and under streets, alleys, easements, open areas, public ways and public places, now laid out or dedicated, and all extensions thereof and additions thereto, in the City of Asotin, Washington: providing terms and conditions for the operation of such Cable Television system and the payment of fees therefore. Those wishing to make oral or written statements on this matter may do so during the hearing.**

Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

- IV. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action
- a. **Minutes of November 27, 2017 Regular Meeting**
- b. **Minutes of the November 27, 2017 Budget Workshop**
- c. Expense Checks- #40495-#40504 \$60,681.96
- d. Payroll Checks- #40473-40494 \$25,445.00
- e. EFT - \$12,170.84 \$2,366.47
- f. Voids- None
- g. Approval of Unexcused and/or Excused Councilmember’s absents
- V. Unfinished Business Council Action
- VI. New Business Council Action
 - 1. Dave Weissenfels 2nd Street extension acceptance
 - 2. 2018 Municipal Public Defender Contract

3. 2018 Special Services Contract – Attorney Services
4. 2018 City of Asotin Civil Service Secretary/Chief Examiner Consultant Agreement

VIII. Consultant/Contractor Reports

1. **Keller Associates, Inc.** Stillman Norton Informational
 - a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
 - b. Cleveland Street Sidewalk Project

IX. Clerk

Tiffany Rogers Informational

1. November 2017 Past Due Utility Accounts
2. November 2017 Asotin Municipal Court
3. Open Burning Ends Friday, December 15th
4. Public Works completed projects for 2017
5. Thank you e-mail from Jerry Villarreal Health Law Judge for the use of the council chambers

Departments

- a. **Police** Monte Renzelman Informational
 - Walmart Kids-N-Cops Shop Program December 14th 9am
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, January 4,2018 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational
 - Next Regular Meeting Wednesday, December 13, 2017 1:15pm City Hall
- f. **Asotin Municipal Court**
 - Next Court Date Thursday, December 21, 2017 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Second Reading of Ordinance #2017-825** An Ordinance of the City of Asotin, Washington, Establishing Asotin Municipal Court Fees
2. **First Reading of Ordinance #2017-826** An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2016-813 which adopted the 2017 Budget and authoring necessary adjustments.
3. **First Reading of Ordinance #2017-827** An Ordinance of entitled an Ordinance fixing the assessed valuation of the City of Asotin for the fiscal year of 2018 the estimated receipts and

- disbursements for the year 2018 and adopting a budget for the City of Asotin for the year 2018.
4. **First Reading of Ordinance #2017-828** An Ordinance granting to Cable One, Inc. for a period of fifteen years from after the passage, acceptance and effective date of this ordinance, the nonexclusive right, privilege and franchise to construct, operate and maintain a Cable Television system in, upon, along, across, above, over and under streets, alleys, easements, open areas, public ways and public places, now laid out or dedicated, and all extensions thereof and additions thereto, in the City of Asotin, Washington: providing terms and conditions for the operation of such Cable Television system and the payment of fees therefore.
 5. **Resolution #2017-604** A Resolution of the City Council of the City of Asotin, Washington Approving the Rental Agreement with Law Office of Jane E. Richards

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 12/07/2017