



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, May 22, 2017
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

I. Call to Order

II. Stand for the Pledge of Allegiance

III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

a. Minutes of May 8, 2017 Regular Meeting

b. Expense Checks- #39782-#39805 \$26,145.94

c. Payroll Checks- #39764-39781 \$14,459.83 #39754-#39763 \$10,530.66

d. EFT - \$8,245.22 \$1,969.88

e. Voids-\$1,286.76 \$139.00

f. Approval of Unexcused and/or Excused Councilmember’s absents

VI. Unfinished Business Council Action

VII. New Business Council Action

1. Memorial Day Ceremony May 29th at Asotin Cemetery at 11:00am hosted by the American Legion Post #246 with Special Guest Speaker Asotin County Sheriff John Hilderbrand performances by Clarkston High School, the JROTC and Clearwater Pipe and Drums. Refreshments and Water will be available.

2. New “Cemetery Sign” dedicated Thursday, May 18th 10:00am

VIII. Consultant/Contractor Reports

1. Keller Associates, Inc.

Stillman Norton Informational

a. USDA (Rural Development) Waste Water Treatment Plant Upgrade

IX. Clerk

Tiffany Rogers Informational

1. 2017 January-April Building Permits

2. Proclamation of Older Americans Month for May 2017

3. The City of Asotin will be closed in observance of Memorial Day on Monday, May 29, 2017

Departments

a. Police

Monte Renzelman Informational

b. City Attorney

Jane Richards Informational

c. Fire Department

Noel Hardin Informational

d. Planning Commission

Jenni Light Informational

- Next Regular Meeting Thursday, July 6, 2017 7:00pm City Hall
- e. Civil Service Commission** Doug Bly Informational
 - Next Regular Meeting Thursday, June 8th, 2017 5:15pm City Hall
 - Civil Service Commissioner Position Opening
- f. Asotin Municipal Court**
 - Next Court Date Thursday, May 25, 2017 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Solid Waste Advisory **Lori Loeth & Joe Appleton** TBA
- j. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- k. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- l. MPO Technical Advisory Committee **Bob Portlock** 2nd Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. MPO Policy Board **Vikki Bonfield** 2nd Wednesday @ 4pm Lewiston Public Works Bldg
- n. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational
Council Action

XII. Resolutions, Ordinances, Etc.

- 1. Resolution 2017-599** A Resolution of the City Council of the City of Asotin, Washington, Providing for the Submission of a Proposition to the Qualifying Voters of the City of Asotin at the November 7, 2017 General Election for their Ratification or Rejection, Providing for Authority to Levy an Increase in the Regular Property Tax Levy at the Rate of \$3.15 per \$1,000 of Assessed Value Which is in Excess of the Limit Factor Established in RCW 84.55.005 and 84.55.010; Setting Forth the Ballot Proposition; Directing the City Clerk to Certify to the County Auditor a Certified Copy of this Resolution; and Providing for Other Matters Properly Related Thereto
- 2. Resolution 2017-601** Before the Asotin Council Being a Resolution Declaring the Resolution of the City Council of the City of Asotin Establishing Social Media Administrative Policies

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.