

ASOTIN CITY COUNCIL MINUTES
November 26, 2018
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Councilmember Appleton Led the Pledge of Allegiance.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth, Dwayne Paris, Mervin Schneider

STAFF PRESENT: Clerk/Treasurer, Tiffany Rogers, City Attorney, Jane Richards, City of Asotin Fire Chief, Noel Hardin

PRESS: Kerri Sandaine, Lewiston Morning Tribune

AUDIENCE: Elaine Greene, Oscar Bly, Charlotte Tuttle, Ed Becker, Candy Becker, Mike Feil, Greg Hile, John Eder, Daisy Charpentier. There were more public present than signed the attendance form.

III. PUBLIC HEARING: 5:35pm-5:38pm

A public hearing was held for consideration of increases in property tax revenues on 11/26/18 at 5:35 PM at Asotin City Hall, 121 Cleveland, Asotin, WA. Councilmember Bly explained the 1% that the city is asking for does not raise individual property taxes. It only increases the cities revenue by 1% that the city is limited by law to request. The City Council of the City of Asotin, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Asotin requires a regular levy in the amount of \$186,378.69 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest now, therefore. **NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Asotin, that an increase in the regular property tax levy is hereby authorized for the 2019 levy in the amount of One Thousand Eight Hundred and forty five Dollars and thirty three cents (\$1,845.33) which is a percentage increase of one (1%) percent of the highest lawful levy. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and refunds made.

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Charlotte Tuttle gave an update on the Asotin County Commissioner's meeting. Asotin County is finished with the roundabout project, however the State is not finished.

V. CONSENT CALENDAR:

- a. Minutes of November 13, 2018 Regular Meeting**
- b. Minutes of November 13, 2018 Budget Workshop**
- c. Expense Checks- #41481-#41493 \$15,278.82**
- d. Payroll Checks- #41473-#41480 \$18,509.34 To Include EFT's**
- e. Voids- None**
- f. Approval of Unexcused and/or Excused Councilmember's absents**

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Paris. There was no discussion. All Ayes. Motion carried.

VI. UNFINISHED BUSINESS:

1. Riverpointe Park

Mayor Bonfield stated she is trying to contact Mrs. Larrabee for more information.

VII. NEW BUSINESS:

1. 2nd Street TIB Application

Mayor Bonfield stated the City has received a \$927,000 Grant from the Transportation Improvement Board (TIB) with no match monies required to completely re-do 2nd Street Paving. Resident, Mike Feil asked if they were still going to narrow and put gravel on the sides. Mayor Bonfield stated yes because of the condition of the street the base will be completely re-done. Engineering will be completed in 2019 and construction will be completed in 2020. Resident, Elaine Greene asked why TIB gave the city the grant. Mayor Bonfield stated Public Works Superintendent, Bob Portlock and Stillman Norton of Keller Associates have been working with TIB on additional projects. For this project they asked TIB to visit and examine the roads. Communication was the key for this project. Resident, Charlotte Tuttle stated at a previous council meeting a resident mentioned there is moisture barrier issues from the seepage from the new stormwater vault that was placed by the residents property. What will be done with that? Mayor Bonfield stated she does not believe there is a seepage issue nor will there be any seepage issues. However, because they are going to narrow the street they will put in a rolled curve and gravel which will help with drainage. Mayor Bonfield discussed the water lines with Public Works Superintendent, Bob Portlock. He will ask PUD to replace the older water lines on 2nd Street before the project begins.

2. Placement of the EMS Levy on the February Ballot City of Asotin Fire Chief, Noel Hardin

Mayor Bonfield stated the City wants to place the EMS Levy back on the ballot in the February 12th Special Election. She feels people had incorrect information. She stated Fire Chief, Noel Hardin is here to answer questions. Resident, Charlotte Tuttle had a question about the EMS wording on the ballot. Charlotte Tuttle felt older citizens didn't like or understand the forever language. She stated it would sound better if a 10 year limit was used, felt that if there was an end time people may feel better about it. Fire Chief, Noel Hardin explained the language is due to cost savings so it only has to be placed on the ballot one time. Each time it is on the ballot the EMS fund has to pay election fees. The Special Election that will be held February 12th will cost EMS \$4,500.00. Fire Chief, Noel Hardin stated the Department of Revenue only gives the EMS Levy so much language to work with. It is a two, four, six or permanent levy. Asotin County ran their permanent levy last year and it passed. The dollar amount stays the same of .50 per 1,000 of assessed value. Fire Chief, Noel Hardin stated they will be campaigning and will be able to explain it very clearly to the

citizens so they will understand. The EMS Levy has to have a 60% majority to pass.

3. 508 3rd Street Variance decision

Councilmember Schneider would like Mr. Hinkins to submit a legal drawing of the shop. You don't see a large shed in front of a house in the city. Councilmember Schneider stated he wants to keep it looking like a residential area. Councilmember Schneider stated three people didn't like where the pole building was going, however, the three people did not send in written complaints nor did they show up to the Planning public hearing. Mayor Bonfield stated we can ask Mr. Hinkins to present a plan to the Building Department. Councilmember Schneider stated he would like to visualize what it's going to look like first. Councilmember Schneider stated it belongs behind the house not in front of the house. The Planning Commission had a 3-2 vote to approve the variance. Councilmember Schneider stated people on Kings Lane want to know what its going to look like. Elaine Greene stated Mr. Hinkins agreed to put siding on the pole building to match the house. Mayor Bonfield stated she will discuss this issue with Building Inspector, Bill Frye and have him talk to Mr. Hinkins.

VIII. CONSULTANT/CONTRACTOR REPORTS:

Keller Associates, Inc.

a. 2nd Street Stormwater Project

b. TIB 4th Street Rehabilitation

Working on driveways and placing the water and sewer caps.

IX. CLERK'S REPORT: None

DEPARTMENTS:

a. POLICE DEPARTMENT: None

b. CITY ATTORNEY: None

c. FIRE DEPARTMENT: None

d. PLANNING COMMISSION: None

- Next Planning Commission meeting will be Thursday, January 3, 2019 6:30pm

e. ASOTIN MUNICIPAL COURT:

- December Court Date Thursday, December 13th 1:30pm City Hall

2019 ASOTIN MUNICIPAL COURT DATES

Jan 24	July 25
Feb 28	Aug 22
Mar 28	Sept 26
Apr 25	Oct 24
May 23	Nov 21
June 27	Dec 19

COMMITTEE REPORTS:

- a. **Mayor Pro-Tem**–Jennifer Bly
- b. **Administrative Personnel**–Jennifer Bly
- c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & Dwayne Paris
- d. **Public Works (Water, Sewer, Utility Franchises)**–Jennifer Bly
- e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider
- f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider
- g. **Finance** - Jennifer Bly & Mervin Schneider
- h. **Asotin County EMS Board** -Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. **Asotin County Health District** - Vikki Bonfield 4th Monday @ 1pm Asotin County Annex
- j. **PTBA** - Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street
- k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. **MPO Policy Board**–Vikki Bonfield 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. **Stormwater** - Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. COUNCIL COMMUNICATIONS:

Agenda Related Topics

Joe Appleton- None

Jennifer Bly- None

Lori Loseth- None

Dwayne Paris- None

Mervin Schneider- None

MAYOR’S REPORT: None

XI. RESOLUTIONS & ORDINANCES:

1. **Resolution 2018-637** A Resolution of the Council of the City of Asotin Accepting the Contract Completion of the Transportation Improvement Board (TIB) FY 2019 Seal Coat Project for Multiple Locations
Councilmember Appleton made a motion to approve Resolution 2018-637 A Resolution of the Council of the City of Asotin Accepting the Contract Completion of the Transportation Improvement Board (TIB) FY 2019 Seal Coat Project for Multiple Locations. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.
2. **Resolution 2018-640** A Resolution Increasing the Regular Levy from Previous Year before the Asotin City Council
Councilmember Bly made a motion to approve Resolution 2018-640 A Resolution Increasing the Regular Levy from Previous Year before the Asotin City Council. Seconded by Councilmember Appleton . There was no discussion. All Ayes. Motion carried.
3. **Resolution 2018-634** A Resolution of the City Council of the City of Asotin, Washington, of City of Asotin Providing for the Submission to the Qualified Electors of the City of Asotin at the Special Election to be Held on February 12, 2019, in Conjunction with the State Special Election to held on the Same Date, of the Proposition Authorizing a Permanent Levy of a Property Tax Not To Exceed \$.50 per \$1,000 of True and Assessed Valuation in Addition to its Regular Property Tax Levy, to be Levied Each Year Beginning in 2020 and to be Collected in each Succeeding Year to Provide Funds Required to Provide Emergency Medical Services and Ambulance Service
Councilmember Bly made a motion to approve Resolution 2018-634 A Resolution of the City

Council of the City of Asotin, Washington, of City of Asotin Providing for the Submission to the Qualified Electors of the City of Asotin at the Special Election to be Held on February 12, 2019, in Conjunction with the State Special Election to held on the Same Date, of the Proposition Authorizing a Permanent Levy of a Property Tax Not To Exceed \$.50 per \$1,000 of True and Assessed Valuation in Addition to its Regular Property Tax Levy, to be Levied Each Year Beginning in 2020 and to be Collected in each Succeeding Year to Provide Funds Required to Provide Emergency Medical Services and Ambulance Service. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110 (i) Contracts 6:10pm-6:26pm

Mayor Bonfield requested an executive session to discuss contracts for 15 minutes.

No decisions were made.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Paris. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:27pm.

Mayor Bonfield

Clerk/Treasurer, Tiffany Rogers