

**ASOTIN CITY COUNCIL MINUTES**  
**March 27, 2017**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton, Jennifer Bly, Mervin Schneider, George Tucker

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson, City Attorney, Jane Richards

**PRESS:** None

**AUDIENCE:** Jo Anne Miller, Elaine Greene, Candy Becker, Charlotte Tuttle, Honneyville Jeanne Boiser, Maria Nora Beavert

**III. PUBLIC HEARING:** None

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Elaine Greene, 707 Ridgeview Dr was inquiring about the activity at lot 22 and easement road. Mayor Bonfield stated the Public Works Department was fixing the drain that was plugged on the Heier property as water was running into their yard. Public Works will not be able to fix the road until later in the summer, but that will depend on funding as it will cost several hundred dollars.

Resident, Charlotte Tuttle reported on the Asotin County Commissioners meeting. The Asotin County Commissioners attended the legislative meetings and the state is placing mandated program funding responsibilities on to the counties and the cities. Mayor Bonfield stated the state also wants the cities to pick up the full amount of Police LEOFF Retirement.

**V. CONSENT CALENDAR:**

1. Minutes of March 13, 2017 Regular Meeting
2. Expense Checks- #39561-#39590 \$26,812.97
3. Payroll Checks-#39544-#39560 \$13,979.64
4. EFT - \$5,618.60
5. Voids
6. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Tucker. There was no discussion. All Ayes. Motion carried. Councilmember Appleton made a motion to approve the absents of Councilmember Loseth. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.

**VI. UNFINISHED BUSINESS:** None

**VII. NEW BUSINESS:**

- 1. LIONS Club Special Occasion Licenses located at Matt's Grill 090 2nd Street Asotin WA Licenses to sell beer, wine, spirits on April 28, 2017 1pm-1am and April 29, 2017 9am-1am**

Councilmember Tucker made a motion to approve the LIONS Club Special Occasion Licenses located at Matt's Grill 090 2nd Street Asotin WA Licenses to sell beer, wine, spirits on April 28, 2017 1pm-1am and April 29, 2017 9am-1am. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.

- 2. Asotin County Fair Livestock Sale Committee Special Occasion Licenses located on the Asotin County Fair Grounds Asotin WA to sell beer, wine, spirits on April 29, 2017 3:30pm-5:00pm**

Councilmember Appleton made a motion to approve the Asotin County Fair Livestock Sale Committee Special Occasion Licenses located on the Asotin County Fair Grounds Asotin WA to sell beer, wine, spirits on April 29, 2017 3:30pm-5:00pm. Seconded by Councilmember Schneider. There was no discussion. All Ayes. Motion carried.

**VIII. CONSULTANT/CONTRACTOR REPORTS: None**

- 1. Keltic Engineering, Inc.**

- a. Shoreline Master Program Update Project #G1400537**

- 2. Keller Associates, Inc.**

- a. USDA (Rural Development) Waste Water Treatment Plant Upgrade**

**IX. CLERK'S REPORT: None**

**DEPARTMENTS:**

- a. POLICE DEPARTMENT: None**

- b. CITY ATTORNEY: None**

- c. FIRE DEPARTMENT:**

Dwayne Paris stated the Fire Department sends its apologies for not being able to attend the council meeting due to prior commitments with school and 4-H projects. Dwayne wanted to thank City Attorney, Jane Richards for attending their training/meeting and taking the tour of the Fire Department, riding on the fire truck and putting a turnout, boots and jackets on to see what the firemen and women go through. City Attorney, Jane Richards stated she felt like a little kid. It is amazing how quickly you have to put on the turnouts and get in your gear. It was incredibly interesting. She stated they were so gracious to have given her a tour.

- d. PLANNING COMMISSION:**

Next Regular Meeting: Thursday, April 6, 2017 @7:00pm City Hall.

- e. CIVIL SERVICE COMMISSION: None**

**COMMITTEE REPORTS:**

- a. Mayor Pro-Tem–Jennifer Bly**

- b. Administrative Personnel–Jennifer Bly**

- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**—Joe Appleton & George Tucker
- d. **Public Works (Water, Sewer, Utility Franchises)**—Jennifer Bly & George Tucker
- e. **Transportation (Streets, Dept of Transportation Liaison) - Mervin Schneider & George Tucker**
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center) – Joe Appleton & Mervin Schneider**
- g. **Finance - Jennifer Bly & Mervin Schneider**
- h. **Asotin County EMS Board - Lori Loseth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory Lori Loseth** TBA
- j. **Asotin County Health District - Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- k. **PTBA - Mervin Schneider** 2<sup>nd</sup> Wednesday @ Clarkston PTBA Bldg 15<sup>th</sup> Street
- l. **MPO Technical Advisory Committee - Bob Portlock** 2<sup>nd</sup> Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board – Vikki Bonfield** 2<sup>nd</sup> Wednesday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater - Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

**X. COUNCIL COMMUNICATIONS:**

**Mervin Schneider-** Councilmember Schneider asked when the pot holes would be fixed in the city park. Mayor Bonfield stated Public Works will fix the pot holes as soon as there is no longer any danger of flooding. The City Park has been rented April 7<sup>th</sup> and 8<sup>th</sup> for a wedding. The ground is too soft and wet to mow before the weddings. Mayor Bonfield stated people are using the park all the time. It is wonderful to see it get used. Public Works will be installing new LED lights in the bathrooms. The new LED lights have been installed in the cook shack already.

**Joe Appleton-** Councilmember Appleton asked if the city would consider a RV discount to Veterans Disabled persons and local residents who want to use the city RV spots. Clerk/Treasurer, Tiffany Rogers will research the options. Councilmember Appleton reported that John Kirkland is working on the new Cemetery sign and it is going to be really nice. Mayor Bonfield stated he does an amazing job.

**Jennifer Bly-** None

**George Tucker-** None

**Lori Loseth-** Absent

**XI. MAYOR’S REPORT:**

**United States Corp of Engineers**

Mayor Bonfield met with the U.S. Corp of Engineers last week. They are in the process of updating the 1974 Original Master Plan for the Lower Granite Lock and Dam. This will be the first update since its existence. The Water Front Coalition group will be giving input. Mayor Bonfield asked that the City Council give input as well. This must be completed by April 21<sup>st</sup>. Mayor Bonfield will send the council the information. Mayor Bonfield also encourages the community of Asotin to get involved too. The only mandate the U.S. Corp of Engineers was instructed on was recreation. Mayor Bonfield stated there should be a mandate of economic development in the plan for communities in the area that live and survive along the river.

**Museum Parking**

Mayor Bonfield stated the Museum will purchase the “Museum Parking Only” signs. Mayor Bonfield stated Asotin County and the Asotin-Anatone School District have been asked not to park at the museum.

**XII. RESOLUTIONS & ORDINANCES:**

- 1. Second Reading of Ordinance # 2017-819** Being an Ordinance Creating a New Title 19, Growth Management Act Section 19.01.010 Shoreline Master Plan Update of the Asotin

Municipal Code Providing for the Effective Date Hereof. Councilmember Bly made a motion to approve the Second Reading of Ordinance # 2017-819 Being an Ordinance Creating a New Title 19, Growth Management Act Section 19.01.010 Shoreline Master Plan Update of the Asotin Municipal Code Providing for the Effective Date Hereof. Seconded by Councilmember Tucker. There was no discussion. All Ayes. Motion carried.

2. **Resolution 2017-597** A Resolution of the City Council of the City of Asotin, Washington Establishing a Master Fee Schedule for Various Services. Councilmember Tucker made a motion to approve **Resolution 2017-597** A Resolution of the City Council of the City of Asotin, Washington Establishing a Master Fee Schedule for Various Services. Seconded by Councilmember Bly. Councilmember Schneider would like to have the courthouse listed separately under the Sewer Rates and Charges. All Ayes. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110**

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Tucker. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:05pm.

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Mayor Bonfield

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Clerk/Treasurer, Tiffany Rogers