



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: April 9, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider

TOPIC	Responsible Official	Category
-------	----------------------	----------

All agenda items are for discussion and action unless indicated otherwise

I. Call to Order

II. Stand for the Pledge of Allegiance

III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

a. Minutes of March 26, 2018 Regular Meeting

- b. Expense Checks- #40800 \$79.50 #40814-#40849 \$79,973.45 to include EFT's
- c. Payroll Checks- #40801-#40811 \$38,721.33 #40813 \$2074.89 to include EFT's
- d. Voids- #40812 \$2,074.89
- e. Approval of Unexcused and/or Excused Councilmember's absents

VI. Unfinished Business

Council Action

VII. New Business

Council Action

1. Asotin County Fair Livestock Sale Committee Special Occasion Licenses located on the Asotin County Fair Grounds Asotin WA to sell beer, wine, spirits on April 28, 2018 3:30pm-5:00pm
2. LIONS Club Special Occasion Licenses located at Matt's Grill 090 2nd Street Asotin WA Licenses to sell beer, wine, spirits on April 26, 2018 5pm-pm and April 27, 2018 9am-1am April 28, 2018 9am-1am
3. Asotin County Rodeo Grounds Special Occasion Licenses located at Hwy 129 Fairgrounds Rd, Asotin WA to sell beer, wine, spirits on April 26, 2018 6pm-10pm, April 27, 2018 6pm-10pm, April 28, 2018 6pm-10pm and April 29, 2018 12am-4pm
4. Letter of Interest for Council Position

VIII. Consultant/Contractor Reports

1. Keller Associates, Inc.

Stillman Norton Informational

- a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
- b. Cleveland Street Sidewalk Project
- c. 2nd Street Stormwater Project

IX. Clerk

Tiffany Rogers Informational

1. March 2018 Asotin Municipal Court
2. Past Due Utility Accounts for March
3. Open Burning April 1st – May 31st 10am-5pm

Departments

- | | | |
|--|-----------------|---------------|
| a. Police | Monte Renzelman | Informational |
| b. City Attorney | Jane Richards | Informational |
| c. Fire Department | Noel Hardin | Informational |
| d. Planning Commission | Jenni Light | Informational |
| • Next Regular Meeting Thursday, July 12,2018 | 7:00pm | City Hall |
| e. Civil Service Commission | Doug Bly | Informational |
| • Next Regular Meeting Wednesday, April 11, 2018 | 1:15pm | City Hall |
| f. Asotin Municipal Court | | |
| • Next Court Date Thursday, April 26, 2018 | 1:30pm | City Hall |

Committee Reports

- | | | |
|---|---------------------------------|---|
| a. Mayor Pro-Tem | Jennifer Bly | |
| b. Administrative Personnel | Jennifer Bly | |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) | Joe Appleton | |
| d. Public Works (Water, Sewer, Utility Franchises) | Joe Appleton | |
| e. Transportation (Streets, Dept of Transportation Liaison) | Mervin Schneider | |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) | Joe Appleton & Mervin Schneider | |
| g. Finance | Jennifer Bly & Mervin Schneider | |
| h. Asotin County EMS Board | Lori Loseth | Quarterly 2 nd Tuesday @ 7:30am Tri-State Hospital |
| i. Asotin County Health District | Vikki Bonfield | 4 th Monday @ 1pm Asotin County Annex |
| j. PTBA | Mervin Schneider | 2 nd Wednesday @8:30am Clarkston PTBA Bldg 15 th Street |
| k. MPO Technical Advisory Committee | Bob Portlock | 4 th Wednesday @ 1:30pm Lewiston Public Works Bldg |
| l. MPO Policy Board | Vikki Bonfield | 2 nd Thursday @ 4pm Lewiston Public Works Bldg |
| m. Stormwater | Jennifer Bly | Quarterly 2 nd Monday @3-5pm Asotin County Annex |

X. Council Communications

Agenda Related Topics

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Mervin Schneider

Informational

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution #2018-615** A Resolution of the City Council of the City of Asotin, Washington, of City of Asotin Providing for the Submission to the Qualified Electors of the City of Asotin at the Primary Election to be Held on August 7, 2018, in Conjunction with the State Primary Election to held on the Same Date, of the Proposition Authorizing a Permanent Levy of a Property Tax Not To Exceed \$.50 per \$1,000 of True and Assessed Valuation in Addition to its Regular Property Tax Levy, to be Levied Each Year Beginning in 2019 and to be Collected in each Succeeding Year to Provide Funds Required to Provide Emergency Medical Services and Ambulance Service
2. **Resolution #2018-616** A Resolution Before the Asotin City Council Being a Resolution Declaring Certain Property Surplus. 1994 Chevy S10 Pickup

Executive Session RCW 42.30.110(c) Sale of Surplus Property

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.