

ASOTIN CITY COUNCIL MINUTES
June 11, 2018
Asotin City Hall, 121 Cleveland Street, Asotin WA

- I. CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30p.m.
- II. PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

OATH OF OFFICE: DWAYNE PARIS

Clerk/Treasurer, Tiffany Rogers administered the Oath of Office to Dwayne Paris.

ROLL CALL: Joe Appleton, Jennifer Bly, Lori Loseth, Dwayne Paris, Mervin Schneider

STAFF PRESENT: Clerk/Treasurer, Tiffany Rogers, City Attorney, Jane Richards

PRESS: None

AUDIENCE: Chris Clark, Keller Associates Inc., Elaine Greene, Jo Anne Miller, Charlotte Tuttle, Elaine Nagle, Amy Paris, Caitlyn Paris, Kenzie Paris and Victor Kriss

- III. PUBLIC HEARING:** None

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Victor Kriss of 716 2nd Street stated the Asotin Feral Cat situation is becoming a health issue for him as he has ring worm. The cats are all over the place and come in and out of his yard. He states the policy of catching cats, sterilizing and bringing them back to Asotin is not working. He asked if it would be possible to stop feeding the cats at the museum. Mayor Bonfield stated we are working on it. She also stated we are not returning the cats to Asotin, they all have found a home. She has ten kittens at her home now waiting to be ready for adoption. She has captured 30 kittens this spring. Victor Kirss stated Asotin is getting a reputation for dumping your cat. Mayor Bonfield stated don't know what more we can do, do you have any suggestions. City Attorney, Jane Richards stated ringworm can also be human to human contact as well. Mayor Bonfield stated she will have the committee look into an ordinance for the feral cats and not feeding them.

Resident, Elaine Greene of 707 Ridgeview Dr stated the School Safety lights on the State Highway by the Welcome to Asotin sign have not been working for the past few months. Mayor Bonfield stated she will contact the State Highway when school starts again. Elaine Greene stated she now has a family of turkeys at her house.

JoAnne Miller of the Asotin County Museum reported she had received permission to place a sandwich board in the southwest corner of the courthouse rocks four feet back from the state highway. She had a professional laminated sign created and the sign was placed on the sandwich board. However, it was only there for two days as it was stolen. Just the signs were stolen, not the

sandwich boards. She is going to ask the museum board if they would be willing to purchase the \$30 signs again.

Resident, Elaine Nagle of 1005 2nd Street, stated she still has Stormwater concerns with the culvert that is over six feet long that was installed by her property. She did contact Stillman of Keller Associates, Inc. about some issues she is having and what issues could appear in the future. Her concern is her house was built in the 1940's which does not have a protective moisture wrap at the base. She added a new addition on in the 1970's which is close to the installation of the new culvert and it does not have moisture wrap either. She is worried about water leaching into the basement and walls over time. Elaine Nagle asked the council if they contacted the EPA about polluted water on private property. Chris Clark, Keller Associates Inc. stated the design was done by Keller Associates, Inc. The project was approved and funded through Department of Ecology. Elaine Nagle asked why the project wasn't put down on the Corp property. Elaine Nagle stated she has questions about the whole project. Elaine stated she has concerns about insurance if she was to have water damage. Elaine stated what more can be done to make sure the water does not come into her yard and create moisture issues. Did anybody survey how many homes have basements and if they had moisture wraps. Councilmember Loseth asked Elaine, do you have water damage now? Elaine stated it's too soon to talk about damage. Elaine stated they have seeded but now there are weeds. The contractor told her all she had to do was water it. The grass has not come up, but her front yard is full of weeds.

V. CONSENT CALENDAR:

- a. Minutes of May 29, 2018 Regular Meeting
- b. Expense Checks- #41037-#41058 \$9,460.59 to include EFT's
- c. Payroll Checks- #41015-#41036 \$30,820.04 to include EFT's Fire Fighter Payroll #41024-#41030 \$9,481.89
- d. Voids- #41020-#41022
- e. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Appleton made a motion to approve the consent calendar. Seconded by Councilmember Schneider. There was no discussion. All Ayes. Motion carried.

VI. UNFINISHED BUSINESS: None

VII. NEW BUSINESS: None

VIII. CONSULTANT/CONTRACTOR REPORTS:

Keller Associates, Inc.

- a. **USDA (Rural Development) Waste Water Treatment Plant Upgrade**
Finalizing Paperwork
- b. **2nd Street Stormwater Project**
Finishing up final project

IX. CLERK'S REPORT:

1. Town Hall Meeting to discuss Fire, Police, Marina and Levy Lid Lift
Tuesday, June 19th City Hall @6:30pm

Clerk/Treasurer, Tiffany Rogers stated there will be a Town Hall Meeting to discuss Fire, Police, Marina and the Levy Lid Lift on Tuesday, June 19th at City Hall at 6:30pm. She encourages the public to attend.

2. Community News Letter

Clerk/Treasurer, Tiffany Rogers stated the Community News Letter is posted at the post office, on the cities website. It will be created quarterly.

3. May 2018 Asotin Municipal Court

The City of Asotin Municipal Court received \$1,957.00 for fines and fees for May. \$1,071.33 was distributed to the State of Washington. \$15.29 was distributed to Asotin County for Crime Victims. The city received \$870.38.

4. Past Due Utility Accounts for May

Clerk/Treasurer, Tiffany Rogers reported there were 44 past due utility accounts for May. Deputy Clerk, Tina Davidson will be sending eight shut off notices.

DEPARTMENTS:

a. **POLICE DEPARTMENT:** None

b. **CITY ATTORNEY:** None

c. **FIRE DEPARTMENT:**

City of Asotin Fire Lieutenant, Dwayne Paris asked the council if they would entertain a badge pinning ceremony at the next council meeting for the four or five who will be full-fledged fire fighters for the City of Asotin Volunteer Fire Department. The council agreed.

d. **PLANNING COMMISSION:** None

- Next Regular Meeting Thursday, July 12, 2018 7:00pm City Hall
An application was received. The Planning Commission will make a decision at the next meeting which will be held Thursday, July 12th.

e. **CIVIL SERVICE COMMISSION:**

- Next Regular Meeting Wednesday, June 13, 2018 1:15pm City Hall

f. **ASOTIN MUNICIPAL COURT:**

- Next Court Date Thursday, June 28, 2018 1:30pm City Hall

COMMITTEE REPORTS:

a. **Mayor Pro-Tem**–Jennifer Bly

b. **Administrative Personnel**–Jennifer Bly

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & Dwayne Paris

d. **Public Works (Water, Sewer, Utility Franchises)**–Jennifer Bly

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider

g. **Finance** - Jennifer Bly & Mervin Schneider

h. **Asotin County EMS Board** -Lori Loseth

i. **Asotin County Health District** - Vikki Bonfield

j. **PTBA** - Mervin Schneider

k. **MPO Technical Advisory Committee** - Bob Portlock

l. **MPO Policy Board**–Vikki Bonfield

m. **Stormwater** - Jennifer Bly

Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

4th Monday @ 1pm Asotin County Annex

2nd Wednesday @ Clarkston PTBA Bldg 15th Street

4th Wednesday @ 1:30pm Lewiston Public Works Bldg

2nd Thursday @ 4pm Lewiston Public Works Bldg

Quarterly 2nd Monday @ 3-5pm Asotin County Annex

X. COUNCIL COMMUNICATIONS:

Joe Appleton- None

Jennifer Bly- Councilmember Bly attended the Stormwater meeting today. Discussion was to create a resolution to increase the Stormwater fees to \$5.00 which was the original rate. Each entity will create their own resolution to increase the rate to \$5.00. The Department of Ecology has changed the outreach campaign and educational piece to Drain Rangers. They have done workshops with teachers which are more in depth, which takes longer and it's reaching less children. Asotin and Grantham Elementary Schools are the only two that have complete the Drain Rangers forum. Stormwater has issued 18 permits this year. The crew was sweeping Asotin at 3pm today. Stormwater will receive two grants. \$200,000.00 grant for designing Stormwater retro fits for Asotin County and \$280,000.00 for a new sweeper. Department of Ecology stated Asotin County will have to have an ordinance in place for their Growth Management Act (GMA) in order to receive future grant funding.

Lori Loseth- Councilmember Loseth stated she had a honor student give a presentation to Walla Walla Community College on the things he had done which included the beginning of the Geo mapping of the cemetery. This was a nice example for the Walla Walla Community College to see a community working together on a project. Councilmember Loseth stated she was able to obtain the Asotin Cemetery history from the Asotin County Museum. While she was there she met a person who informed her that the World War I Memorial Bridges will be commemorated for their centennial year and there maybe monies for lighting or to spruce it up. The brass plaques could be cleaned and polished. Councilmember Loseth also stated she was approached by the American Legion who is trying to pay their dues and can provide manual labor. If the city needs muscle to replace the headstones or weed eating they can do it for \$13.00 per labor hours.

Dwayne Paris- Councilmember Paris stated he is looking forward to the adventure.

Mervin Schneider- None

MAYOR'S REPORT:

FLAP

Mayor Bonfield stated the City of Asotin, nor City of Clarkston, nor did Asotin County receive the Federal Land Access Program (FLAP) Funding. The City of Asotin will apply in the next cycle. This would have been funding to redo the marina bathrooms, update lighting and fix the parking lot.

MARINA

Mayor Bonfield had a meeting with Avista. It looks favorable they might give a donation in September.

XI. RESOLUTIONS & ORDINANCES: None

EXECUTIVE SESSION: RCW 42.30.110 (i)–contract and litigation 6:15pm-7:15pm

Mayor Bonfield asked for an Executive Session for 30 minutes regarding contract and litigation. Mayor Bonfield asked for an extension to the executive session for an additional 30 minutes. No actions were taken.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 7:16pm.

Mayor Bonfield

Clerk/Treasurer, Tiffany Rogers