



City of Asotin Council Meeting Agenda

Meeting: Regular Council Meeting
Date: Tuesday, November 13, 2018
Start Time: 5:30PM – Regular Meeting
End Time: 7:00PM (approx)
Location: 121 Cleveland, Asotin WA
Mayor: Vikki Bonfield
Mayor Pro-Tem: Jennifer Bly
Council Members: Appleton, Bly, Loseth, Paris, Schneider

TOPIC	Responsible Official	Category
All agenda items are for discussion and action unless indicated otherwise		
I. <u>Call to Order</u>		
II. <u>Stand for the Pledge of Allegiance</u>		
III. <u>Public Hearing</u>		
<i>In consideration of others wishing to speak, your remarks will be limited to 3 minutes. Please stand, state your name and address for the records.</i>		
IV. <u>Oral Communications – Public Comment:</u>	<i>In consideration of others wishing to speak your remarks will be limited to 3 minutes for items not listed on the agenda. Please stand, state your name and address for the records.</i>	Informational
V. <u>Consent Calendar</u>	<i>all matters listed under the consent calendar are considered to be routine by the members of the City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the consent calendar and considered separately.</i>	Council Action
a. <u>Minutes of October 22, 2018 Regular Meeting</u>		
b. Expense Checks- #41436-#41472 \$175,980.13	To Include EFT's	
c. Payroll Checks- #41414-#41425 \$28,422.46	To Include EFT's	
Fire Fighters Payroll #41426-#41435 \$9,148.29		
d. Voids- #41317 \$213.09 #41366 \$255.81 #41396 \$249.56		
e. Approval of Unexcused and/or Excused Councilmember's absents		
VI. <u>Unfinished Business</u>		Council Action
1. Riverpointe Park		
VII. <u>New Business</u>		Council Action
1. Introduction of the new Asotin County Stormwater Coordinator Jeff Wiemer		
2. Presentation by Asotin County Emergency Management Coordinator Mark Janowski		
3. Placement of the EMS Levy on the February Ballot City of Asotin Fire Chief, Noel Hardin		
4. Greg Egbert to discuss vacating street by 501 First Street		
VIII. <u>Consultant/Contractor Reports</u>		
1. Keller Associates, Inc.	Stillman Norton	Informational
a. 2nd Street Stormwater Project		
b. TIB 4 th Street Rehabilitation		
IX. <u>Clerk</u>	Tiffany Rogers	Informational
1. Past Due Utility Accounts for October		
2. Asotin's Lighted Christmas Parade Saturday, December 8 th 5pm City of Asotin		
3. October 2018 Asotin Municipal Court		
<u>Departments</u>		
a. Police	Monte Renzelman	Informational
b. City Attorney	Jane Richards	Informational
c. Fire Department	Noel Hardin	Informational

- d. **Planning Commission** Jenni Light Informational
 - Next Regular Meeting Thursday, January 3, 2019 6:30pm City Hall
- e. **Asotin Municipal Court**
 - November Court Date Thursday, November 15th 1:30pm City Hall
due to the Thanksgiving Holiday
 - December Court Date Thursday, December 20th 1:30pm City Hall
Due to the Christmas Holiday

Committee Reports

- a. Mayor Pro-Tem **Jennifer Bly**
- b. Administrative Personnel **Jennifer Bly**
- c. Public Safety (Law Enforcement, Fire Safety, Emergency Services) **Joe Appleton & Dwayne Paris**
- d. Public Works (Water, Sewer, Utility Franchises) **Joe Appleton**
- e. Transportation (Streets, Dept of Transportation Liaison) **Mervin Schneider**
- f. Parks and Recreation (Parks, Cemetery, Asotin Community Center Historical) **Joe Appleton & Mervin Schneider**
- g. Finance **Jennifer Bly & Mervin Schneider**
- h. Asotin County EMS Board **Lori Loseth** Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital
- i. Asotin County Health District **Vikki Bonfield** 4th Monday @ 1pm Asotin County Annex
- j. PTBA **Mervin Schneider** 2nd Wednesday @ 8:30am Clarkston PTBA Bldg 15th Street
- k. MPO Technical Advisory Committee **Bob Portlock** 4th Wednesday @ 1:30pm Lewiston Public Works Bldg
- l. MPO Policy Board **Vikki Bonfield** 2nd Thursday @ 4pm Lewiston Public Works Bldg
- m. Stormwater **Jennifer Bly** Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. Council Communications

Agenda Related Topics

Informational

- a. Joe Appleton
- b. Jennifer Bly
- c. Lori Loseth
- d. Dwayne Paris
- e. Mervin Schneider

XI. Mayor's Report

Mayor Bonfield Informational

XII. Resolutions, Ordinances, Etc.

Council Action

1. **Resolution 2018-632** A Resolution of the Council of the City of Asotin Authorizing the Mayor to Submit the Grant Application and Accept the Grant on Behalf of the City of Asotin for the Department of Commerce for the Growth Management Act Update Grant
2. **Resolution 2018-633** A Resolution of the Council of the City of Asotin Constituting Final Acceptance of the Final Completion of WSDOT Cleveland Street Sidewalk Upgrades
3. **Resolution 2018-635** A Resolution of the Council of the City of Asotin to Delete Fund Number 127 Titled Event Accessory Rentals Fund and Transfer the Remaining Fund Balance into Fund Number 122 Community Center
4. **Resolution 2018-638** A Resolution of the Council of the City of Asotin Accepting the Completion and Satisfaction of the Waste Water Treatment Plant Upgrade Project Provided by USDA Rural Development Grant

Executive Session RCW 42.30.110

Adjournment

The Council may add and/or delete and take action on any item not included in the above agenda. Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted upon by the Council.

AGENDA POSTED 11/6/2018