

ASOTIN CITY COUNCIL MINUTES
December 27, 2016
Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE: Councilmember Schneider Led the Pledge of Allegiance.

ROLL CALL: Jennifer Bly, Mervin Schneider, George Tucker via phone

STAFF PRESENT: Tiffany Rogers, Clerk/Treasurer, Tina Davidson, Deputy Clerk, Monte Renzelman, Police Chief, Jane Richards, City Attorney

PRESS: None

AUDIENCE: Steve Floch, Judy Floch, Charlotte Tuttle

PUBLIC HEARING: None

ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Judy Floch wanted to give a big thank you to the city crew for removing the snow. They did a spectacular job even keeping Kings Lane open and clear. Clerk/Treasurer, Tiffany Rogers reported Resident, Mrs. Lowther asked city hall who was cleaning the sidewalks on First Street. Mayor Bonfield stated Dave Bonfield used his tractor to clean the sidewalk on the North side of the street sidewalks.

CONSENT CALENDAR:

1. **Minutes of November 28, 2016 Regular Meeting**
2. Expense Checks- #39192 \$183.99 #39193-#39224 \$33,816.17
3. Payroll Checks- #39170-#39191 \$24,573.40
4. EFT - \$5,216.72 \$5,329.37
5. Voids- #39193 \$6,620.00
6. Approval of Unexcused and/or Excused Councilmember's absents – Lori Loseth and Joe Appleton
Councilmember Bly made a motion to excuse Councilmember Loseth and Appleton. Seconded by Councilmember Schneider. There was no discussion. All Ayes. Motion carried. Councilmember Schneider made a motion to approve the consent calendar. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. **Asotin County Fair & Hells Canyon Rodeo permission to set up Carnival and Parade**
Tabled

CONSULTANT/CONTRACTOR REPORTS:

1. **Keltic Engineering, Inc.**
 - a. **Shoreline Master Program Update Project #G1400537**

2. Keller Associates, Inc.

a. USDA (Rural Development) Waste Water Treatment Plant Upgrade

CLERK’S REPORT:

1. 2017 Regular Council Meeting Dates/Holidays Observed

2nd Week of the Month	4th Week of the Month
January 9, 2017	January 23, 2017
February 13, 2017	February 27, 2017
March 13, 2017	March 27, 2017
April 10, 2017	April 24, 2017
May 8, 2017	May 22, 2017
June 12, 2017	June 26, 2017
July 10, 2017	July 24, 2017
August 14, 2017	August 28, 2017
September 11, 2017	September 25, 2017
October 10, 2017 Tuesday Columbus	October 23, 2017
November 13, 2017	November 27, 2017
December 11, 2017	December 26, 2017 Tuesday Christmas Day

2017 Observed Holiday for Asotin City Hall

- 1/02/2017**(New Years Day)
- 01/16/2017** (Martin Luther King Day)
- 02/20/2017** (President’s Day)
- 05/29/2017** (Memorial Day)
- 07/4/2017** (Independence Day)
- 09/04/2017** (Labor Day)
- 10/09/2017** (Columbus Day)
- 11/11/2017** (Veteran’s Day)
- 11/23/2017** (Thanksgiving Day)
- 11/24/2017** (Day After Thanksgiving)
- 12/25/2017** (Christmas Day)

POLICE REPORT:

Driving in Snow and Ice

Police Chief, Monte Renzelman presented to the local media an informational piece on Driving in Snow and Ice.

Thank You Letter

Police Chief, Monte Renzelman stated he received a thank you letter from the Smiths. September 6th Dan Smith suffered a heart attack while jogging with his dog to Asotin. Police Chief, Monte Renzelman was able to contact next of kin by taking the dog to a local vet clinic where they were able to retrieve information from the dog's microchip. Cindy reported that Dan has made a full recovery and he and his dog "Howdy" are once again back together and having fun.

CITY ATTORNEY: None

FIRE DEPARTMENT: None

PLANNING COMMISSION: None

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**—Jennifer Bly
- b. **Administrative Personnel** - Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)** - George Tucker & Joe Appleton
- d. **Public Works (Water, Sewer, Utility Franchises)** - George Tucker & Jennifer Bly
- e. **Transportation (Streets, Dept of Transportation Liaison)** - George Tucker & Mervin Schneider
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** -
- g. **Finance** - Jennifer Bly & Joe Appleton
- h. **Asotin County EMS Board** Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Solid Waste Advisory (HOLD)**
- j. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- k. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- l. **MPO Technical Advisory Committee** - Bob Portlock 2nd Wednesday @ 2:30pm Lewiston Public Works Bldg
- m. **MPO Policy Board** - Mervin Schneider 2nd Wednesday @ 4pm Lewiston Public Works Bldg
- n. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

COUNCIL COMMUNICATIONS:

Mervin Schneider- Councilmember Schneider attended the PTBA meeting. The awards party will be February 4th. PTBA signed an Interlocal Agreement with Lewiston, however, Lewiston and Clarkston have no plans of combining the two entities.

Joe Appleton- Absent

Jennifer Bly- None

George Tucker- None

Lori Loseth- Absent

MAYOR'S REPORT:

Mayor Bonfield received a letter from Eric Hasenoehrl, Keltic Engineering Inc. stating he would like to extend a sincere appreciation to the Mayor and the City Council for the opportunity to serve as the City Engineer for the past twenty two years. He has enjoyed assisting the city with the infrastructure projects and advising the council on engineering related issues. He would like the city to know if he can be of service in the future, to please let him know as he would welcome the opportunity to work with the council again.

RESOLUTIONS & ORDINANCES:

1. Second Reading of **Ordinance #2016-813** An Ordinance of Entitled an Ordinance Fixing the Assessed Valuation of the City of Asotin for the Fiscal Year of 2017 the Estimated Receipts and Disbursements for the year 2017 and Adopting a Budget for the City of Asotin for the year 2017. Councilmember Bly made a motion to approve the Second Reading of Ordinance #2016-813 An Ordinance of Entitled an Ordinance Fixing the Assessed Valuation of the City of Asotin for the Fiscal Year of 2017 the Estimated Receipts and Disbursements for the year 2017 and Adopting a Budget for the City of Asotin for the year 2017. Seconded by Councilmember Schneider. There was no discussion. All Ayes. Motion carried.
2. Second Reading of **Ordinance #2016-814** An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2015-798 which Adopted the 2016 Budget and Authorizing Necessary Adjustments. Councilmember Schneider made a motion to approve the Second Reading of Ordinance #2016-814 An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2015-798 which Adopted the 2016 Budget and Authorizing Necessary Adjustments. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:41pm.

Mayor Bonfield

Clerk/Treasurer, Tiffany Rogers