

ASOTIN CITY COUNCIL MINUTES
September 11, 2017
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth, Mervin Schneider, George Tucker

STAFF PRESENT: Deputy Clerk, Tina Davidson, City Attorney, Jane Richards

PRESS: None

AUDIENCE: Elaine Greene, Candy Becker, Jacob Lewis, Dick Wilson

EVERYONE RECESSED AND ATTENDED THE 9-11 PROCESSION

III. PUBLIC HEARING: None

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Elaine Greene asked if the light on the upper reservoir was changed. It is flickering and turning an orange color and then going off and then comes back on. She wondered if the light had been changed or if it meant something? Mayor Bonfield will have Public Works Superintendent, Bob Portlock look at it.

V. CONSENT CALENDAR:

1. Minutes of August 28, 2017 Regular Meeting
2. Expense Checks- #40181-#40205 \$27,097.81
3. Payroll Checks- #40158-#40179 \$27,114.49
4. EFT - \$6,579.26 \$6,701.07 \$2,914.35
5. Voids- #40180 \$6,579.26
6. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried

VI. UNFINISHED BUSINESS:

1. Set additional Information Meeting for the Tax Levy Lid Lift

Mayor Bonfield stated that we need to try doing it on a weekend in the afternoon. The decision was to hold another Informational meeting on Saturday, October 7th at 2:00 and have only the Mayor and a couple of council members attend and give the information.

PROPOSITION NO 1 LEVY FOR RETENTION OF BASIC FIRE, POLICE AND OTHER SERVICES The Asotin City Council has adopted Resolution No. 2017-599

concerning voter approval of its regular property tax levy. To retain basic Fire, Police, Parks, Maintenance and Operation of City Facilities, Streets, and Administrative City services, this proposition would (1) increase the regular property tax levy above the limit factor, to a rate of \$3.15 per \$1,000 assessed value for collection in 2018; (2) increase the 2019-2023 levy amounts by the CPI inflation rate; and authorize use of the 2023 levy amount as the base for computing levies in succeeding years; all as set forth in Resolution 2017-599. Should this proposition be approved? YES:____NO:____

VII. NEW BUSINESS:

1. Intergovernmental Cooperation Agreement between City of Lewiston, Asotin County Fire Protection District No 1 and City of Asotin for Lewiston Fire Department EMS Services.

Mayor Bonfield will meet with Fire Chief, Noel Hardin to see if he can attend the next meeting and present additional information. This will be tabled until next meeting.

VIII. CONSULTANT/CONTRACTOR REPORTS:

Keller Associates, Inc.

a. USDA (Rural Development) Waste Water Treatment Plant Upgrade

Working on some issues.

b. Cleveland Street Sidewalk Project

Going out to bid again at the end of September.

IX. CLERK'S REPORT:

1. Building Permit Report

See Attached report

2. City of Asotin – Goose Hunt

September 9th & 10th & October 14th – 16th & October 21 – Jan 28 2018

All hunter regulations apply and are required. The hunt is being monitored by Police Chief, Monte Renzelman.

DEPARTMENTS:

a. POLICE DEPARTMENT:

911 Parade Commemoration Ceremonies

Police Chief, Monte Renzelman was involved with the 911 Parade Commemoration Ceremonies.

b. CITY ATTORNEY: None

c. FIRE DEPARTMENT: None

d. PLANNING COMMISSION: None

- Next Regular Meeting Thursday, October 5, 2017 7:00pm City Hall

e. CIVIL SERVICE COMMISSION:

- Next Regular Meeting Wednesday, September 13, 2017 1:15pm City Hall

f. ASOTIN MUNICIPAL COURT

- Next Court Date Thursday, September 28, 2017 1:30pm City Hall

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**–Jennifer Bly
- b. **Administrative Personnel**-Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & George Tucker
- d. **Public Works (Water, Sewer, Utility Franchises)**–Jennifer Bly & George Tucker
- e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider & George Tucker
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** – Joe Appleton & Mervin Schneider
- g. **Finance** - Jennifer Bly & Mervin Schneider
- h. **Asotin County EMS Board** - Lori Loeth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory** Lori Loeth TBA
- j. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- k. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- l. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board** – Vikki Bonfield 2nd Thursday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. COUNCIL COMMUNICATIONS:

Mervin Schneider- None

Joe Appleton- Councilmember Appleton wants the flag on City Hall fixed. Do whatever needs to be done to make sure that flag is hanging out side every day! Mayor Bonfield will check with Public Works Maintenance, Kirk Frye on getting a longer holder to help keep the flag from falling out when it is windy outside.

Jennifer Bly- Councilmember Bly reported on the Stormwater Meeting. The Capital Budget has not been passed yet. Therefore, Stormwater projects and repairs of equipment are on hold. They are talking about increasing the ERU and they will be working on that and will be preparing for the increase.

George Tucker- None

Lori Loeth- Councilmember Loeth reported on the EMS meeting she attended. They were given a tour of the EMS equipment and response vehicles, which was very interesting. She also thanked Deputy Clerk, Tina Davidson for putting on the Community Blood Drive. It was great for the community and appeared to be very successful.

MAYOR'S REPORT:

Marina

Mayor Bonfield reported that she is working on applying for FLAP FUNDS. This would be funding to completely re-do both bathrooms in the park and make them handicap accessible and provide amenities. Also would provide funding to re-do the parking lot at Chief Looking Glass Park.

MPO

Mayor Bonfield met with Shannon Grow of the MPO to discuss the option of applying for FLAP funds Federal Land Access Funds for the use of the marina project. She also stated that she is applying to the MPO for \$50,000 in funding to use as match money for the 2nd Street Project.

XI. RESOLUTIONS & ORDINANCES: None

EXECUTIVE SESSION: RCW 42.30.110 (c): 6:05pm-6:15pm 10 minutes

Mayor Bonfield asked for an Executive Session regarding property sale for 10 minutes. No decisions were made.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:15pm.

LEVY LID LIFT INFORMATIONAL MEETING started at 6:30.

Mayor Bonfield

Deputy Clerk, Tina Davidson