



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, August 13, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

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|---|--|----------------|
| I. <u>Call to Order</u> | | |
| II. <u>Stand for the Pledge of Allegiance</u> | | |
| III. <u>Public Hearing</u> | | |
| <i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i> | | |
| IV. <u>Oral Communications – Public Comment:</u> | <i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i> | Informational |
| V. <u>Consent Calendar</u> | <i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i> | Council Action |
| a. Minutes of July 23, 2018 Regular Meeting | | |
| b. Expense Checks- #41190-#41226 \$32,391.80 To Include EFT's | | |
| c. Payroll Checks- #41175-41189 \$29,764.70 To Include EFT's | | |
| d. Voids- #41179 | | |
| e. Approval of Unexcused and/or Excused Councilmember's absents | | |
| VI. <u>Unfinished Business</u> | | Council Action |
| 1. Riverpointe Park Letters | | |
| 2. 4th Street Residents received letter regarding future road construction | | |
| VII. <u>New Business</u> | | Council Action |
| 1. 2018 Municipal Public Defender Contract | | |
| 2. Asotin WWTP Operator Bill Frye is receiving the 2017 "Wastewater Treatment Plant Outstanding Performance" award | | |
| VIII. <u>Consultant/Contractor Reports</u> | | |
| 1. Keller Associates, Inc. | Stillman Norton | Informational |
| a. USDA (Rural Development) Waste Water Treatment Plant Upgrade | | |
| b. 2nd Street Stormwater Project | | |
| c. TIB Chip Seal Project | | |
| d. TIB 4th Street Rehabilitation | | |
| IX. <u>Clerk</u> | Tiffany Rogers | Informational |
| 1. Asotin Days | | |
| 2. July 2018 Asotin Municipal Court | | |
| 3. Past Due Utility Accounts for July-Reminder of Ordinance #2018-830 waiving late fees | | |
| 4. Warner Gulch Fire | | |

Departments

- | | | |
|---------------------------|---------------------------|------------------|
| a. Police | Monte Renzelman | Informational |
| b. City Attorney | Jane Richards | Informational |
| c. Fire Department | Noel Hardin | Informational |
| d. Planning Commission | Jenni Light | Informational |
| • Next Regular Meeting | Thursday, October 4, 2018 | 7:00pm City Hall |
| e. Asotin Municipal Court | | |
| • Next Court Date | Thursday, August 23, 2018 | 1:30pm City Hall |

Committee Reports

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|---|--|--|
| a. Mayor Pro-Tem | Jennifer Bly | |
| b. Administrative Personnel | Jennifer Bly | |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) | Joe Appleton & Dwayne Paris | |
| d. Public Works (Water, Sewer, Utility Franchises) | Joe Appleton | |
| e. Transportation (Streets, Dept of Transportation Liaison) | Mervin Schneider | |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) | Joe Appleton & Mervin Schneider | |
| g. Finance | Jennifer Bly & Mervin Schneider | |
| h. Asotin County EMS Board | Lori Loseth | Quarterly 2 nd Tuesday @ 7:30am Tri-State Hospital |
| i. Asotin County Health District | Vikki Bonfield | 4 th Monday @ 1pm Asotin County Annex |
| j. PTBA | Mervin Schneider | 2 nd Wednesday @ 8:30am Clarkston PTBA Bldg 15 th Street |
| k. MPO Technical Advisory Committee | Bob Portlock | 4 th Wednesday @ 1:30pm Lewiston Public Works Bldg |
| l. MPO Policy Board | Vikki Bonfield | 2 nd Thursday @ 4pm Lewiston Public Works Bldg |
| m. Stormwater | Jennifer Bly | Quarterly 2 nd Monday @ 3-5pm Asotin County Annex |

X. Council Communications

Agenda Related Topics

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

Informational

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution 2018-626** A Resolution Accepting Donations for Excess Feral Cat Altering and Vaccines Services Through the Lewis Clark Animal Shelter
2. **Resolution 2018-627** A Resolution of the City Council of the City of Asotin, Washington Revising Resolution #2017-597 to Update City Fees, Rentals, Usage Rates

Executive Session RCW 42.30.110 (i) contracts

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 8/8/2018