



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, November 27, 2017 **Public Hearing 5:30pm**
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

- I. Call to Order
- II. Stand for the Pledge of Allegiance
- III. Public Hearing

A Public Hearing will be held for consideration of increases in property tax revenues on 11/27/17 at 5:30 PM at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

- IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational
- V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action
 - a. **Minutes of November 13, 2017 Regular Meeting**
 - b. **Budget Workshop November 13, 2017**
 - c. Expense Checks- #40453-#40472 \$17,445.27
 - d. Payroll Checks- #40434-40451 \$14,898.41
 - e. EFT - \$11,466.96
 - f. Voids- #40452
 - g. Approval of Unexcused and/or Excused Councilmember’s absents

- VI. Unfinished Business Council Action
- VII. New Business Council Action

- 1. Interlocal Agreement between the City of Asotin and Asotin County for the Solid Waste Management Plan 2017 updates
- 2. 2018 Preliminary Stormwater Operations Budget
- 3. Transportation Improvement Board (TIB) approved funding for the Year of 2019 Rehabilitation Project for 4th Street and Seal Coat Project for Multiple Locations

VIII. Consultant/Contractor Reports

- 1. **Keller Associates, Inc.** Stillman Norton Informational
 - a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
 - b. Cleveland Street Sidewalk Project

- IX. Clerk Tiffany Rogers Informational

Departments

- a. **Police** Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational

- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, January 4, 2018 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational
 - Next Regular Meeting Wednesday, December 13, 2017 1:15pm City Hall
- f. **Asotin Municipal Court**
 - Next Court Date Thursday, December 21, 2017 1:30pm City Hall
 - Pending Ordinance #2017-825, An Ordinance of the City of Asotin, Washington, Establishing Asotin Municipal Court Fees

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution #2017-605** A Resolution Increasing the Regular Levy From Previous Year Before the Asotin City Council
2. **Resolution #2017-606** A Resolution Increasing the Regular EMS Levy From Previous Year Before the Asotin City Council

Executive Session RCW 42.30.140(4) Personnel

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.