



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** April 23, 2018  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Schneider

TOPIC	Responsible Official	Category
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\*\*\*All agenda items are for discussion and action unless indicated otherwise\*\*\*

**I. Call to Order**

**II. Stand for the Pledge of Allegiance**

**III. Public Hearing**

*In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.*

**IV. Oral Communications – Public Comment:** *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

**V. Consent Calendar** *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

**a. Minutes of April 9, 2018 Regular Meeting**

**b.** Expense Checks-#40857-#40888 \$21,791.75 to include EFT's

**c.** Payroll Checks- #40850-#40856 \$15,251.07 to include EFT's

**d.** Voids- None

**e.** Approval of Unexcused and/or Excused Councilmember's absents

**VI. Unfinished Business** Council Action

**VII. New Business** Council Action

**1.** Letters of Interest for Council Position

**2.** Matts Grill & Lodge License Renewal Permit to continue to sell beer/wine/spirits

**VIII. Consultant/Contractor Reports**

**1. Keller Associates, Inc.** Stillman Norton Informational

**a.** USDA (Rural Development) Waste Water Treatment Plant Upgrade

**b.** Cleveland Street Sidewalk Project

**c.** 2nd Street Stormwater Project

**IX. Clerk** Tiffany Rogers Informational

**1.** Open Burning April 1<sup>st</sup> – May 31<sup>st</sup> 10am-5pm

**2.** 2017 Annual Water Quality Report and 2018 Water Use Efficiency Report

**3.** Asotin Cemetery Dedication of the new flag pole and seating area May 5<sup>th</sup> Time TBD

**4.** Asotin Cemetery Clean Up Day May 19<sup>th</sup> @ 9am

**5.** Asotin City Cemetery Memorial Day Ceremony May 28<sup>th</sup> @ 11am

**6.** 4<sup>th</sup> Monday Council Meeting for May will be on Tuesday, May 29<sup>th</sup> @ 5:30pm due to the Memorial Day Holiday

**Departments**

**a. Police** Monte Renzelman Informational

**b. City Attorney** Jane Richards Informational

- |   |                  |               |
|---|------------------|---------------|
| <b>c. Fire Department</b>                     | Noel Hardin      | Informational |
| <b>d. Planning Commission</b>                 | Jenni Light      | Informational |
| • Next Regular Meeting Thursday, July 12,2018 | 7:00pm City Hall |               |
| <b>e. Civil Service Commission</b>            | Doug Bly         | Informational |
| • Next Regular Meeting Wednesday, May 9, 2018 | 1:15pm City Hall |               |
| <b>f. Asotin Municipal Court</b>              |                  |               |
| • Next Court Date Thursday, May 24, 2018      | 1:30pm City Hall |               |

**Committee Reports**

- |  |   |
|--|---|
| a. Mayor Pro-Tem <b>Jennifer Bly</b>   |   |
| b. Administrative Personnel <b>Jennifer Bly</b>  |   |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) <b>Joe Appleton</b>                                  |   |
| d. Public Works (Water, Sewer, Utility Franchises) <b>Joe Appleton</b>   |   |
| e. Transportation (Streets, Dept of Transportation Liaison) <b>Mervin Schneider</b>                                      |   |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) <b>Joe Appleton &amp; Mervin Schneider</b> |   |
| g. Finance <b>Jennifer Bly &amp; Mervin Schneider</b>  |   |
| h. Asotin County EMS Board <b>Lori Loeth</b>   | Quarterly 2 <sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital                 |
| i. Asotin County Health District <b>Vikki Bonfield</b>   | 4 <sup>th</sup> Monday @ 1pm Asotin County Annex                              |
| j. PTBA <b>Mervin Schneider</b>  | 2 <sup>nd</sup> Wednesday @8:30am Clarkston PTBA Bldg 15 <sup>th</sup> Street |
| k. MPO Technical Advisory Committee <b>Bob Portlock</b>  | 4 <sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg                 |
| l. MPO Policy Board <b>Vikki Bonfield</b>  | 2 <sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg                     |
| m. Stormwater <b>Jennifer Bly</b>  | Quarterly 2 <sup>nd</sup> Monday @3-5pm Asotin County Annex                   |

**X. Council Communications**

**Agenda Related Topics**

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider

Informational

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

- 1. Resolution #2018-617 A Resolution for Utility Bill Adjustments

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*