



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** Monday, January 14, 2019  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
<b>***All agenda items are for discussion and action unless indicated otherwise***</b>		
I. <u>Call to Order</u>		
II. <u>Stand for the Pledge of Allegiance</u>		
III. <u>Public Hearing</u>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
IV. <u>Oral Communications – Public Comment:</u>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
V. <u>Consent Calendar</u>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
a. <b>Minutes of December 27, 2018 Regular Meeting</b>		
b. Expense Checks- #41586-#41591 \$1,429.43		
c. Payroll Checks- #41574-#41590 \$33,403.99 To Include EFT's		
d. Voids-#41580 \$345.56 #41581 \$6,294.22 EFT \$5,963.91		
e. Approval of Unexcused and/or Excused Councilmember's absents		
VI. <u>Unfinished Business</u>		Council Action
1. Riverpointe Park		
VII. <u>New Business</u>		Council Action
1. Nelle Murray to discuss Snyder Lane		
2. Collection Services Agreement with Credit Bureau of Lewiston-Clarkston to recover past due receivable court payments		
3. Council to Choose 2019 Standing Committees		
VIII. <u>Consultant/Contractor Reports</u>		
1. <b>Keller Associates, Inc.</b>	Stillman Norton	Informational
a. 2nd Street Stormwater Project		
b. TIB 4 <sup>th</sup> Street Rehabilitation		
IX. <u>Clerk</u>	Tiffany Rogers	Informational
1. 2019 City of Asotin Budget		
2. 2018 Building Reports		
3. Asotin Days Meeting Wednesday, January 16, 2019 5:30pm Asotin City Hall Discussion of Non-Profit Organization 501-C3 Status rates, cleaning deposits and commodity replacement charges		
4. December 2018 Asotin Municipal Court		
5. The City of Asotin will be hosting a Vendor Fair on Saturday, April 27, 2019 during the Asotin County Fair & Hells Canyon Rodeo on Cleveland Street and a Holiday Craft Fair on Saturday,		

November 2, 2019 at the Asotin-Anatone High School. There will not be a vendor fair during August's Asotin Days. Yard Sales will still be a part of Asotin Days.

6. Free Mental Health First Aid Training Scheduled for Saturday, April 20, 2019 8am-5pm Asotin Community Center 305 1<sup>st</sup> Street, Asotin WA hosted by Eastern Washington Area Health Education Center. All Police, Fire, EMS, Veterans and any community member interested. Sign up at the following link:

<https://sites.ewu.edu/ewahec/mental-health-first-aid/upcoming-mental-health-first-aid-trainings/>

## **Departments**

- |   |                            |                  |
|---|----------------------------|------------------|
| a. Police – Year End Stats                    | Monte Renzelman            | Informational    |
| b. City Attorney                              | Jane Richards              | Informational    |
| c. Fire Department- Year End Stats – EMS Levy | Noel Hardin                | Informational    |
| d. Planning Commission                        | Jenni Light                | Informational    |
| • Next Regular Meeting                        | Thursday, April 4, 2019    | 6:30pm City Hall |
| • Approved Minutes from 7/12/18 and 11/8/18   |                            |                  |
| e. Asotin Municipal Court                     |                            |                  |
| • January Court Date                          | Thursday, January 24, 2019 | 1:30pm City Hall |

## **Committee Reports**

- |   |                                 |  |
|---|---------------------------------|--|
| a. Mayor Pro-Tem  | Jennifer Bly                    |  |
| b. Administrative Personnel   | Jennifer Bly                    |  |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services)           | Joe Appleton & Dwayne Paris     |  |
| d. Public Works (Water, Sewer, Utility Franchises)                            | Joe Appleton                    |  |
| e. Transportation (Streets, Dept of Transportation Liaison)                   | Mervin Schneider                |  |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) | Joe Appleton & Mervin Schneider |  |
| g. Finance  | Jennifer Bly & Mervin Schneider |  |
| h. Asotin County EMS Board  | Lori Loseth                     | Quarterly 2 <sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital                  |
| i. Asotin County Health District  | Vikki Bonfield                  | 4 <sup>th</sup> Monday @ 1pm Asotin County Annex                               |
| j. PTBA   | Mervin Schneider                | 2 <sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15 <sup>th</sup> Street |
| k. MPO Technical Advisory Committee   | Bob Portlock                    | 4 <sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg                  |
| l. MPO Policy Board   | Vikki Bonfield                  | 2 <sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg                      |
| m. Stormwater   | Jennifer Bly                    | Quarterly 2 <sup>nd</sup> Monday @ 3-5pm Asotin County Annex                   |

## **X. Council Communications**

### **Agenda Related Topics**

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

## **XI. Mayor's Report**

Mayor Bonfield Informational

## **XII. Resolutions, Ordinances, Etc.**

Council Action

1. **Resolution #2018-644** A Resolution of the City Council of the City of Asotin, Washington Revising Resolution #2017-597 to Clarify Non-Profit Organizations 501-C3 Status and Establish Fees for Non-Profit Organizations
2. **Resolution #2018-645** A Resolution of the Council of the City of Asotin Being A Resolution Declaring Surplus Items of Dining Ware, Linen Table Clothes, Linen Napkins, Linen Chair Covers, Wine Glasses, Pitchers, Plates, Forks, Spoons and Knives

## **Executive Session RCW 42.30.110**

## **Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*

**AGENDA POSTED 01/09/2019**