

**ASOTIN CITY COUNCIL MINUTES**  
**May 29, 2018**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Councilmember Bly Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton, Jennifer Bly, Lori Loseth, Mervin Schneider

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Police Chief, Monte Renzelman

**PRESS:** Lewiston Morning Tribune, Kerri Sandaine

**AUDIENCE:** Chris Clark, Keller Associates Inc., Regional Stormwater Coordinator, Matt Carlson, Asotin County Public Works Director, Dustin Johnson, Elaine Greene, Jo Anne Miller, Rod and Debbie Hostettler, Ron Crossin and Charlotte Tuttle

**III. PUBLIC HEARING: 5:35pm-5:36pm**

Mayor Bonfield stated this is a public hearing on the Proposed Year 2018–2023 City of Asotin Six Year Transportation Plan. Those wishing to make oral statement on this matter may do so during this hearing. Mayor Bonfield read Resolution 2018-619 to the audience. There were no questions or concerns.

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

Resident, Jo Anne Miller of 1314 3<sup>rd</sup> Street, stated there is a gully in the drive way on the right hand side that was created from the water runoff from the last rain storm on the cemetery road. Mayor Bonfield stated the cemetery was mowed once before the new flag and seating area dedication and again a week before the ceremony. All the rain caused it to grow again and since an employee is injured it did not get mowed right before the ceremony.

**V. CONSENT CALENDAR:**

- a. Minutes of May 14, 2018 Regular Meeting
- b. Expense Checks- #40983, #40985 \$51,316.53 #40984 \$5,500.00 #40987-#41014 \$371,650.18
- c. Payroll Checks- #40974-#40982 \$19,907.29 #40986 \$103.72 to include EFT's
- d. Voids- #40963 \$51,316.53 #40974 \$1,587.66 #40975 \$1,332.04 #40977 \$3,073.04
- e. Approval of Unexcused and/or Excused Councilmember's absents

Councilmember Appleton made a motion to approve the consent calendar. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried.

**VI. UNFINISHED BUSINESS:** None

**VII. NEW BUSINESS:**

**1. Decision of Open Council Position**

Councilmember Loseth and Councilmember Schneider stated there were three candidates who express interest in the Open Council Position. Kirk Frye, Steve Cowdrey and Dwayne Paris. An interview was conducted with all three candidates. They all have unique qualities to offer the City of Asotin. The committee has recommended that Dwayne Paris be the person to fill the open council position. Councilmember Bly made a motion to appoint Dwayne Paris to the council. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.

## **2. Stormwater Presentation**

Asotin County Engineer, Dustin Johnson state this presentation has been given to the Stormwater Management Team, the City of Clarkston and Asotin County. This is an informational presentation to give you an update. If you have questions or concerns please let the Stormwater Management Team know at their next meeting on June 12<sup>th</sup> at the Asotin County Annex. Regional Stormwater Coordinator, Matt Carlson, presented a slide show of the history that started the Stormwater and where we are today. This included budgets at the beginning and where we go from here for the future. Stormwater started out at a rate of \$4.00 per ERU. 2019 the proposal will be to increase the rate by \$1.00 for a total \$5.00 per ERU. The increased rate is due to grants being phased out. Inflation and programmatic costs have increased over the years. Operate and maintain stormwater equipment (Vactor, sweepers, inspection equipment). Updated rate would be implemented January 1, 2019 Councilmember Bly stated she is on the Stormwater Management Team and is kept up to date on everything this program does. They have two guys who are amazing and do all the work and they are so experienced in running the equipment, sweeping all city and county streets, cleaning out catch basins and again it is just two guys. They have had catch basins that were damaged or not working and were totally clogged and packed and they do a fantastic job getting them to work again. Councilmember Bly stated Regional Stormwater Coordinator, Matt Carlson runs this program very well. Councilmember Schneider asked about the storm drain on highway 129 and Clemans Road. Regional Stormwater Coordinator, Matt Carlson stated it belongs to the State of Washington and it is only a drywell, not a storm drain. Councilmember Bly asked the state to look at it, the state said they would take care of it, but did not. Asotin County has looked into it and it is a dry well, it has been jetted, it's past it's lifetime, but the state owns it. Asotin County is aware of it, asphalt restoration could help, but the drywell won't handle it, but who would be paying for it. City of Asotin does not have any money in our reserves to pay for it.

## **VIII. CONSULTANT/CONTRACTOR REPORTS:**

### **Keller Associates, Inc.**

#### **a. USDA (Rural Development) Waste Water Treatment Plant Upgrade**

Still open waiting for the sub contractors to release their information.

#### **b. 2<sup>nd</sup> Street Stormwater Project**

Chris Clark of Keller Associates, Inc. stated he has received the Substantial Completion Report and is working through the first payout. A letter has been sent to Department of Ecology to extend the grant term, through June 30<sup>th</sup>. Additional time is needed to make sure everything is back to the original condition.

## **IX. CLERK'S REPORT:**

### **1. Town Hall Meeting to discuss Fire, Police, Marina and Levy Lid Lift Tuesday, June 19<sup>th</sup> City Hall @6:30pm**

## DEPARTMENTS:

### a. POLICE DEPARTMENT:

Police Chief, Monte Renzelman stated he is wrapping up some of the bigger cases. Councilmember Schneider stated Police Chief, Monte Renzelman gave an excellent speech at the Memorial Day Cemetery Ceremony. Councilmember Appleton, Bly and Loseth agreed. Mayor Bonfield stated she appreciated the American Legion for doing the cemetery ceremony. We all appreciate their efforts, it is a great event and very impressive. There were over 68 people that attended. The new flag pole and seating area is beautiful and it updated the cemetery. Mayor Bonfield has talked with people who restore headstones from Garlinghouse Memorial and they are willing to give advice on headstones that are falling over due to the ground settling. We need different glue for different kinds of headstones. Mayor Bonfield talked with the school are they are willing to cut out states and markers to put in the graves once the GPS is done. Councilmember Bly stated the day of the cleanup there was a community service worker who picked up three head stones, and placed them back on. The LIONS Club and the MASONS stated they would love to help but don't have the man power, but the school kids are willing to help.

### b. CITY ATTORNEY: None

### c. FIRE DEPARTMENT: None

### d. PLANNING COMMISSION: None

- Next Regular Meeting Thursday, July 12, 2018 7:00pm City Hall  
Position Open on the Planning Commission, Opened until filled.

### e. CIVIL SERVICE COMMISSION:

- Next Regular Meeting Wednesday, June 13, 2018 1:15pm City Hall  
Still a line item in the budget therefore, we still have to have civil service

### f. ASOTIN MUNICIPAL COURT:

- Next Court Date Thursday, June 28, 2018 1:30pm City Hall

## COMMITTEE REPORTS:

- Mayor Pro-Tem**—Jennifer Bly
- Administrative Personnel**—Jennifer Bly
- Public Safety (Law Enforcement, Fire Safety, Emergency Services)**—Joe Appleton
- Public Works (Water, Sewer, Utility Franchises)**—Jennifer Bly
- Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider
- Parks and Recreation (Parks, Cemetery, Asotin Community Center)**— Joe Appleton & Mervin Schneider
- Finance** - Jennifer Bly & Mervin Schneider
- Asotin County EMS Board** -Lori Loseth Quarterly 2<sup>nd</sup> Tuesday @ 7:30am Tri-State Hospital
- Asotin County Health District** - Vikki Bonfield 4<sup>th</sup> Monday @ 1pm Asotin County Annex
- PTBA** - Mervin Schneider 2<sup>nd</sup> Wednesday @ Clarkston PTBA Bldg 15<sup>th</sup> Street
- MPO Technical Advisory Committee** - Bob Portlock 4<sup>th</sup> Wednesday @ 1:30pm Lewiston Public Works Bldg
- MPO Policy Board**—Vikki Bonfield 2<sup>nd</sup> Thursday @ 4pm Lewiston Public Works Bldg
- Stormwater** - Jennifer Bly Quarterly 2<sup>nd</sup> Monday @ 3-5pm Asotin County Annex

## X. COUNCIL COMMUNICATIONS:

**Mervin Schneider**- None

**Joe Appleton**- Councilmember Appleton would like to thank Rinard Construction, Ronald Ritz and Ron Lamb for all the help at the cemetery. Councilmember Appleton stated he would like the city to

place a Thank You ad in the newspaper. A special shout out to the Eggleston family for putting flowers on all the graves.

**Jennifer Bly-** Councilmember Bly attended the cemetery ceremony. It was an amazing ceremony. Police Chief, Monte Renzelman was the guest speaker and did an outstanding job. Amanda Renzelman took video of the ceremony.

**Lori Loseth-** None

#### **MAYOR'S REPORT:**

Mayor Bonfield was invited to the Asotin FFA presentation about the Big Horn Sheep project. Earlier in the spring the Asotin FFA created a documentary video showing how they helped to collar and test for the pneumonia virus in the Big Horn Sheep. These records go to WSU for further research. They presented all their research, from the big horn sheep point of view and the rancher's point of view that have domestic sheep. The virus is contracted from nose to nose contact which spreads the disease. One of the questions is can you give a vaccine to the domestic sheep and the answer is no because it is a virus and the virus changes constantly. The amount of space that the sheep travel is huge. Babies are not born with the virus, but within 2 days they have it. Mayor Bonfield stated she was so impressed with Mr. Landrus and the students. Mayor Bonfield would like to invite the Asotin FFA to give their presentation to the council.

#### **XI. RESOLUTIONS & ORDINANCES:**

- 1. Second Reading of Ordinance #2018-830** Being an Ordinance Amending Chapter 13.10 and 13.30 Adding A New Section 13.10.655 and 13.30.725 Titled Criteria for Waiving Water/Sewer Late Fees of the Asotin Municipal Code Providing for the Effective Date Hereof  
Councilmember Bly made a motion to approve the Second Reading of Ordinance #2018-830 Being an Ordinance Amending Chapter 13.10 and 13.30 Adding A New Section 13.10.655 and 13.30.725 Titled Criteria for Waiving Water/Sewer Late Fees of the Asotin Municipal Code Providing for the Effective Date Hereof. Seconded by Councilmember Loseth. There was no discussion. All Ayes. Motion carried.
- 2. Resolution 2018-619** Amended Six Year Transportation Improvement Program for January 1, 2018 to December 31, 2023  
Councilmember Bly made a motion to approve Resolution 2018-619 Amended Six Year Transportation Improvement Program for January 1, 2018 to December 31, 2023. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.
- 3. Resolution #2018-620** Before the Asotin City Council Being a Resolution Declaring Certain Property Surplus  
Councilmember Bly made a motion to approve Resolution #2018-620 Before the Asotin City Council Being a Resolution Declaring Certain Property Surplus. Seconded by Councilmember Schneider. There was no discussion. All Ayes. Motion carried.
- 4. Rescind Resolution 2018-618**  
Councilmember Bly made a motion to approve the Rescinding of Resolution 2018-618 due to incorrect language. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110** - None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:15pm.

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Mayor Bonfield

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Clerk/Treasurer, Tiffany Rogers