



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: February 12, 2018
Start Time: 5:30PM – Regular Meeting **5:35pm Public Hearing**
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

| TOPIC | Responsible Official | Category |
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All agenda items are for discussion and action unless indicated otherwise

- I. Call to Order
- II. Stand for the Pledge of Allegiance
- III. Public Hearing

In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.

5:35pm The City of Asotin has prepared permit applications for restoring the boat launch at Chief Looking Glass Park. Details can be found at cityofasotin.org/JARPA. Public comments are invited on this project at the City Council meeting February 12, 2018, at Asotin City Hall, 121 Cleveland Street, Asotin at 5:35 p.m. on the following:

- 1) Open record predecision hearing for the Shoreline Substantial Development permit; and,
- 2) Preliminary Mitigated Determination of Non-Significance under the Statewide Environmental Policy Act.

Written comments are welcome by emailing: vkbonfield@gmail.com; sent regular mail to c/o Asotin Project Permits, City of Asotin, Box 517, Asotin, WA 99402 or faxed to 509-243-1223.

IV. Oral Communications – Public Comment: *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

V. Consent Calendar *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

- a. Minutes of January 22, 2018 Regular Meeting
- b. Expense Checks- #40659-#40692 \$34,146.18 to include EFT’s
- c. Payroll Checks- #40647-#40658 \$31,528.48 to include EFT’s
- d. Voids- None
- e. Approval of Unexcused and/or Excused Councilmember’s absents

VI. Unfinished Business Council Action

VII. New Business Council Action

- 1. Standing Committee Members for 2018
- 2. Shoreline Management Act of 1971 for Shoreline Management Permit

VIII. Consultant/Contractor Reports

- 1. Keller Associates, Inc. Stillman Norton Informational
 - a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
 - b. Cleveland Street Sidewalk Project
 - c. 2nd Street Stormwater Project

IX. Clerk Tiffany Rogers Informational

1. Past Due Utility Accounts for January
2. City of Asotin Newsletter

Departments

- | | | | |
|---|-----------------------------|-----------------|---------------|
| a. Police | | Monte Renzelman | Informational |
| b. City Attorney | | Jane Richards | Informational |
| c. Fire Department | | | |
| Introduction of the Junior Fire Fighters & EMS Volunteers | | Noel Hardin | Informational |
| d. Planning Commission | | Jenni Light | Informational |
| • Next Regular Meeting Thursday, April 5,2018 | 7:00pm | City Hall | |
| e. Civil Service Commission | | Doug Bly | Informational |
| • Next Regular Meeting Wednesday, March 14, 2018 | 1:15pm | City Hall | |
| f. Asotin Municipal Court | | | |
| • Next Court Date | Thursday, February 22, 2018 | 1:30pm | City Hall |

Committee Reports

- | | | | |
|---|---|--|---|
| a. Mayor Pro-Tem | Jennifer Bly | | |
| b. Administrative Personnel | Jennifer Bly | | |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) | George Tucker & Joe Appleton | | |
| d. Public Works (Water, Sewer, Utility Franchises) | George Tucker & Joe Appleton | | |
| e. Transportation (Streets, Dept of Transportation Liaison) | George Tucker & Mervin Schneider | | |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) | Joe Appleton & Mervin Schneider | | |
| g. Finance | Jennifer Bly & Mervin Schneider | | |
| h. Asotin County EMS Board | Lori Loeth | Quarterly 2 nd Tuesday @ 7:30am | Tri-State Hospital |
| i. Asotin County Health District | Vikki Bonfield | 4 th Monday @ 1pm | Asotin County Annex |
| j. PTBA | Mervin Schneider | 2 nd Wednesday @ 8:30am | Clarkston PTBA Bldg 15 th Street |
| k. MPO Technical Advisory Committee | Bob Portlock | 4 th Wednesday @ 1:30pm | Lewiston Public Works Bldg |
| l. MPO Policy Board | Vikki Bonfield | 2 nd Thursday @ 4pm | Lewiston Public Works Bldg |
| m. Stormwater | Jennifer Bly | Quarterly 2 nd Monday @ 3-5pm | Asotin County Annex |

X. Council Communications

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| a. Joe Appleton | | | |
| b. Jennifer Bly | | | |
| c. Lori Loeth | | | |
| d. Mervin Schneider | | | |
| e. George Tucker | | | Informational |

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution #2018-608-** A Resolution of the Council of the City of Asotin Authorizing the Mayor to Submit and Accept a Grant on Behalf of the City of Asotin for the Transportation Improvement Board (TIB).
2. **Resolution #2018-609-** A Resolution of the Council of the City of Asotin Authorizing the Mayor to Submit and Accept the Grant Application on Behalf of the City of Asotin from the State of Washington Department of Ecology Funds for \$685,000.00 for the Second Street Municipal Stormwater Improvements Financial Assistance Program.
3. **Resolution #2018-610** A Resolution of the Council of the City of Asotin Constituting Final Acceptance of the 2013 Shoreline Master Plan Program Grant.
4. **Resolution #2018-611** A Resolution of the Council of the City of Asotin Amending Ordinance #06-679 to Include Updated Washington State Sick Leave Laws and Add Social Media Policy.

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.