



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** Monday, July 10, 2017  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
<b>***All agenda items are for discussion and action unless indicated otherwise***</b>		
<b>I. <u>Call to Order</u></b>		
<b>II. <u>Stand for the Pledge of Allegiance</u></b>		
<b>III. <u>Public Hearing</u></b>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
<b>IV. <u>Oral Communications – Public Comment:</u></b>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
<b>V. <u>Consent Calendar</u></b>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
<b>a. <u>Minutes of June 26, 2017 Regular Meeting</u></b>		
<b>b. Expense Checks-</b>	#39925-#39929 \$15,251.75 #39956-#39975 \$13,497.48	
<b>c. Payroll Checks-</b>	#39930-#39955 \$33,778.98	
<b>d. EFT -</b>	\$10,743.91	
<b>e. Voids-</b>	#39923 \$354.00 #39950 \$3,416.65	
<b>f. Approval of Unexcused and/or Excused Councilmember’s absents</b>		
<b>VI. <u>Unfinished Business</u></b>		Council Action
<b>1. Update on Public Hearing</b>		
<b>VII. <u>New Business</u></b>		Council Action
<b>1. Jim Griffin to address the council regarding Civil Service</b>		
<b>VIII. <u>Consultant/Contractor Reports</u></b>		
<b>1. Keller Associates, Inc.</b>	Stillman Norton	Informational
<b>a. USDA (Rural Development) Waste Water Treatment Plant Upgrade</b>		
<b>b. Cleveland Street Sidewalk Project</b>		
• Sealed bids will be received by the City of Asotin, Washington at City Hall 121 Cleveland Street, Asotin, until <b>2:00 p.m. local time on July 28, 2017</b> and will then and there be opened and publicly read for the construction of the improvement(s). WSDOT will be the Certification Acceptance (CA) Agency on this project. Bid shall be sealed and plainly marked "SEALED BID – Cleveland Street Sidewalk". All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier’s check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into the City’s contract for the construction of the improvements described herein and furnish a satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the City of Asotin, Washington. The right is reserved to reject any and all bids and to waive		

informalities in the bidding. Maps, plans and specifications may be obtained from the Engineer (Keller Associates, 733 5<sup>th</sup> St., Suite A, Clarkston, WA 99403) upon payment of the amount of \$100.00. An electronic copy is available on DVD at no charge. The following is applicable to federal aid projects. **The (Local Agency) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.** The improvements for which bids will be received are described below: This contract provides for the removal and replacement of 4,386 SF of sidewalk, 101 LF of curb and gutter, ADA pedestrian ramps, 72 LF of ribbon curb, asphalt patching, and other work all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications. Washington State Department of Transportation (WSDOT) will be the Certification Acceptance (CA) Agency on this project.

**IX. Clerk**

Tiffany Rogers Informational

**Departments**

- a. **Police** Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
  - Next Regular Meeting Thursday, October 5, 2017 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational
  - Next Regular Meeting Wednesday, July 12<sup>th</sup>, 2017 1:15pm City Hall
  - Civil Service Commissioner Position Opening
- f. **Asotin Municipal Court**
  - Next Court Date Thursday, July 20, 2017 1:30pm City Hall

**Committee Reports**

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Solid Waste Advisory **Lori Loseth & Joe Appleton** TBA
- j. Asotin County Health District **Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- k. PTBA **Mervin Schneider** 2<sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15<sup>th</sup> Street
- l. MPO Technical Advisory Committee **Bob Portlock** 4<sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg
- m. MPO Policy Board **Vikki Bonfield** 2<sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg
- n. Stormwater **Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

**X. Council Communications**

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Mervin Schneider
- e. George Tucker

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council

Action

1. Second Reading of **Ordinance #2017-822** Being an Ordinance Amending Ordinance #2016-802 Chapter 12.24 Asotin City Park of the Asotin Municipal Code Section 12.24.020 and Providing for the Effective Date Hereof.

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*

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**AGENDA POSTED 07/3/2017**