



## City of Asotin Council Meeting Agenda

**Meeting:** Regular Council Meeting  
**Date:** May 14, 2018  
**Start Time:** 5:30PM – Regular Meeting  
**End Time:** 7:00PM (approx)  
**Location:** 121 Cleveland, Asotin WA  
**Mayor:** Vikki Bonfield  
**Mayor Pro-Tem:** Jennifer Bly  
**Council Members:** Appleton, Bly, Loseth, Schneider

TOPIC	Responsible Official	Category
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\*\*\*All agenda items are for discussion and action unless indicated otherwise\*\*\*

**I. Call to Order**

**II. Stand for the Pledge of Allegiance**

**III. Public Hearing**

*In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.*

**IV. Oral Communications – Public Comment:** *In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.* Informational

**V. Consent Calendar** *all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.* Council Action

**a. Minutes of April 23, 2018 Regular Meeting**

**b.** Expense Checks- #40889-#40891 \$2,326.34 #40941-#40973 \$88,868.26 to include EFT's

**c.** Payroll Checks-#40894-#40905 \$28,875.08 to include EFT's

**d.** Voids- #40892-#40893 #40906 EFT \$4,892.03 #40907-#40939

**e.** Approval of Unexcused and/or Excused Councilmember's absents

**VI. Unfinished Business** Council Action

**VII. New Business** Council Action

1. Decision of Open Council Position
2. 2018 Older Americans Month Proclamation
3. Stormwater Presentation

**VIII. Consultant/Contractor Reports**

**1. Keller Associates, Inc.** Stillman Norton Informational

- a. USDA (Rural Development) Waste Water Treatment Plant Upgrade
- b. Cleveland Street Sidewalk Project
- c. 2nd Street Stormwater Project

**IX. Clerk** Tiffany Rogers Informational

1. Past Due Utility Accounts for April
2. April 2018 Asotin Municipal Court
3. Asotin Cemetery Clean Up Day May 19th @ 9am
4. Asotin City Cemetery Memorial Day Ceremony May 28th @ 11am  
Special Guests
  - American Legion Post #246
  - Asotin Police Chief, Monte Renzelman
  - Clarkston High School JROTC, Clearwater Pipe and Drums

5. 4th Monday Council Meeting for May will be on Tuesday, May 29th @ 5:30pm due to the Memorial Day Holiday
6. Set Town Hall Meeting to discuss Fire, Police, Marina and Levy Lid Lift

**Departments**

- |   |                        |                  |
|---|------------------------|------------------|
| <b>a. Police-Press Release</b>                                      | Monte Renzelman        | Informational    |
| <b>b. City Attorney</b>   | Jane Richards          | Informational    |
| <b>c. Fire Department</b>   | Noel Hardin            | Informational    |
| <b>d. Planning Commission</b>                                       | Jenni Light            | Informational    |
| • Next Regular Meeting Thursday, July 12,2018                       | 7:00pm                 | City Hall        |
| • Planning Commission Opening, Send Letter of Interest to City Hall |                        |                  |
| <b>e. Civil Service Commission</b>                                  | Doug Bly               | Informational    |
| • Next Regular Meeting Wednesday, June 13, 2018                     | 1:15pm                 | City Hall        |
| <b>f. Asotin Municipal Court</b>                                    |                        |                  |
| • Next Court Date   | Thursday, May 24, 2018 | 1:30pm City Hall |

**Committee Reports**

- |  |   |
|--|---|
| a. Mayor Pro-Tem <b>Jennifer Bly</b>   |   |
| b. Administrative Personnel <b>Jennifer Bly</b>  |   |
| c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) <b>Joe Appleton</b>                                  |   |
| d. Public Works (Water, Sewer, Utility Franchises) <b>Joe Appleton</b>   |   |
| e. Transportation (Streets, Dept of Transportation Liaison) <b>Mervin Schneider</b>                                      |   |
| f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) <b>Joe Appleton &amp; Mervin Schneider</b> |   |
| g. Finance <b>Jennifer Bly &amp; Mervin Schneider</b>  |   |
| h. Asotin County EMS Board <b>Lori Loeth</b>   | Quarterly 2 <sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital                 |
| i. Asotin County Health District <b>Vikki Bonfield</b>   | 4 <sup>th</sup> Monday @ 1pm Asotin County Annex                              |
| j. PTBA <b>Mervin Schneider</b>  | 2 <sup>nd</sup> Wednesday @8:30am Clarkston PTBA Bldg 15 <sup>th</sup> Street |
| k. MPO Technical Advisory Committee <b>Bob Portlock</b>  | 4 <sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg                 |
| l. MPO Policy Board <b>Vikki Bonfield</b>  | 2 <sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg                     |
| m. Stormwater <b>Jennifer Bly</b>  | Quarterly 2 <sup>nd</sup> Monday @3-5pm Asotin County Annex                   |

**X. Council Communications**

**Agenda Related Topics**

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loeth
- d. Mervin Schneider

Informational

**XI. Mayor's Report**

Mayor Bonfield Informational

**XII. Resolutions, Ordinances, Etc.**

Council Action

- 1. Resolution #2018- 618** A Resolution of the City Council of the City of Asotin, Washington, Providing for the Submission of a Proposition to the Qualifying Voters of the City of Asotin at the November 6, 2018 General Election for their Ratification or Rejection, Providing for Authority to Levy an Increase in the Regular Property Tax Levy at the Rate of \$1.00 per \$1,000 of Assessed Value which is in Excess of the Limit Factor Established in RCW 84.55.005 and 84.55.010; Setting Forth the Ballot Proposition; Directing the City Clerk to Certify to the County Auditor a Certified Copy of this Resolution; and Providing for Other Matters Properly Related Thereto.
- 2. Ordinance #2018-830** Being an Ordinance Amending Chapter 13.10 and 13.30 Adding A New Section 13.10.655 and 13.30.725 Titled Criteria for Waiving Water/Sewer Late Fees of the Asotin Municipal Code Providing for the Effective Date Hereof

**Executive Session RCW 42.30.110**

**Adjournment**

*The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.*