City of Asotin Council
Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, December 10, 2018
Start Time: 5:30PM – Regular Meeting  Public Hearing 5:35pm
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

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<th>TOPIC</th>
<th>Responsible Official</th>
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<td><em><strong>All agenda items are for discussion and action unless indicated otherwise</strong></em></td>
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I. Call to Order
II. Stand for the Pledge of Allegiance
III. Public Hearing
   In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.
   5:35pm The City of Asotin, WA, does hereby give notice of the filing of the preliminary budget for the year 2019. A Public Hearing will be held on the final budget on Monday, December 10, 2018, at 5:35 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.

IV. Oral Communications – Public Comment: In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.

V. Consent Calendar all matters listed under the consent calendar are considered to be routine Council Action by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.
   a. Minutes of November 20, 2018 Budget Workshop
   b. Minutes of November 26, 2018 Regular Meeting
   c. Expense Checks- #41506-#41533 $58,624.06 To Include EFT’s
   d. Payroll Checks- #41494-#41505 $28,949.72 To Include EFT’s
   e. Voids-#41469 $38,509.58
   f. Approval of Unexcused and/or Excused Councilmember’s absents

VI. Unfinished Business Council Action
   1. Riverpointe Park
   2. 508 3rd Street Variance

VII. New Business Council Action
   1. City Sponsored Events- Asotin Days, Craft Fairs and Lighted Christmas Parade
   2. PTBA Route Boarding Comparisons

VIII. Consultant/Contractor Reports Stillman Norton Informational
      a. 2nd Street Stormwater Project
      b. TIB 4th Street Rehabilitation

IX. Clerk Tiffany Rogers Informational
    1. Past Due Utility Accounts for November
    2. November 2018 Asotin Municipal Court

Departments Monte Renzelman Informational
a. Police
b. City Attorney  
   Jane Richards  Informational

c. Fire Department  
   Noel Hardin  Informational

d. Planning Commission  
   Jenni Light  Informational
   - Next Regular Meeting  Thursday, January 3, 2019  6:30pm  City Hall

e. Asotin Municipal Court  
   - December Court Date  Thursday, December 20, 2019  1:30pm  City Hall

Committee Reports
a. Mayor Pro-Tem  Jennifer Bly
b. Administrative Personnel  Jennifer Bly

c. Public Safety (Law Enforcement, Fire Safety, Emergency Services)  Joe Appleton & Dwayne Paris

d. Public Works (Water, Sewer, Utility Franchises)  Joe Appleton

e. Transportation (Streets, Dept of Transportation Liaison)  Mervin Schneider

f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical)  Joe Appleton & Mervin Schneider

g. Finance  Jennifer Bly & Mervin Schneider

h. Asotin County EMS Board  Lori Loseth
Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. Asotin County Health District  Vikki Bonfield
4th Monday @ 1pm Asotin County Annex

j. PTBA  Mervin Schneider
2nd Wednesday @8:30am Clarkston PTBA Bldg 15th Street

k. MPO Technical Advisory Committee  Bob Portlock
4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. MPO Policy Board  Vikki Bonfield
2nd Thursday @ 4pm Lewiston Public Works Bldg

m. Stormwater  Jennifer Bly
Quarterly 2nd Monday @3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics  Informational

a. Joe Appleton
b. Jennifer Bly
c. Lori Loseth
d. Dwayne Paris
e. Mervin Schneider

XI. Mayor’s Report  Mayor Bonfield  Informational

XII. Resolutions, Ordinances, Etc.
Council  Action

1. Resolution #2018-641  A Resolution Establishing a New Fund Number (121) Titled Parks Starting in the Year of 2019

2. First Reading of Ordinance 2018-837  An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2017-827 which Adopted the 2018 Budget and Authorizing Necessary Adjustments

3. First Reading of Ordinance 2018-838  An Ordinance of entitled an Ordinance Fixing the Assessed Valuation of the City of Asotin for the Fiscal Year of 2019 the Estimated Receipts and Disbursements for the Year 2019 and adopting a budget for the City of Asotin for the Year 2019

4. Resolution #2018-642  A Resolution of the Council of the City of Asotin Authorizing the Mayor to Submit the Grant Application and Accept the Grant on Behalf of the City of Asotin for the Transportation Improvement Board (TIB)

5. Resolution #2018-643  A Resolution of the Council of the City of Asotin to Transfer .51 Cents from Fund 412 Waste Water Treatment Plant Construction Fund to Fund 402 Waste Water Treatment Plant

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 12/05/2018