



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Thursday, December 27, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
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All agenda items are for discussion and action unless indicated otherwise

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| I. <u>Call to Order</u> | | |
| II. <u>Stand for the Pledge of Allegiance</u> | | |
| III. <u>Public Hearing</u> | | |
| <i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i> | | |
| IV. <u>Oral Communications – Public Comment:</u> | <i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i> | Informational |
| V. <u>Consent Calendar</u> | <i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i> | Council Action |
| a. Minutes of December 10, 2018 Regular Meeting | | |
| b. Expense Checks- #41542 \$77,921.37 #41543-41573 \$30,045.86 | | |
| c. Payroll Checks- #41534-#41541 \$16530.78 To Include EFT's | | |
| d. Voids- #41563 \$6,992.00 | | |
| e. Approval of Unexcused and/or Excused Councilmember's absents | | |
| VI. <u>Unfinished Business</u> | | Council Action |
| 1. Riverpointe Park | | |
| VII. <u>New Business</u> | | Council Action |
| 1. Permission to use City Marina and Streets for the 2019 Asotin County Fair Parade and Carnival | | |
| VIII. <u>Consultant/Contractor Reports</u> | | |
| 1. Keller Associates, Inc. | Stillman Norton | Informational |
| a. 2nd Street Stormwater Project | | |
| b. TIB 4th Street Rehabilitation | | |
| IX. <u>Clerk</u> | Tiffany Rogers | Informational |
| 1. Past Due Utility Accounts for December | | |
| 2. 2019 Regular Council Meeting Dates and Observed Holidays for Asotin City Hall | | |
| 3. Asotin Days Meeting Wednesday, January 16, 2019 5:30pm Asotin City Hall | | |

Departments

- | | | |
|----------------------------------|----------------------------|------------------|
| a. Police | Monte Renzelman | Informational |
| b. City Attorney | Jane Richards | Informational |
| c. Fire Department | Noel Hardin | Informational |
| d. Planning Commission | Jenni Light | Informational |
| • Next Regular Meeting | Thursday, January 3, 2019 | 6:30pm City Hall |
| e. Asotin Municipal Court | | |
| • January Court Date | Thursday, January 24, 2019 | 1:30pm City Hall |

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Joe Appleton & Dwayne Paris**
- d. Public Works (Water, Sewer, Utility Franchises) **Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

XI. Mayor’s Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. Second Reading of **Ordinance 2018-837** An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance #2017-827 which Adopted the 2018 Budget and Authorizing Necessary Adjustments
2. Second Reading of **Ordinance 2018-838** An Ordinance of entitled an Ordinance Fixing the Assessed Valuation of the City of Asotin for the Fiscal Year of 2019 the Estimated Receipts and Disbursements for the Year 2019 and adopting a budget for the City of Asotin for the Year 2019
3. **Resolution 2018-636** A Resolution of the Council of the City of Asotin to Delete Fund Number 412 Titled Waste Water Treatment Plant Construction Fund
4. **Resolution 2018-639** A Resolution of the City Council of the City of Asotin, Washington Revising Resolution #2017-597 to Increase Base Sewer Rates by \$2.50 in 2019 and \$2.50 in 2020 Beginning in January and .25 Water Increase per Ordinance #2014-781, to Establish Stormwater Increased Rates and Increased Park Fees and Damage Deposits to Reflect on the Resolution of Fees

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 12/20/2018