

**City of Asotin
Planning Commission Meeting**

February 16, 2017

Call to Order: 7:00 p.m.

Roll Call:

- Chair Jenni Light
- Vice-Chair David Risley
- Secretary Elaine Greene
- Commissioner Ron Crossin
- Commissioner Mercia Neace
- Commissioner Jim Jeffries

Others in Attendance: Ron Milton, Christy Jackson Stoller, Eric Hasenoerhl, Lisa Hasenoerhl.

Approval of Minutes: Minutes of January 5, 2017 will be voted on at the April 6, 2017 meeting.

Public Hearing:

Application for Conditional Use Permit for Christina Jackson Stoller at 517 2nd Street for a Washington State Licensed in home child care business.

Discussion included Stoller advising licensing requirements are stringent; the first step of the 90-day licensing set-up period is acquiring a Conditional Use Permit. Pick-up and drop-off will be on Lincoln Street near an entry door to the home. She has taken steps to provide nine parking places off-street. Hours will be 6:00 a.m. to 6:00 p.m. State licensing allows for 12 children; two of the 12 are her children.

Neighbor Ron Milton expressed by letter and in person his objections which included decrease in property value, increase in traffic and parking issues, honking horns, safety factor of children coming and going, and increase in noise levels at drop off times. Discussion followed of his concerns including the parking issues, and noise. Stoller advised under Washington Law the children must have 30 minutes per day outside and will not produce any more noise than Asotin School which is two blocks away. She added, no basketball courts, therefore, bouncing balls. No documentation was provided regarding property value decrease by an adjacent in home child care business.

Motion to close Public Hearing by Ron Crossin, seconded by Mercia Neace. Unanimous.

David Risley stated a Nursery School is appropriate under Code 18.32.03, as well as school, elementary, junior high, public or parochial and followed with a motion to approve the Conditional Use Permit with exceptions. Exceptions are providing off-street parking for seven cars and no more than 12 children. Motion Seconded by Jim Jeffries. Chair Light requested a roll call vote. Unanimous.

Unfinished Business:

Lisa Hasenoerhl summarized the prior activities on the Shoreline Master Plan dating from over a year ago. The plan was submitted to the Department of Ecology in December 2015 and was recently approved with no comments. A copy was provided to the Commissioners to review. The SEPA checklist has been completed and response expected by February 25th. Next is a 60-day comment period from the Department of Commerce under the Growth Management Act. A Public Hearing will be held March 13, 2017, location not determined. Formal approval is scheduled for April 14, 2017. Motion by Jenni Light to approve the Shoreline Master Plan,

seconded by Ron Crossin. Unanimous.

New Business:

An Application for Appointment to the Planning Commission was received from Rodney Hallen. Commissioners reviewed application. The Planning Commission recommends the City Council appoint Rodney Hallen.

Good of the Order:

The web site of MRSC was discussed as a useful tool for Commissioners. Recently it was suggested that an Agenda should be posted prior to Planning Commission Meetings. Chair Light's research on MRSC determined agendas are only required for Public Hearings.

The subject of the Planning Commission canceling quarterly meetings when there are no agenda items was discussed. The research on this subject revealed a discrepancy between City Code 2.24.060 which states "shall hold at least one regular meeting in each month for not less than nine months in each year". This is dated 1965. The Asotin Planning Commission By-Laws dated February 28, 2012 were adopted by the City Council, and state "All meetings shall be held at Asotin City Hall at 7:00 p.m. on the first Thursday of January, April, July and October". The Commission has adhered to the By-Laws meeting schedule since 2012.

Further discussion concluded that the Planning Commission must be in compliance with City Code. The Commissioners agreed to meet quarterly as stated in the By-Laws, with or without items on the agenda. The Commission requests that the City Council amend Code 2.24.060 to reflect the By-Laws meeting schedule.

The next regular Planning Commission Meeting will be Thursday, April 6, 2017.

Adjourn: 8:07 p.m. Moved by Mercia Neace, Seconded by David Risley. Unanimous.