



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** January 8, 2018  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Schneider, Tucker

TOPIC	Responsible Official	Category
<b>***All agenda items are for discussion and action unless indicated otherwise***</b>		
<b>I. <u>Call to Order</u></b>		
<b>II. <u>Stand for the Pledge of Allegiance</u></b>		
<b>III. <u>Public Hearing</u></b>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
<b>IV. <u>Oral Communications – Public Comment:</u></b>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
<b>V. <u>Consent Calendar</u></b>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
<b>a. <u>Minutes of December 26, 2017 Regular Meeting</u></b>		
<b>b. Expense Checks-</b> #40558-#40613 \$135,698.07		
<b>c. Payroll Checks-</b> #40536-#40557 \$37,266.57 also included are EFT dollar amounts		
<b>d. Voids-</b> #40545-#40552		
<b>e. Approval of Unexcused and/or Excused Councilmember’s absents</b>		
<b>VI. <u>Unfinished Business</u></b>		Council Action
<b>1. Dave Weissenfels 2<sup>nd</sup> Street extension acceptance</b>		
<b>VII. <u>New Business</u></b>		Council Action
<b>1. Swearing in of Newly Elected Officials Appleton, Schneider, Tucker</b>		
<b>2. Kevin and Kerry Cope requesting an Easement at 417 Cleveland Street</b>		
<b>3. Approval of the reversal of the Short Plat Tuttle Addition</b>		
<b>VIII. <u>Consultant/Contractor Reports</u></b>		
<b>1. Keller Associates, Inc.</b>	Stillman Norton	Informational
<b>a. USDA (Rural Development) Waste Water Treatment Plant Upgrade</b>		
<b>b. Cleveland Street Sidewalk Project</b>		
<b>c. 2<sup>nd</sup> Street Stormwater Project</b>		
<b>IX. <u>Clerk</u></b>	Tiffany Rogers	Informational
<b>1. 2018 Regular Council Meeting Dates</b>		
<b>2. December 2017 Past Due Utility Accounts</b>		
<b>3. December 2017 Asotin Municipal Court</b>		
<b><u>Departments</u></b>		
<b>a. Police</b>	Monte Renzelman	Informational
<b>b. City Attorney</b>	Jane Richards	Informational
<b>c. Fire Department-Home Address Markings</b>	Noel Hardin	Informational
<b>d. Planning Commission</b>	Jenni Light	Informational

- Next Regular Meeting Thursday, April 5, 2018 7:00pm City Hall
- e. Civil Service Commission** Doug Bly Informational
- Next Regular Meeting Wednesday, January 10, 2018 1:15pm City Hall
- f. Asotin Municipal Court**
- Next Court Date Thursday, January 25, 2018 1:30pm City Hall

**Committee Reports**

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **George Tucker & Joe Appleton**
- d. Public Works (Water, Sewer, Utility Franchises) **George Tucker & Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **George Tucker & Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2<sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15<sup>th</sup> Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4<sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2<sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

**X. Council Communications**

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider
- e. George Tucker

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

- 1. **Second Reading of Ordinance #2017-821** An Ordinance Vacating a Certain Portion of a Platted Alley and Providing for the Effective Date Thereof.

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*