



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** Monday, July 9, 2018  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
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\*\*\*All agenda items are for discussion and action unless indicated otherwise\*\*\*

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|---|--|----------------|
| <b>I. <u>Call to Order</u></b>  |  |                |
| <b>II. <u>Stand for the Pledge of Allegiance</u></b>  |  |                |
| <b>III. <u>Public Hearing</u></b>   |  |                |
| <i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i> |  |                |
| <b>IV. <u>Oral Communications – Public Comment:</u></b>   | <i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>  | Informational  |
| <b>V. <u>Consent Calendar</u></b>   | <i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i> | Council Action |
| <b>a. Minutes of June 19, 2018 Town Hall Meeting</b>  |  |                |
| <b>b. Minutes of June 25, 2018 Regular Meeting</b>  |  |                |
| <b>c. Expense Checks- #41110-#41144 \$44,670.86</b>   |  |                |
| <b>d. Payroll Checks- #41097-#41109 \$29,127.69 To Include EFT's</b>  |  |                |
| <b>e. Voids- None</b>   |  |                |
| <b>f. Approval of Unexcused and/or Excused Councilmember's absents</b>  |  |                |
| <b>VI. <u>Unfinished Business</u></b>   |  | Council Action |
| <b>VII. <u>New Business</u></b>   |  | Council Action |
| 1. Civil Service Commission to be placed on hold until further notice   |  |                |
| <b>VIII. <u>Consultant/Contractor Reports</u></b>   |  |                |
| 1. Keller Associates, Inc.  | Stillman Norton  | Informational  |
| a. USDA (Rural Development) Waste Water Treatment Plant Upgrade   |  |                |
| b. 2nd Street Stormwater Project  |  |                |
| <b>IX. <u>Clerk</u></b>   | Tiffany Rogers   | Informational  |
| 1. June 2018 Asotin Municipal Court   |  |                |
| 2. Past Due Utility Accounts for June   |  |                |
| 3. Asotin County Jail Fees to increase by \$1.32 for 2019 for a new rate of \$66.88   |  |                |

### Departments

- |  |                 |               |
|--|-----------------|---------------|
| a. Police                                      | Monte Renzelman | Informational |
| b. City Attorney                               | Jane Richards   | Informational |
| c. Fire Department                             | Noel Hardin     | Informational |
| d. Planning Commission                         | Jenni Light     | Informational |
| • Next Regular Meeting Thursday, July 12, 2018 | 7:00pm          | City Hall     |
| e. Asotin Municipal Court                      |                 |               |

**Committee Reports**

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Joe Appleton & Dwayne Paris**
- d. Public Works (Water, Sewer, Utility Franchises) **Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loeth** Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2<sup>nd</sup> Wednesday @8:30am Clarkston PTBA Bldg 15<sup>th</sup> Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4<sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2<sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2<sup>nd</sup> Monday @3-5pm Asotin County Annex

**X. Council Communications**

**Agenda Related Topics**

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Dwayne Paris
- e. Mervin Schneider

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

1. **Resolution 2018-621** A Resolution of the City Council of the City of Asotin, Washington, Providing for the Submission of a Proposition to the Qualifying Voters of the City of Asotin at the November 6, 2018 General Election for their Ratification or Rejection, Providing for Authority to Levy an Increase in the Regular Property Tax Levy at the Rate of \$3.15 per \$1,000 of Assessed Value Which is in Excess of the Limit Factor Established in RCW 84.55.005 and 84.55.010; Setting Forth the Ballot Proposition; Directing the City Clerk to Certify to the County Auditor a Certified Copy of this Resolution; and Providing for Other Matters Properly Related Thereto

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*