



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** Monday, March 13, 2017  
**Start Time:** 5:30PM – Regular Meeting      **Public Hearing 5:30pm**  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Schneider, Tucker, Appleton, Bly, Loseth

| TOPIC | Responsible Official | Category |
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\*\*\*All agenda items are for discussion and action unless indicated otherwise\*\*\*

**I. Call to Order**

**II. Stand for the Pledge of Allegiance**

**III. Public Hearing**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Asotin City Council at Asotin City Hall, located at 121 Cleveland Street, Asotin, WA on Monday, March 13, 2017 at 5:30pm. The purpose of the public hearing is to collect verbal and written comment on the Shoreline Master Plan Update for the City of Asotin, WA. Draft documents pertaining to the plan can be found on the cities website at [www.cityofasotin.org.Comments](http://www.cityofasotin.org.Comments) may also be submitted in writing to the City of Asotin no later than 5:00pm on Monday, March 20, 2017. The City of Asotin City Hall is handicap accessible. Arrangements to reasonably accommodate special needs, including handicap accessibility or an interpreter, will be made upon receiving 24-hour advance notice. Requests should be forwarded to Tiffany Rogers, City Clerk at 509-243-4411, Asotin City Hall.

*In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.*

**IV. Oral Communications – Public Comment:** *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.*      Informational

**V. Consent Calendar** *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.*      Council Action

- a. Minutes of February 27, 2017 Regular Meeting**
- b. Expense Checks-** #39512 \$4,029.09 #39514-#39543 \$18,488.55
- c. Payroll Checks-** #39489-#39511 \$28,366.83
- d. EFT -** \$4,642.44 \$2,455.95
- e. Voids-** #39503 \$1,100.15 #39513 \$0
- f. Approval of Unexcused and/or Excused Councilmember’s absents**

**VI. Unfinished Business**      Council Action

**VII. New Business**      Council Action

**VIII. Consultant/Contractor Reports**

- 1. Keltic Engineering, Inc.**      Eric Hasenoehrl      Informational
  - a. Shoreline Master Program Update Project #G140053**
- 2. Keller Associates, Inc.**      Stillman Norton      Informational
  - a. USDA (Rural Development) Waste Water Treatment Plant Upgrade**

**IX. Clerk**      Tiffany Rogers      Informational

- 1. Past Due Utility Accounts for February**
- 2. “Really Rosie” performances at the Asotin Community Center 305 First Street, Asotin WA**

March 16, 17, 18<sup>th</sup> 7pm and March 18<sup>th</sup> 2pm

- 3. City of Asotin Municipal Court Procedures Flyer
- 4. The Asotin Municipal Codes have been updated on the website to include 2014-2016 Ordinances
- 5. 2017 Washington Asotin County Directory of Elected Officials

**Departments**

- a. **Police** Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
  - Next Regular Meeting Thursday, April 6, 2017 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational

**Committee Reports**

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Solid Waste Advisory **Lori Loseth & Joe Appleton** TBA
- j. Asotin County Health District **Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- k. PTBA **Mervin Schneider** 2<sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15<sup>th</sup> Street
- l. MPO Technical Advisory Committee **Bob Portlock** 2<sup>nd</sup> Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. MPO Policy Board **Vikki Bonfield** 2<sup>nd</sup> Wednesday @ 4pm Lewiston Public Works Bldg
- n. Stormwater **Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

**X. Council Communications**

- a. Mervin Schneider
  - b. George Tucker
  - c. Joe Appleton
  - d. Jennifer Bly
  - e. Lori Loseth
- Informational

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

- 1. **Second Reading of Ordinance # 2017-820** Being an Ordinance Amending Chapter 2.24 Planning Commission Section 2.24.060-Chairman-Meetings of the Asotin Municipal Code, and Providing for the Effective Date Hereof.
- 2. **First Reading of Ordinance # 2017-819** Being an Ordinance Creating a New Title 19, Growth Management Act Section 19.01.010 Shoreline Master Plan Update of the Asotin Municipal Code Providing for the Effective Date Hereof.

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*