



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, June 12, 2017
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

- I. **Call to Order**
- II. **Stand for the Pledge of Allegiance**
- III. **Public Hearing**
In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.
- IV. **Oral Communications – Public Comment:** *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational
- V. **Consent Calendar** *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action
- a. **Minutes of May 22, 2017 Regular Meeting**
- b. Expense Checks-
- c. Payroll Checks- #39806-#39823 \$14,153.98 #39824-#39830 \$12,196.66
- d. EFT - \$11,685.22
- e. Voids- #39812 \$1289.03
- f. Approval of Unexcused and/or Excused Councilmember’s absents
- VI. **Unfinished Business** Council Action
- VII. **New Business** Council Action
 - 1. Agreement between the City of Lewiston and the City of Asotin for use of the Lewiston shooting range
 - 2. Mutual Assistance Compact between the City of Lewiston and the City of Asotin
 - 3. John Macy to discuss City Parking Lot located by the Asotin County Fair Grounds
 - 4. Jo Anne Miller to discuss the Taco Stand
- VIII. **Consultant/Contractor Reports**
 - 1. **Keller Associates, Inc.** Stillman Norton Informational
 - a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
- IX. **Clerk** Tiffany Rogers Informational
 - 1. May 2017 Past Due Utility Accounts
 - 2. Sewer Main Cleaning June 26th – June 30th “Close all toilet lids”
 - 3. Asotin County Conservation District Weed/Wheat Tour June 22nd Drone presentation at Asotin Cemetery 12:30pm-3:00pm

Departments

- a. **Police-Stats** Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational

- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, July 6, 2017 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational
 - Next Regular Meeting Wednesday, June 14th, 2017 1:15pm City Hall
 - Civil Service Commissioner Position Opening
- f. **Asotin Municipal Court**
 - Next Court Date Thursday, June 22, 2017 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Solid Waste Advisory **Lori Loeth & Joe Appleton** TBA
- j. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- k. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- l. MPO Technical Advisory Committee **Bob Portlock** 2nd Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. MPO Policy Board **Vikki Bonfield** 2nd Wednesday @ 4pm Lewiston Public Works Bldg
- n. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. First Reading of **Ordinance 2017-823** Being an Ordinance Amending Chapter 3.62 Titled Competitive Bidding Policy Adding a New Section 3.62.040 Code of Federal Regulations to the Asotin Municipal Code, and providing for the effective date hereof.
2. First Reading of **Ordinance 2017-824** Being an Ordinance Amending Asotin Municipal Code Section 13.36.020, Minimum and Excess Water Rates and Providing for the Effective Date Hereof.
3. **Resolution 2017-601** A Resolution Approving the Lewis-Clark Valley Metropolitan Planning Organization Joint Powers Agreement, Restated Effective January 1, 2017.

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.