



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, November 13, 2017
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

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|---|--|-------------------------------|
| I. <u>Call to Order</u> | | |
| II. <u>Stand for the Pledge of Allegiance</u> | | |
| III. <u>Public Hearing</u> | | |
| <i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i> | | |
| IV. <u>Oral Communications – Public Comment:</u> | <i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i> | Informational |
| V. <u>Consent Calendar</u> | <i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i> | Council Action |
| a. <u>Minutes of October 23, 2017 Regular Meeting</u> | | |
| b. Expense Checks- | #40352 \$2,602.50 #40384-#40433 \$39,078.60 | |
| c. Payroll Checks- | #40326-#40328 \$5,617.33 #40353-#40374 \$24,880.12 #40375-#40383 \$13,644.46 | |
| d. EFT - | \$11,440.27 \$3,021.95 | |
| e. Voids- | None | |
| f. Approval of Unexcused and/or Excused Councilmember’s absents | | |
| VI. <u>Unfinished Business</u> | | Council Action |
| VII. <u>New Business</u> | | Council Action |
| 1. | Asotin County Hazard Mitigation Planning Grant Application – Letter of Intent | |
| 2. | Asotin County Fair & Rodeo Board to discuss City of Asotin Lot located by fairgrounds | |
| VIII. <u>Consultant/Contractor Reports</u> | | |
| 1. Keller Associates, Inc. | | Stillman Norton Informational |
| a. | USDA (Rural Development) Waste Water Treatment Plant Upgrade | |
| b. | Cleveland Street Sidewalk Project | |
| IX. <u>Clerk</u> | | Tiffany Rogers Informational |
| 1. | Past Due Utility Accounts for October | |
| 2. | Open Burning continued thru December 15 th 10am-5pm call 509-243-2002 for conditions | |
| 3. | Building Permits January – October | |
| 4. | 2017 October Asotin Municipal Court | |
| 5. | Budget Workshop after meeting | |
| 6. | 2018 Regular Council Meeting Dates | |

Departments

- | | | |
|---------------------------|-----------------|---------------|
| a. Police | Monte Renzelman | Informational |
| b. City Attorney | Jane Richards | Informational |
| c. Fire Department | Noel Hardin | Informational |

- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, January 4, 2018 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational
 - Next Regular Meeting Wednesday, December 13, 2017 1:15pm City Hall
- f. **Asotin Municipal Court**
 - Next Court Date Thursday, November 16, 2017 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

Executive Session RCW 42.30.140(4) Personnel

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 11/9/2017