



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: February 26, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
All agenda items are for discussion and action unless indicated otherwise		
I. <u>Call to Order</u>		
II. <u>Stand for the Pledge of Allegiance</u>		
III. <u>Public Hearing</u>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
IV. <u>Oral Communications – Public Comment:</u>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
V. <u>Consent Calendar</u>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
a. <u>Minutes of February 12, 2018 Regular Meeting</u>		
b. Expense Checks-	#40701-#40734 \$26,686.12	
c. Payroll Checks-	#40693-#40700 \$21,343.89 to include EFT's	
d. Voids-	None	
e. Approval of Unexcused and/or Excused Councilmember's absents		
VI. <u>Unfinished Business</u>		Council Action
VII. <u>New Business</u>		Council Action
1. Standing Committee Members for 2018		
2. Municipal Judge Contract		
3. Cenex Zip Trip#38 CHS Inc. License Renewal Permit to continue to sell beer/wine/CLS Spirits		
4. Hosking Foundation Inc. Special Occasion permit March 17th 5pm-10pm Asotin County Fair Bennett Building		
VIII. <u>Consultant/Contractor Reports</u>		
1. Keller Associates, Inc.	Stillman Norton	Informational
a. USDA (Rural Development) Waste Water Treatment Plant Upgrade		
b. Cleveland Street Sidewalk Project		
c. 2nd Street Stormwater Project		
IX. <u>Clerk</u>	Tiffany Rogers	Informational
1. January 2018 Asotin Municipal Court		
<u>Departments</u>		
a. Police	Monte Renzelman	Informational
b. City Attorney	Jane Richards	Informational
c. Fire Department	Noel Hardin	Informational
d. Planning Commission	Jenni Light	Informational

- Next Regular Meeting Thursday, April 5, 2018 7:00pm City Hall
- e. Civil Service Commission** Doug Bly Informational
- Next Regular Meeting Wednesday, March 14, 2018 1:15pm City Hall
- f. Asotin Municipal Court**
- Next Court Date Thursday, March 22, 2018 1:30pm City Hall

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

XI. Mayor's Report

Mayor Bonfield Informational

- 1. Scholarship Recommendation

XII. Resolutions, Ordinances, Etc.

Council Action

- 1. First Reading of **Ordinance #2018-829**- Being an Ordinance Amending Ordinance, #84-335 #95-506, #96-509 Chapter 18.28 Building Height/Height of the Asotin Municipal Code Section 18.28.080, 18.30.070, 18.32.080, 18.36.080, 18.40.080, 18.44.050 and Providing for the Effective Date Hereof.
- 2. **Resolution #2018-612** A Resolution of the Council of the City of Asotin Adopting the Limited English Proficiency (LEP) and the Language Access Plan (LAP)
- 3. **Resolution #2018-613** A Resolution of the Council of the City of Asotin Adopting the Cultural Resources and Inadvertent Discovery Plan

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.