



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Monday, October 22, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
All agenda items are for discussion and action unless indicated otherwise		
I. <u>Call to Order</u>		
II. <u>Stand for the Pledge of Allegiance</u>		
III. <u>Public Hearing</u>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
IV. <u>Oral Communications – Public Comment:</u>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
V. <u>Consent Calendar</u>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
a. <u>Minutes of September 24, 2018 Regular Meeting</u>		
b. <u>October 9th Meeting Cancelled due to no quorum</u>		
c. Expense Checks- #41349-#41377 \$95,792.81 #41386-#41413 \$18,372.89		
d. Payroll Checks- #41337-#41348 \$26,999.96 To Include EFT's #41378-#41385 \$14,544.79		
e. Voids- #41277 \$49.79 #41355 \$30.96		
f. Approval of Unexcused and/or Excused Councilmember's absents		
VI. <u>Unfinished Business</u>		Council Action
1. Riverpointe Park		
VII. <u>New Business</u>		Council Action
1. L/C Moose Lodge #751 Special Occasion Licenses located Asotin County Fair Grounds (Bennett Building) Asotin WA Licenses to sell beer, wine, spirits on November 3rd 5:00pm-11:30pm		
2. Keller Associates, Inc. Consultant's Agreement to prepare an Asotin Wastewater Treatment Facility O&M Manual		
3. Par Hawaii, Inc (Cenex, Zip Trip) Liquor License Renewal Application to sell grocery store-beer/wine/spirits retailer		
VIII. <u>Consultant/Contractor Reports</u>		
1. Keller Associates, Inc.	Stillman Norton	Informational
a. 2nd Street Stormwater Project		
b. TIB 4th Street Rehabilitation		
IX. <u>Clerk</u>	Tiffany Rogers	Informational
1. LIONS Club Diaper Drive for FosterWA October 12th after the Asotin Panther Football game Free Chili Dogs with donation of diapers		
2. Past Due Utility Accounts for August		
3. Free Community Halloween Trick-R-Trunk Event Saturday, October 27th 4pm-7:30pm Asotin County Rodeo Grounds, sponsored by the Asotin County Fair & Rodeo		

4. Asotin's 2018 Holiday Craft Fair November 3rd Asotin High School Gym 9am-3pm
5. Asotin's Lighted Christmas Parade Saturday, December 8th 5pm City of Asotin
6. September 2018 Asotin Municipal Court
7. Open Burning starts October 15th-December 15th 10am – 5pm call 509-243-2002 to verify burning conditions

Departments

- a. **Police- Halloween Tips** Monte Renzelman Informational
- b. **City Attorney** Jane Richards Informational
- c. **Fire Department** Noel Hardin Informational
- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, November 8,2018 6:30pm City Hall
 - Public Hearing on a Variance Application for 508 3rd Street to build a shop
- e. **Asotin Municipal Court**
 - Next Court Date Thursday, October 25, 2018 1:30pm City Hall
 - November Court Date Thursday, November 15th 1:30pm City Hall
due to the Thanksgiving Holiday

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Joe Appleton & Dwayne Paris**
- d. Public Works (Water, Sewer, Utility Franchises) **Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

Informational

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Second Reading of Ordinance 2018-835** Being An Ordinance Amending Ordinance #263, #84-331and 02-605 Chapter 06.04.110 Kennel Definition of the Asotin Municipal Code Section and Providing for the Effective Date Hereof
2. **Resolution 2018-631** A Resolution of the Council of the City of Asotin Being A Resolution Adopting the Asotin County Solid Waste Management Plan

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.