



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, December 10, 2018
Start Time: 5:30PM – Regular Meeting **Public Hearing 5:35pm**
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

I. Call to Order

II. Stand for the Pledge of Allegiance

III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

5:35pm **The City of Asotin, WA, does hereby give notice of the filing of the preliminary budget for the year 2019. A Public Hearing will be held on the final budget on Monday, December 10, 2018, at 5:35 pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral or written statements on this matter may do so during the hearing.**

IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

a. Minutes of November 20, 2018 Budget Workshop

b. Minutes of November 26, 2018 Regular Meeting

c. Expense Checks-#41506-#41533 \$58,624.06 To Include EFT's

d. Payroll Checks- #41494-#41505 \$28,949.72 To Include EFT's

e. Voids-#41469 \$38,509.58

f. Approval of Unexcused and/or Excused Councilmember's absents

VI. Unfinished Business

Council Action

1. Riverpointe Park

2. 508 3rd Street Variance

VII. New Business

Council Action

1. City Sponsored Events- Asotin Days, Craft Fairs and Lighted Christmas Parade

2. PTBA Route Boarding Comparisons

VIII. Consultant/Contractor Reports

1. **Keller Associates, Inc.**

Stillman Norton Informational

a. 2nd Street Stormwater Project

b. TIB 4th Street Rehabilitation

IX. Clerk

Tiffany Rogers Informational

1. Past Due Utility Accounts for November

2. November 2018 Asotin Municipal Court

Departments

a. **Police**

Monte Renzelman Informational

- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, January 3,2019 6:30pm City Hall
- e. **Asotin Municipal Court**
 - December Court Date Thursday, December 20, 2019 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Joe Appleton & Dwayne Paris**
- d. Public Works (Water, Sewer, Utility Franchises) **Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution #2018-641** A Resolution Establishing a New Fund Number (121) Titled Parks Starting in the Year of 2019
2. First Reading of **Ordinance 2018-837** An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2017-827 which Adopted the 2018 Budget and Authorizing Necessary Adjustments
3. First Reading of **Ordinance 2018-838** An Ordinance of entitled an Ordinance Fixing the Assessed Valuation of the City of Asotin for the Fiscal Year of 2019 the Estimated Receipts and Disbursements for the Year 2019 and adopting a budget for the City of Asotin for the Year 2019
4. **Resolution #2018-642** A Resolution of the Council of the City of Asotin Authorizing the Mayor to Submit the Grant Application and Accept the Grant on Behalf of the City of Asotin for the Transportation Improvement Board (TIB)
5. **Resolution #2018-643** A Resolution of the Council of the City of Asotin to Transfer .51 Cents from Fund 412 Waste Water Treatment Plant Construction Fund to Fund 402 Waste Water Treatment Plant

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 12/05/2018