

ASOTIN CITY COUNCIL MINUTES
July 24, 2017
Asotin City Hall, 121 Cleveland Street, Asotin WA

- I. CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30p.m.
- II. PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth

STAFF PRESENT: Deputy Clerk, Tina Davidson, Police Chief, Monte Renzelman

PRESS: None

AUDIENCE: Elaine Greene, Charlotte Tuttle

- III. PUBLIC HEARING:** None

- IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:** None
Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

- V. CONSENT CALENDAR:**

- 1. Minutes of July 10, 2017 Regular Meeting**
- 2. Expense Checks- #39993-#40035 \$112,164.54**
- 3. Payroll Checks- #39976-#39992 \$13,303.87**
- 4. EFT - \$5,406.88 \$2,199.20 \$2,343.32**
- 5. Voids-**
- 6. Approval of Unexcused and/or Excused Councilmember's absents**

Councilmember Appleton made a motion to approve the consent calendar. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Councilmember Appleton made a motion to approve Councilmembers Schneider & Tucker's absence. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried

- VI. UNFINISHED BUSINESS:** None

- VII. NEW BUSINESS:**

- 1. American Cell Tower Easement Options**
After much discussion the decision was to get the contract out again and look at it Again and review what they are offering. Mayor Bonfield will send out the contract to everyone before the next meeting for their review.

- VIII. CONSULTANT/CONTRACTOR REPORTS:**

Keller Associates, Inc.

- a. USDA (Rural Development) Waste Water Treatment Plant Upgrade**
- b. Cleveland Street Sidewalk Project – Bid Opening July 28th @ 2:00 City Hall**

IX. CLERK’S REPORT:

1. Bill Frye, City of Asotin Wastewater Treatment Operator is receiving the 2016 “Wastewater Treatment Plant Outstanding Performance” Award

DEPARTMENTS:

a. POLICE DEPARTMENT:

New Distracted Driving Law causing lots of questions.

b. CITY ATTORNEY: Absent

c. FIRE DEPARTMENT: None

d. PLANNING COMMISSION:

- Next Regular Meeting Thursday, October 5, 2017 7:00pm City Hall

e. CIVIL SERVICE COMMISSION:

- Next Regular Meeting Wednesday, August 9, 2017 1:15pm City Hall
- Civil Service Commissioner Position Opening

f. ASOTIN MUNICIPAL COURT

- Next Court Date Thursday, August 24, 2017 1:30pm City Hall

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**–Jennifer Bly
- b. **Administrative Personnel**–Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & George Tucker
- d. **Public Works (Water, Sewer, Utility Franchises)**–Jennifer Bly & George Tucker
- e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider & George Tucker
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** – Joe Appleton & Mervin Schneider
- g. **Finance** - Jennifer Bly & Mervin Schneider
- h. **Asotin County EMS Board** - Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory** Lori Loseth TBA
- j. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- k. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- l. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board** – Vikki Bonfield 2nd Thursday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. COUNCIL COMMUNICATIONS:

Mervin Schneider-Absent

Joe Appleton- None

Jennifer Bly- None

George Tucker- Absent

Lori Loseth- EMS needs a “Citizen at Large” to fill this position. If anyone knows someone interested please contact City Hall. Meetings are Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

XI. MAYOR’S REPORT:

Mayor Bonfield reminded everyone of the Medical Transport Solutions (MASA) meeting will be July 26th at 2:00pm at City Hall.

Mayor Bonfield reminded everyone of the “PIG OUT IN THE PARK” August 12th, and that we are working hard to get sponsors. She will report more as we get closer to the date!

XII. RESOLUTIONS & ORDINANCES: None

EXECUTIVE SESSION: RCW 42.30.110: None

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Bly. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:55 pm.

Mayor Bonfield

Deputy Clerk, Tina Davidson