



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** Monday, February 13, 2017  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Schneider, Tucker, Appleton, Bly, Loseth

TOPIC	Responsible Official	Category
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\*\*\*All agenda items are for discussion and action unless indicated otherwise\*\*\*

**I. Call to Order**

**II. Stand for the Pledge of Allegiance**

**III. Public Hearing**

*In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.*

**IV. Oral Communications – Public Comment:** *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

**V. Consent Calendar** *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

**a. Minutes of January 23, 2017 Regular Meeting**

**b.** Expense Checks- #39386 \$52.00 #39409-#39449 \$82,908.20

**c.** Payroll Checks- #39387-#39408 \$25,979.42

**d.** EFT - \$11,451.72 \$2,082.95

**e.** Voids- #39401 \$1,366.01

**f.** Approval of Unexcused and/or Excused Councilmember’s absents

**VI. Unfinished Business** Council Action

**VII. New Business** Council Action

**1. Candidates Filing Week May 15-19, 2019**

Council Member Position #3	George Tucker	4 Year Term	Salary \$2,700
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Council Member Position #4	Mervin Schneider	4 Year Term	Salary \$2,700
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Council Member Position #5	Joe Appleton	4 Year Term	Salary \$2,700
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**VIII. Consultant/Contractor Reports**

**1. Keltic Engineering, Inc.** Eric Hasenoehrl Informational

**a.** Shoreline Master Program Update Project #G1400537  
Update from Department of Ecology

**2. Keller Associates, Inc.** Stillman Norton Informational

**a.** USDA (Rural Development) Waste Water Treatment Plant Upgrade

**IX. Clerk** Tiffany Rogers Informational

**1.** January 2017 District Court

**2.** January 2017 Past Due Utility Accounts

**3.** Clearwater Composting 2016 Annual Certification for tonnage of biosolids

**4.** Planning Commission Position Application Received

**5.** Week of February 13<sup>th</sup>-17<sup>th</sup>\_City Hall will have limited office hours due to Court Training.  
Please contact Mayor Bonfield at 208-791-2704

Water Emergencies please contact Dispatch at 509-758-2331

6. City Hall will be closed Monday, February 20<sup>th</sup> in observance of Presidents Day

**Departments**

- a. **Police** – Report on Truck/Boat Incident Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
  - Conditional Use Permit Public Hearing Thursday, February 16, 2017 7:00pm City Hall
  - Next Regular Meeting Thursday, April 6, 2017 7:00pm City Hall
- e. **Civil Service Commission** Doug Bly Informational

**Committee Reports**

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Solid Waste Advisory **Lori Loseth & Joe Appleton** TBA
- j. Asotin County Health District **Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- k. PTBA **Mervin Schneider** 2<sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15<sup>th</sup> Street
- l. MPO Technical Advisory Committee **Bob Portlock** 2<sup>nd</sup> Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. MPO Policy Board **Vikki Bonfield** 2<sup>nd</sup> Wednesday @ 4pm Lewiston Public Works Bldg
- n. Stormwater **Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

**X. Council Communications**

- a. Mervin Schneider
- b. George Tucker
- c. Joe Appleton
- d. Jennifer Bly
- e. Lori Loseth

Informational

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*

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**AGENDA POSTED 02/08/2017**