ASOTIN’S 2019 HOLIDAY CRAFT FAIR
VENDOR FORM

Date: SATURDAY ~ NOVEMBER 2nd
Set-Up: 6:00am
Hours: 9:00am – 3:00pm
Place: Asotin High School Gym
Vendor Fee: $25.00 in advance

~ NO SHOW – NO REFUND ~

TO REGISTER OR FOR ADDITIONAL INFO, CALL TINA AT: 509-243-4411 OR EMAIL TO deputyclerk@cityofasotin.org

Please Mail Vendor Fee to: City of Asotin PO Box 517 Asotin WA 99402

NAME: _________________________________________________________________
BUSINESS NAME: _______________________________________________________
ITEMS YOU SELL: _______________________________________________________
ADDRESS: _____________________________________________________________
PHONE: __________________________ CELL: _______________________________
EMAIL: _______________________________________________________________

$25.00 Enclosed: ________________________________________________________
CRAFT FAIR ~ RULES AND REGULATIONS

Thank you for agreeing to be a vendor at the Asotin Holiday Craft Fair. Your interest and willingness to participate in Asotin Holiday Craft Fair contributes to our excitement about this event. Below are some of the rules that you will need:

1. Asotin Holiday Craft Fair is a smoke free event. Vendors and patrons are not permitted to smoke in or around vendor area (RCW 70.160).
2. MUST provide your own tables.
3. Electricity Available upon request.
4. Appropriate permits are required for selling food and drink.
   http://www.asotincountyhealthdish.ict.org/EPHTempFoodService.html
5. Asotin Holiday Craft Fair takes place rain, wind or shine.
6. Asotin Holiday Craft Fair vendor fees are non-refundable.
7. Vendor space is assigned as applications and payments arrive.

Once you've submitted your vendor application with payment, you will be assigned a vendor number.

We have set the following guidelines to assure smooth set-up and take down:

Setup times: 6:00am.

Parking: Please park your vehicle as far as possible to allow customers to park.

Restrooms: There are restrooms located in the Commons Area.

Tear down: If you want to leave early, you must pack your items to your vehicle.

Booth Areas: Each booth area is approximately 12’ x 12’ and marked with a corresponding booth number. Please center your booth in your allotted space.

We ask that you dispose of all trash and clean up your vendor area…..Thanks.

CONTACT INFORMATION
CITY HALL
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