



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** March 26, 2018  
**Start Time:** 5:30PM – Regular Meeting **Public Hearing 5:40pm**  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Schneider

TOPIC	Responsible Official	Category
<b>***All agenda items are for discussion and action unless indicated otherwise***</b>		
I. <b><u>Call to Order</u></b>		
II. <b><u>Stand for the Pledge of Allegiance</u></b>		
III. <b><u>Consent Calendar</u></b> <i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>		Council Action
a. <b>Minutes of March 12, 2018 Regular Meeting</b>		
b. Expense Checks- #40770- \$76.00 #40780-#40799 \$31,346.90		
c. Payroll Checks- #40771-#40779 \$15,967.54 to include EFT's		
d. Voids- #40777		
e. Approval of Unexcused and/or Excused Councilmember's absents		
IV. <b><u>Resolutions, Ordinances, Etc.</u></b>		Council Action
1. <b>Resolution #2018-614</b> A Resolution of the Council of the City of Asotin Being a Resolution Declaring Certain Property Surplus		
V. <b><u>Public Hearing</u></b>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
<b>A Public Hearing will be held Monday, 3/26/18 at 5:40 PM at Asotin City Hall, 121 Cleveland, Asotin, WA for consideration of selling City of Asotin surplus real property Legal Description Pt of Filmore ST Extended S &amp; Pt S&amp;E of Tax Plat Lot 7 of Unplatted Asotin, 1.28 acres, Parcel Number 1-049-00-033-0000. There is no gas, electric, water or sewer connection to this property. Those wishing to make oral or written statements on this matter may do so during the hearing.</b>		
VI. <b><u>Oral Communications – Public Comment:</u></b> <i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>		Informational
VII. <b><u>Unfinished Business</u></b>		Council Action
VIII. <b><u>New Business</u></b>		Council Action
1. City of Asotin EMS Levy Discussion		
2. Discussion of Council Position		
IX. <b><u>Consultant/Contractor Reports</u></b>		
1. <b>Keller Associates, Inc.</b>	Stillman Norton	Informational
a. USDA (Rural Development) Waste Water Treatment Plant Upgrade		
b. Cleveland Street Sidewalk Project		
c. 2 <sup>nd</sup> Street Stormwater Project		
X. <b><u>Clerk</u></b>	Tiffany Rogers	Informational
1. Asotin LIONS Easter Egg Hunt Sunday, April 1 <sup>st</sup> . In honor of long time LIONS member Robert Van Pelt his wishes were to host a special needs Hunt. This will be the first annual special needs Hunt		

that will start at 11am. 2<sup>nd</sup> Hunt starts at 1pm.

## Departments

- |  |                          |                  |
|--|--------------------------|------------------|
| <b>a. Police</b>   | Monte Renzelman          | Informational    |
| <b>b. City Attorney</b>  | Jane Richards            | Informational    |
| <b>c. Fire Department</b>  | Noel Hardin              | Informational    |
| <b>d. Planning Commission</b>                                    | Jenni Light              | Informational    |
| • Next Regular Meeting Thursday, June 28 or July 5 <sup>th</sup> | 7:00pm                   | City Hall        |
| Planning Position Opening  |                          |                  |
| <b>e. Civil Service Commission</b>                               | Doug Bly                 | Informational    |
| • Next Regular Meeting Wednesday, March 14, 2018                 | 1:15pm                   | City Hall        |
| <b>f. Asotin Municipal Court</b>                                 |                          |                  |
| • Next Court Date  | Thursday, March 22, 2018 | 1:30pm City Hall |

## Committee Reports

- |   |  |  |
|---|--|--|
| a. Mayor Pro-Tem  | <b>Jennifer Bly</b>                        |  |
| b. Administrative Personnel   | <b>Jennifer Bly</b>                        |  |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services)           | <b>Joe Appleton</b>                        |  |
| d. Public Works (Water, Sewer, Utility Franchises)                            | <b>Joe Appleton</b>                        |  |
| e. Transportation (Streets, Dept of Transportation Liaison)                   | <b>Mervin Schneider</b>                    |  |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) | <b>Joe Appleton &amp; Mervin Schneider</b> |  |
| g. Finance  | <b>Jennifer Bly &amp; Mervin Schneider</b> |  |
| h. Asotin County EMS Board  | <b>Lori Loseth</b>                         | Quarterly 2 <sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital                  |
| i. Asotin County Health District  | <b>Vikki Bonfield</b>                      | 4 <sup>th</sup> Monday @ 1pm Asotin County Annex                               |
| j. PTBA   | <b>Mervin Schneider</b>                    | 2 <sup>nd</sup> Wednesday @ 8:30am Clarkston PTBA Bldg 15 <sup>th</sup> Street |
| k. MPO Technical Advisory Committee   | <b>Bob Portlock</b>                        | 4 <sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg                  |
| l. MPO Policy Board   | <b>Vikki Bonfield</b>                      | 2 <sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg                      |
| m. Stormwater   | <b>Jennifer Bly</b>                        | Quarterly 2 <sup>nd</sup> Monday @ 3-5pm Asotin County Annex                   |

## XI. Council Communications

### Agenda Related Topics

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Mervin Schneider

Informational

## XII. Mayor's Report

Mayor Bonfield Informational

## Executive Session RCW 42.30.110

### Adjournment

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*

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**AGENDA POSTED 3/21/2018**